

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

0959

I, **Dr. MA. RACHEL KIM L. AURE**, of the **Instruction and Evaluation Office**, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January-June 2024**.

MA. RACHEL KIM L. AURE

Director, IEO

July 11, 2024

Approved:

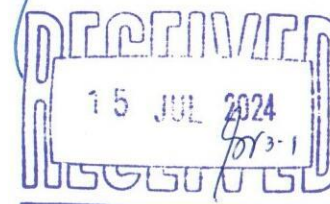
ROTACIO S. GRAVOSO

Vice President for Academic Affairs

July 12, 2024

Received:

WILSON O. VERGARA



Appointment/Status	Position Title	Number
Casual	Education Research Assistant I	1
Job Order	Clerk	1
Job Order	Research Assistant	2
Job Order	Encoder	1
	TOTAL	5

Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair
 1 - Poor

MFOs/PAPs	Success Indicators	Persons Responsible	Target	Actual	Rating	E ²	T ³	A ⁴	Remarks
					Q ¹				
UMFO									
MFO									
MFO 2	Higher Education Services								
	PI 1.1: Number of new or revised curricular proposals submitted.	VP for Acad. Affairs, Director, IEO	1	35	5	5	5	5.00	
	PI 1.2: Number of new or revised proposals approved by UIMRC	VP for Acad. Affairs, Director, IEO	1	14	5	5	5	5.00	
	PI 1.3: Number of new programs implemented	VP for Acad. Affairs, Director, IEO	0	1	5	5	5	5.00	
MFO 5	Support to Operation								

MFOs/PAPs	Success Indicators	Persons Responsible	Target	Actual	Ratin				Remarks
					Q ¹	E ²	T ³	A ⁴	
	PI 5.1: Percentage of TPES summary results released on or before the end of the midterm exams of the succeeding semester.	Director, IEO TPES Controller	100%	100%	5	5	5	5.00	1st sem AY. 2023-2024
	PI 7.1: Number of training-workshop conducted	Director, IEO & IMDO Staff IEO	7	2	5	5	4	4.67	1. Faculty Onboarding - Jan. 15, 2024 2. Go Green Launching - May 29, 2024
	PI 8.1: Percentage of faculty rated at least VS in the Teaching Performance Evaluation by Students.	Director, IEO Dean of Colleges	60%	96.13%	5	5	5	5.00	1st sem 2023-2024
	PI 11.1: Percentage of faculty members evaluated by their supervisor (Faculty Performance Evaluation By Supervisor - FPES)	Director, IEO Acad. Department Heads	90%	37.86%	5	5	4	4.67	Total number of FPES/ Total Number of Faculty= 173/457= 37.86%
MFO 06	General Admin. & Support Services (GASS)								
	PI 12.1: Percentage budget utilization from allocated budget from regular agency fund (GAA)	Director(IEO)	100%	62%	5	5	5	5.00	as of June 2024
	PI 13.1: Percentage budget utilization utilize allocated internally generated fund	Director(IEO)	80%	100 % as requested	5	5	5	5.00	
	PI 14.1: Number of departments/institutes/offices supervised	Director(IEO)	1	2	5	5	5	5.00	

MFOs/PAPs	Success Indicators	Persons Responsible	Target	Actual	Ratin				Remarks
					Q ¹	E ²	T ³	A ⁴	
	PI 14.2: Number of management meetings conducted	Director(IEO)	4	2	5	5	5	5.00	
	PI 14.3: Number of committee meetings conducted	Director(IEO)	2	10	5	5	5	5.00	
	PI 14.4: Number of routinary documents acted	Director(IEO)	10	1067	5	5	5	5.00	
	PI 14.5: Number of requests acted	Director(IEO)	30	24	5	5	5	5.00	
	PI 14.6: Number of memoranda prepared	Director(IEO)	2	2	5	5	5	5.00	
	PI 14.7: Percentage of faculty and staff submitted a dtr every month.	Director(IEO)	100%	100%	5	5	5	5.00	
	PI 14.8: Percentage of complaints, if any, addressed on time	Director(IEO)	100%	0%	5	5	5	5.00	No complaint
	PI 14.9: Percentage of action plans implemented and monitored as scheduled.	Director(IEO)	90%	100%	5	5	5	5.00	TPES, FPES, Syllabi, TOS & VSUEE
	PI 14.10: Monthly accomplishment report submitted on time	Director(IEO)	100%	90%	5	5	4	4.67	
		Total Over-all Rating						94.00	
		Average Rating						4.95	
		Adjectival Rating						0	

Received by:

TONI MARC L. DARGANTES

Planning Office

Date: JUL 15 2024

Calibrated by:

ELWIN JAY V. YU

Chairman, PMT

Date: 7/22/24

Recommending approval:

ROTACIO S. GRAVOSO

Vice President

Date: _____

Approved by:

PROSE IVY G. YEPES

University President

Date: 09/04/24