



DEPARTMENT OF PURE AND APPLIED CHEMISTRY  
COLLEGE OF ARTS AND SCIENCES  
VISAYAS STATE UNIVERSITY

WE, ELIZABETH S. QUEVEDO and MARK RYAN R. TRIPOLE, Head of the Department of Pure and Applied Chemistry under the College of Arts and Sciences, commits to deliver and agree to be rated on the attainment of the following **accomplishments** in accordance with the indicated measures for the period January - June 2024.

Date: 7/10/24

Head, May-June, 2024

'Date: 7/11/2024

Personnel	Number	Min. FTE	Total FTE	RDE Commitments***		
	(1)	(2)	(1x2)	Research	Publication	Extension
Department Head	1	6	6	1		
Faculty w/ Univ. Designated Position		0	0			
Regular Faculty (VSL)*	5	15	75	2	1	1
Regular Faculty (TLS)*	4	18	72			
Part time Faculty	2	18	36			
Administrative Staff	3	0	0			
<b>TOTAL:</b>		57.0	189.0	3	1	1

Rating  
Equivalents:  
5 - Outstanding  
4 - Very  
Satisfactory  
3 - Satisfactory  
2 - Fair

\* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

\*\* On Teacher's Leave status. Minimum FTE required is 18 units

\*\*\* Professors and Associate Professors are required to commit RDE outputs (Please see Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

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	PI 2:	Percentage of accredited graduate programs *											2%
	PI 3:	Total FTE monitored		Dept. Head & Faculty	1	437.50%	4.375	5	5	5	5	MEd Chem: ESQ (1), FMS (3.375)	2%
	PI 4:	Percentage increase in graduate students enrolled											2%
	PI 5:	Percentage increase in number of students who graduated within prescribed period *											2%
	PI 6:	Number of graduate students awarded with honors/distinction *											2%
	PI 7:	Number of faculty-scholars who graduated											2%
	PI 8:	Number of new International students enrolled											2%
	PI 9:	Percentage increase enrollment of extramural students (graduate distance education)											2%
	PI 10:	Number of new attractive extramural programs proposed											
	PI 11:	Additional Outputs											
		Number of graduate students advised*				100.00%	5	5.0	5.0	5.0		FMS (5)	
		Number of instructional materials developed*		Dept. Head & Faculty	2		N/A					To be complied in the second half	
		Number of students entertained for consultation purposes				100.00%	31	5.0	5.0	5.0		ESQ (6), FMS (25)	
		Number of students served for comprehensive examinations				100.00%	1	5.0	5.0	5.0		ESQ	
MFO 2	HIGHER EDUCATION SERVICES (50%)												
	PI 1:	Percentage passing in licensure examinations (1st time takers)		Dept. Head & Faculty	5		N/A					Board Exam is in the second half of the year	7.5%
	PI 2:	Percentage passing in licensure examination (overall including repeaters)		Dept. Head & Faculty	25%		N/A					Board Exam is in the second half of the year	2.5%



PI 3:	Percentage of undergraduate students who graduated within the prescribed period											2.5%
PI 4:	Percentage of students enrolled on schedule											
PI 5:	Percentage increase in enrollment	Dept. Head & Faculty									To be assessed in the second half of the year	
PI 6:	Number of programs accredited	Dept. Head & Faculty	1	100.00%	1	5.0	5.0	5.0			BS Chemistry	2.5%
PI 7:	Number of degree programs implemented	Dept. Head & Faculty	1	100.00%	1	5.0	5.0	5.0			BS Chemistry	
PI 8:	Number of programs with COPC	Dept. Head & Faculty	1	100.00%	1	5.0	5.0	5.0			BS Chemistry	
PI 9:	Number of programs applying for COPC											
PI 10:	Total FTE monitored *	Dept. Head & Faculty	200	111.38%	222.75	5.0	5.0	5.0			As of second semester AY 2023	20%
PI 11:	Number of new revised curricular proposals submitted											
PI 12:	Number of new revised proposal approved by UCC											
PI 13:	Percentage of courses offered with approved course syllabi	Dept. Head & Faculty	90	105.56%	95%	5.0	5.0	5.0			As of second semester AY 2023	
PI 14:	Percentage of courses with approved IMs	Dept. Head & Faculty	2		N/A						To be complied in the second half	
PI 15:	Number of Instructional materials approved	Dept. Head & Faculty	2		N/A						To be complied in the second half	
PI 16:	Percentage of course offered with final grades submitted within the allowable period	Dept. Head & Faculty	70	140%	98%	5.0	5.0	5.0			104/106 grade sheets submitted within allowable period (second semester AY 2023)	
PI 17:	Percentage of faculty rated at least VS in the Teaching Performance Evaluation by Students (TPES)	Dept. Head & Faculty	70	136%	95.00%	5.0	5.0	5.0			As of first semester AY 2023: 60% Outstanding, 35% VS, 5% S	
PI 18:	Percentage of faculty rated at least VS by Supervisor	Dept. Head & Faculty	70	143%	100.00%	5.0	5.0	5.0			Ratings for 1st and 2nd Semester (100% OS for regular faculty)	
PI 19:	Additional Outputs	Dept. Head & Faculty										
	Number of student organizations advised/assisted*	Dept. Head & Faculty	1	300.00%	3	5.0	5.0	5.0			VSU Chemical Society, VIHOS, Viscan Erudites	
	Percentage of graduates (2 years prior) that are employed*	Dept. Head & Faculty	10	400.00%	40	5.0	5.0	5.0			At least 10 BS Chem graduates are employed	



MFO 3	RESEARCH SERVICES (10%)													
	PI 1:	Number of research outputs utilized by the industry or by other beneficiaries *					2	5.0	5.0	5.0		FMS (VSU-LNF)	2%	
	PI 2:	Number of research outputs completed		Dept. Head & Faculty	1	300.00%	3	5.0	5.0	5.0		Physicochemical Characterization of the Major River Systems in Leyte (Palhi River AY 2023), LNF - PHASE 2	2%	
	PI 3:	Number of research outputs presented in:												
		a International											1.50%	
		b National											0.50%	
		c Regional or Institutional Conferences												
	PI 4:	Number of research proposals submitted												
	PI 5:	Number of research proposals approved												
	PI 6:	Number of approved research projects/studies implemented												
	PI 7:	Amount of research money obtained from external sources												
	PI 8:	Amount of research money obtained from internal sources		Faculty Researchers	50	120.00%	60	5.0	5.0	5.0		in thousand pesos (budget allocation for Major River System Project)	1.50%	
	PI 9:	Number of patent applications											0.50%	
	PI 10:	Number of patents approved												
	PI 11:	Number of creative works published											0.5%	
	PI 12:	Number of research articles derived from approved research in the university, submitted												
	PI 13:	Number of research articles derived from approved research in the university, published											1.50%	
	PI 14:	Number of Scopus, WoS, and ACI publications and other reputable journals												
	PI 15:	Additional outputs*												
		No. of research-related awards (research conducted by faculty or student w/ faculty)												
MFO 4	EXTENSION SERVICES (10%)													
	PI 1:	Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities * (MOUs/MOAs)				100.00%	5	5.0	5.0	5.0		[FMS] NUPAP, ATI, DA-Palo, DA-Maasin, DOST-8	2.0%	



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	PI 14:	Number of extension articles derived from approved extension in the university, submitted											
	PI 15:	Number of extension articles derived from approved extension in the university, published											
	PI 16:	Amount of extension money generated from external sources											0.5%
	PI 17:	Amount of extension money generated from internal sources											
	PI 18:	Additional outputs *											
		No. of extension-related awards (extn. conducted by faculty or student & faculty) *											1.5%
MFO 5	SUPPORT TO OPERATIONS												
OVPI MFO 1. Faculty Development Services													
	PI 1:	Number of faculty pursuing advanced research degrees	Dept. Head & Faculty	1		N/A						For second half of 2024	0.625%
	PI 2:	Number of faculty-scholars who completed their advance degrees											
	PI 3:	Number of faculty granted with external scholarship											
	PI 4:	Number of faculty granted with internal scholarship/fellowship											
	PI 5:	Number of faculty granted with sabbatical leave											
	PI 6:	Number of faculty granted with post-doctoral leave											
	PI 7:	Number of faculty sent to trainings, seminars and conferences	Dept. Head & Faculty	1	800.00%	8	5.0	5.0	5.0			MRRT, ESQ, AAR, JLYA, JMA, GCA (38th PCC), ESQ (2)	
OVPI MFO 2. Faculty Recruitment/Hiring Services													
	PI 8:	Number of new faculty hired with at least Master's degree	Dept. Head & DPC	1		N/A						To be complied in the second half	0.125%
OVPI MFO 3. Registration Services													
	PI 9:	Percentage of students enrolled and validated within the registration period			100.00%	100%	5.0	5.0	5.0			BS Chemistry 1st Year to 4th Year	0.25%
	PI 10:	Number of students advised during the registration period			100.00%	128	5.0	5.0	5.0			BS Chemistry 1st Year to 4th Year	0.25%
OVPI MFO 4. Curricular Program Management Services													
	PI 11:	Number of curricular reviews conducted											
	PI 12:	Number of IMs reviewed by the CCC	Dept. Head & Faculty	1		N/A						To be complied in the second half of the year	



	<b>PI 13:</b>	Number of course syllabi and TOs reviewed and approved	Dept. Head & Faculty	2	850.00%	17	5.0	5.0	5.0	2nd Semester AY 2023 Chem 157.1, Chem 195n, PhSc 105.1, Chem 159, PhSc 105, Chem 140, Chem 157, Chem 141, Chem 208, Chem 21, Chem 138, PhSc 105.2, Envi 120, Chem 128.2, Chem 143.1, Chem 128, Chem 127n	
	<b>PI 14:</b>	Number of OJT MOAs prepared	Dept. Head & Faculty	2	350.00%	7	5.0	5.0	5.0	PASAR, Cebu Agua Lab, Leyte Agri Corp, DENR EMB8, DENR ERDB, Mandaue Laboratory Water Testing Services, University of San Carlos	
	<b>PI 15:</b>	Number student interns deployed and monitored	Dept. Head & Faculty	5	600.00%	30	5.0	5.0	5.0	PASAR (5), Cebu Agua Lab (2), Leyte Agri Corp (3), DENR EMB8 (6), DENR ERDB (5), Mandaue Laboratory Water Testing Services (2), University of San Carlos (3), FAST Lab (2), VSU CASL (1), DLSU AniMoS (1)	1.25%
	<b>PI 16:</b>	Number of thesis students advised	Dept. Head & Faculty	20	155.00%	31	5.0	5.0	5.0	As of second semester AY 2023: GCA (5), JLYA (3), YLB (4), VPL (3), ESQ (1), AAR (4), FMS (4), YAS (3), MRRT (4)	
	<b>PI 17:</b>	Number of exchange students supervised									
	<b>PI 18:</b>	Number of students from other schools having summer program supervised									
	<b>PI 19:</b>	Number of external institutions/agencies conducting benchmarking activities served									
	<b>PI 20:</b>	Number of students from other academic departments conducting research activities served			100.00%	5	5.0	5.0	5.0	BSBt, BSME, BSCS	
	<b>PI 21:</b>	Additional Outputs									
		Number of faculty/staff awards/honors received related to operations support									
<b>MFO 6</b>	<b>GENERAL ADMINISTRATIVE AND SUPPORT SERVICES</b>										
	<b>PI 1.</b>	Number of departments/institutes/offices supervised	Dept. Head		100.00%	1	5.0	5.0	5.0		1%
	<b>PI 2.</b>	Number of management meetings conducted	Dept. Head & all faculty & staff	2	400.00%	8	5.0	5.0	5.0	ESQ (6), MRRT (2)	2%
	<b>PI 3.</b>	Number of committee meetings conducted	Dept. Head & Comm. chair	2	700.00%	14	5.0	5.0	5.0	Department Committees, CAS Executive Committee, etc.	

PI 4:	Number of routinary documents acted	Dept. Head & Admin. Staff	50	1000.00%	500	5.0	5.0	5.0	DTRs, Leave Requests, IPCRs, Recommendations for Trainings/Travel, Thesis Outlines/Manuscripts, Hiring documents, Grade Sheets, Faculty and student clearances, Letter Requests, Leave Applications, Payroll etc.
PI 5:	Number of requests acted	Dean and Dept. Head	10	690.00%	69	5.0	5.0	5.0	Request for the use of laboratory facilities, requests for borrowing of specific equipment/chemicals, job requests, letter requests, etc.
PI 6:	Number of memoranda prepared	Dept. Head	2	1900.00%	38	5.0	5.0	5.0	Reconstitution of department committees, assignment of focal persons, etc.
PI 7:	Percentage of IFWs submitted to OVPAA on or before September 30	Dept. Head & Admin. Staff	50	200.00%	100	5.0	5.0	5.0	IFWs are always submitted on time
PI 8:	Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes			100.00%	100	5.0	5.0	5.0	
PI 9:	Percentage of faculty and staff who submitted a DTR every month	Dept. Head, Faculty & Admin. Staff	20	500.00%	100%	5.0	5.0	5.0	All faculty have submitted their monthly DTRs
PI 10:	Percentage of complaints, if any, addressed on time			100.00%	4	5.0	5.0	5.0	
PI 11:	Percentage of action plans implemented and monitored as scheduled			100.00%	7	5.0	5.0	5.0	
PI 12:	Monthly accomplishment report submitted on time	Dept. Head and concerned personnel	1	6600.00%	66	5.0	5.0	5.0	ESQ (January 1 to May 21), MRRT (May 22 to June 30), department heads have submitted accomplishment reports on time 4 JO (Jan-Jun, 2/month), 2 part-time instructors (Jan-Jun)
PI 13:	Number of classrooms and Lab rooms constructed and renovated	Dept. Head and concerned personnel		100.00%	5	5.0	5.0	5.0	Repaired sink, electrical wiring, installed ceiling fans
PI 14:	Percentage budget utilization (GAA)	Dept. Head & Admin. Staff	80%	121.89%	97.51%	5.0	5.0	5.0	As of July 10, 2024
PI 15:	Percentage budget utilization (STF)	Dept. Head & Admin. Staff	80%	16.25%	13%	5.0	5.0	5.0	As of July 10, 2024
PI 17:	Additional Outputs								



		Number of laboratory classes assisted	Dept. Head & Admin. Staff	20	2100.00%	420	5	5	5	5	Assisted laboratory classes specially in the preparation of chemicals needed for the conduct of classes	
		Number of Laboratory rooms maintained	Dept. Head & Admin. Staff		100.00%	4	5	5	5	5	Maintained 4 Laboratory Rooms (AC-106, AC-108, AC-206, AC-208)	
		Number of Glasswares/apparatus cleaned per day	Dept. Head & Admin. Staff		100.00%	25	5	5	5	5	Washed an average of 25 glasswares per day	
		Number of Chemicals listed for purchase	Dept. Head & Admin. Staff		100.00%	25	5	5	5	5	Identifies chemicals in the stockroom in need of replenishing	
		Number of inventory of glasswares & chemicals maintained and monitored per semester	Dept. Head & Admin. Staff		100.00%	1	5	5	5	5	Maintained an inventory of stocks and glasswares	
		Facilitated DoPAC Alumni Homecoming during Centennial Celebration 2024 (BS Chem, BS AgChem, BSA Major in AgChem)	DoPAC and VSU ChemSoc		100.00%	1	5	5	5	5	Coordinated with VSU ChemSoc for the successful execution of the alumni homecoming	
		Area (sqm) maintained	Dept. Head & Admin. Staff		100.00%	500 sqm	5	5	5	5	Road going to DoPAC, Lawn in front of DoPAC, Alleyways, stairs	
		Number of comfort rooms maintained	Dept. Head & Admin. Staff		100.00%	7	5	5	5	5	Department (3), Students (4)	
Total Over-all Rating							315.000					
Average Rating							5.000					
Adjectival Rating							OUTSTANDING					

Received by:

TONI MARC L. DARGANTES

Planning Office

Date: JUL 11 2024

Calibrated by:

FELWIN JAY V. YU

Chairman, PMT

Date: \_\_\_\_\_

Approved:

PROSE IVY G. YEPES

President

Date: 9/6/24

\* The College target should be equal to the consolidated target of the departments under the College.

\*\* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

\*\*\* No percentage weight for ranking purposes since the Office of the Dean is automatically attached to the highest ranking department under him.