



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
COMPUTER SCIENCE AND TECHNOLOGY



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **MAGDALENE C. UNAJOAN**, Head of the Department of Computer Science and Technology, commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period January - June 2024.

for: [Signature]
MAGDALENE C. UNAJOAN
Department Head
Date: 5 July 2024

[Signature]
JANNET C. BENCURE
College Dean
Date: 10 July 2024

[Signature]
CHRISTOPHER WATE

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number (1)	Min. FTE (2)	Min. FTE (2)	Total FTE (1x)	RDE Commitments***		
					Research	Publication	Extension
Department Head	1	4.0	6.6	13.2	0	0	0
Faculty w/ Univ.	0	2.5	0.0	0.0	0	0	0
Regular Faculty (VSL)*	1	12.0	43.5	87.0	0	0	0
Regular Faculty (TLS)*	8	18.0	14.5	232.0	0	0	0
Part time Faculty	2	10.0	21.4	85.6	0	0	0
Admin Staff	2	0.0	0.0	0.0			
TOTAL:				417.8	0	0	0

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units
** On Teacher's Leave status. Minimum FTE required is 18 units
*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES										
	OVPA MFO 1. Graduate Degree Program Management Services										
	PI 1: Number of graduate degree specializations offered and monitored										
	PI 2: Total FTE monitored										
	PI 3: Percentage of students who graduated within the prescribed period										
	OVPA MFO 2. Graduate Student Management Services										
	PI 1: Percentage of graduate students awarded with honors/distinction										
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very										
	PI 3: Percentage of graduate school faculty engaged										
	a. Pursuing advanced research degree program										
	b. Actively pursuing in the last three years										
	c. Producing technologies for commercialization or livelihood improvement										
	d. whose research work resulted in an extension										
	Total Points:					Total n					
UMFO 2.	HIGHER EDUCATION SERVICES										
	OVPA MFO 1. Curriculum Program Management Services										
	PI 1: Total FTE Monitored	Dept. Head & Faculty	500.00	72%	360.15	5	5	5	5.00	250 is the target for the 1st half	
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	BSCS program	
	PI 3: Average percentage passing in licensure exam	Dept. Head & Faculty									
	PI 4: Number of graduates in mandated programs graduated within the prescribed period	Dept. Head & Faculty	4							6 will be graduating on time on Aug. 2024	
	PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	Dept. Head & Faculty		100%	100.00%	4	5	5	4.67	3 for 2023 and 6 for 2024	

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 6: Percentage increase in number of undergraduate students enrolled		Dept. Head & Faculty								
	PI 7: Number of academe/industry linkages established		Dept. Head & Faculty	1	600%	6	5	5	5	5.00	WELA (Cagayan), High6 (Caloocan), CVISNET (Cebu), DOST (Cebu), Pixel8, Accenture
	PI 8: Number of students advised										
	On thesis/field practice/special problem		Dept. Head & Faculty	15	133%	20	4	5	5	4.67	5 regular and 15 OS
	No. of approved manuscript submitted within prescribed period		Dept. Head & Faculty	4	500%	20	4	5	5	4.67	5 regular and 15 OS
	On consultation		Dept. Head & Faculty	100	463%	463	5	5	5	5.00	all faculty
	PI 9: Number of student organizations advised/assisted										
	Student organizations advised		Dept. Head & Faculty	1	100%	1	4	5	5	4.67	CSSS
	Student organizations assisted on student related activities		Dept. Head & Faculty	1	500%	5	5	5	5	5.00	CET OJT Orientation, CS Week, Year-end Party, Merch, VAMS
	PI 10: Number of instructional materials developed/revised										
	On-line ready courseware		Dept. Head & Faculty	15	100%	15	5	5	5	5.00	
	Flexible instructional materials		Dept. Head & Faculty	15	100%	15	5	5	5	5.00	
	Assessment tools		Dept. Head & Faculty	80	159%	127	5	5	5	5.00	
	PI 11: Number of virtual classrooms created and operationalized		Dept. Head & Faculty	5	100%	5	5	5	5	5.00	As VSUEE TWG
	Outcome Indicators:										
	PI 12: Percentage of first-time licensure exam takers that pass the licensure exams		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 13: Percentage of graduates (2 years prior) that are employed		Dept. Head & Faculty	83%	120%	100%	5	5	4	4.67	Perante, Cabarrubias (2022)
	PI 14: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified priority programs		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	BSCS
	PI 15: Percentage of undergraduate programs with accreditation		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	BSCS
	Additional Outputs										
	PI 16. Number of instructional materials approved by the UIMRC		Dept. Head & Faculty								
	PI 17. Number of new or revised curricular proposals submitted		Dept. Head & Faculty								
	PI 18. Number of new or revised curricular proposals approved by UCC		Dept. Head & Faculty								
	PI 19. Number of programs with COPC		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	BSCS
	PI 20. Number of programs applying for COPC		Dept. Head & Faculty								
	PI 21. Percentage of faculty rated at least VS by supervisor		Dept. Head & Faculty	80%	125%	100.00%	5	5	5	5.00	12 out 12 faculty members are rated outstanding
	PI 22. Percentage of courses offered with approved course syllabi		Dept. Head & Faculty	100%	100%	100.00%	5	5	4	4.67	all courses are with approved syllabi
	PI 23. Percentage of courses with approved IMs		Dept. Head & Faculty								
	PI 24. Percentage of courses offered with final grades submitted within the allowable period		Dept. Head & Faculty	50%	186%	93.06%	5	5	4	4.67	72 expected, 5 were late
	PI 25. Percentage of IFWs submitted to OVPAA on time		Dept. Head & Faculty	50%	200%	100.00%	5	5	5	5.00	IFWs submitted 30 days start of classes
	PI 26. Percentage of actual teaching loads submitted to OVPAA 30 days after the start of classes		Dept. Head & Faculty	100%	100%	100.00%	5	5	5	5.00	Schedule of classes submitted 30 days start of classes

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 27	Number of curricular reviews conducted	Dept. Head & Faculty								
	PI 28.	Number of IMs reviewed by the CCC	Dept. Head & Faculty								
	PI 29.	Number of OJT MOUs prepared	Dept. Head & Faculty	2	300%	6	5	5	5	5.00	JBRola
	PI 30.	Number of student interns deployed and monitored	Dept. Head & Faculty	4	150%	6	5	5	5	5.00	JBRola, MCUnajan
	PI 31.	Number of students from other schools having summer program supervised	Dept. Head & Faculty								
	PI 32.	Number of external institutions/agencies conducting benchmarking activity served	Dept. Head & Faculty								
	PI 33.	Number of students from other academic departments conducting research activities served	Dept. Head & Faculty								
		Number of batches of examinees monitored during VSU-CAT	Dept. Head & Faculty		250%	25	5	5	5	5.00	MCUnajan, JJABarrera, RMManiego, JSEspinosa
		Number of batches of examinees monitored during Grade 7 Entrance Examination of VSU-IHS	Dept. Head & Faculty		300%	3	5	5	5	5.00	MCUnajan, JJABarrera
	Total Points					Total n				127.67	
UMFO 3. RESEARCH SERVICES											
	PI 1.	Number of published papers in internationally indexed journals									
		In refereed int'l journals	Dept. Head & Faculty	1							no publication approved yet
		In refereed nat'l journals	Dept. Head & Faculty								
		In institutional journals	Dept. Head & Faculty								
	PI 2:	Number of research outputs presented in regional/national/ int'l fora/conferences									
		In int'l fora/conferences	Dept. Head & Faculty	1							no publication approved yet
		In nat'l fora/conferences	Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	<i>In reg'l fora/conferences</i>		Dept. Head & Faculty								
	<i>In institutional fora/conferences</i>		Dept. Head & Faculty								
	PI 3: Number of research projects conducted and/or completed on schedule		Dept. Head & Faculty								
	PI 4: Number of research proposals submitted/endorsed for funding		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	headed by Mr. Tejara
	PI 5: Percent of research proposals approved		Dept. Head & Faculty								
	PI 6: Amount of research money generated from external funding (Thousand PHP)		Dept. Head & Faculty								
	PI 7: Amount of research money generated from institutional funding (Thousand PHP)		Dept. Head & Faculty								
	PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries		Dept. Head & Faculty								
	PI 10: Number of research outputs completed within the year		Dept. Head & Faculty								
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year										
	<i>In refereed int'l journals</i>		Dept. Head & Faculty								
	<i>In refereed nat'l/regional journals</i>		Dept. Head & Faculty								
	PI 12: Number of research-related awards (research conducted by faculty or students with faculty)		Dept. Head & Faculty								
	PI 12: Number of patent applications		Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 13. Number of patent approved		Dept. Head & Faculty								
	PI 14. Number of creative works published		Dept. Head & Faculty								
	PI 15. Number of research articles derived from approved research in the university, submitted		Dept. Head & Faculty								
	PI 16. Number of research articles derived from approved research in the university, published		Dept. Head & Faculty								
	Total Points					Total n:				5.00	
UMFO 4.	EXTENSION SERVICES										
	PI 1: Number of person-days trained weighted by length of training		Dept. Head & Faculty	50							Approved extension for implementation
	PI 2: Number of trainings conducted		Dept. Head & Faculty	1							Approved extension for implementation
	PI 3: Number of IEC materials/techno-guides developed/used		Dept. Head & Faculty								
	PI 4: Number of beneficiaries served										
	Groups		Dept. Head & Faculty	1							Approved extension for implementation
	Individuals		Dept. Head & Faculty	25							Approved extension for implementation
	PI 5: Number of technical/expert services provided/rendered										
	Research Mentoring		Dept. Head & Faculty								
	Peer reviewers/Panelists		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	JBRola
	Resource Person		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	MCUnajan - Moodle PH
	Convenor/Organizer		Dept. Head & Faculty	1							no inhouse activity yet
	Consultancy		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	Evaluator		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	JBRola
	PI 6: Number of extension projects conducted and/or completed on schedule		Dept. Head & Faculty								
	PI 7: Number of extension proposal submitted		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	MCUnajan
	PI 8: Percent of extension proposals approved		Dept. Head & Faculty								
	PI 9: Amount of extension money generated from external funding (Thousand PhP)		Dept. Head & Faculty								
	PI 10: Amount of extension money generated from institutional funding (Thousand PhP)		Dept. Head & Faculty								
	PI 11: No. of extension-related awards (extrn. conducted by faculty or student & faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities		Dept. Head & Faculty	1	100%	1	4	5	5	4.67	DepEd Baybay Division
	PI 13: Number of trainees weighted by the length of training		Dept. Head & Faculty	50							Approved extension for implementation
	PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs		Dept. Head & Faculty	1							Approved extension for implementation
	PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance		Dept. Head & Faculty	95%							Approved extension for implementation
	PI 16. Number of extension outputs presented in		Dept. Head & Faculty								
	a. international		Dept. Head & Faculty								
	b. national		Dept. Head & Faculty								
	c. regional or institutional conferences		Dept. Head & Faculty								


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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 17. Number of extension articles derived from approved extension in the university, submitted		Dept. Head & Faculty								
	PI 18. Number of extension articles derived from approved extension in the university, published		Dept. Head & Faculty								
	Total Points					Total n				24.67	
UMFO 5.	SUPPORT TO OPERATIONS (STO)										
OVPA MFO 1. Faculty Development Services											
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *		Dept. Head & Faculty	1	100%	1	4	4	4	4.00	MCUnajan
	PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated, monitored and assisted *		Dept. Head & Faculty	1	100%	1	4	4	4	4.00	RMManiego
	PI 1.2: Number of faculty who finished advanced degree program on time		Dept. Head & Faculty								
	PI 2: Number of faculty granted with external scholarships		Dept. Head & Faculty								
	PI 3: Number of faculty granted with internal fellowship grants		Dept. Head & Faculty								
	PI 4: Number of faculty granted with sabbatical leave		Dept. Head & Faculty								
	PI 5: Number of faculty sent for trainings, seminars, conferences		Dept. Head & Faculty	4	300%	12	5	5	5	5.00	MCUnajan, JBRola, JJBarrera, MVCalhoun
	PI 6. Number of faculty-scholars who completed their advance degrees		Dept. Head & Faculty	1							MCUnajan is not yet cleared for graduation
	PI 7. Number of faculty granted with post-doctoral leave		Dept. Head & Faculty								
OVPA MFO 2. Faculty Recruiting/Hiring Services											

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 9: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	2	100%	2		4	5	5	4.67	2 part-time instructors
	PI 9. Number of new faculty hired with at least master's degree	Dept. Head & Faculty									
OVPAAs MFO 3. Faculty Evaluation Services											
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university	Dept. Head & Faculty									
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university	Dept. Head & Faculty									
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated	Dept. Head & Faculty	80%	125%	100%		4	5	5	4.67	all faculty members rated VS and outstanding
	PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended	Dept. Head & Faculty	1								
OVPAAs MFO 4. Program and Institutional Accrediation Services											
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1	Dept. Head & Faculty	1	100%	1		5	5	5	5.00	BSCS is Level III reaccrredited
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards	Dept. Head & Faculty	1	100%	1		5	5	5	5.00	Using HRIS for the hiring procedures
	PI 3: Degree program compliant with CHED	Dept. Head & Faculty	1	100%	1		5	5	5	5.00	BSCS is granted with COPC
	PI 4: Number of activities organized/attended/assisted/participated/facilitated	Dept. Head & Faculty	1	100%	1		5	5	5	5.00	ISO audit
	Additional Outputs:	Dept. Head & Faculty									

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015		Dept. Head & Faculty	80%	100%	80.00%	5	4	4	4.33	not all requirements are complied that is why rated with OFI during ISO audit
	Total Points					Total n				46.67	
UMFO 6.	GENERAL ADMINISTRATION & SUPPORT SERVICES										
	PI 1: Zero percent complaint from clients served		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	no complaints from clienteles
	Additional Outputs										
	PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head & Faculty	2	150%	3	4	5	5	4.67	Supplemental and 2024 PPMP
	PI 3. Number of coaching sessions among faculty & staff**		Dept. Head & Faculty	2	100%	2	4	5	5	4.67	for newly hires and for junior faculty
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		Dept. Head & Faculty	2	100%	2	4	5	4	4.33	monitoring done start of class and before end of semester
	PI 5. Number of regular executive committee meetings conducted ***		Dept. Head & Faculty	6	100%	6	5	5	4	4.67	monthly meetings
	PI 6. Percentage of NC's recieved and acted		Dept. Head &								
	PI 7. Percentage of CARs Recieved and acted		Dept. Head & Faculty								
	PI 8. Number of departments/institutes/offices supervised		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	DCST
	PI 9. Number of routinary documents acted		Dept. Head & Faculty	200	672%	1,343	5	5	5	5.00	all documents with head as the signatory
	PI 10. Number of committee meetings conducted		Dept. Head & Faculty	2	100%	2	4	5	5	4.67	curriculum and personnel committee
	PI 11. Number of requests acted		Dept. Head & Faculty	10	530%	53	5	5	5	5.00	request for computer repair by DCST Lab technician

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	PI 12. Number of memoranda prepared		Dept. Head & Faculty	5	540%	27	5	5	5	5.00	memos are supplemental for university and college memos
	PI 13. Percentage of faculty and staff submitted a DTR every month		Dept. Head & Faculty	50%	186%	92.86%	5	5	4	4.67	13 out of 14 faculty and staff submits every month
	PI 14. Percentage of complaints, if any, addressed on time		Dept. Head & Faculty								
	PI 15. Percentage of action plans implemented and monitored as scheduled		Dept. Head & Faculty	50%	100%	50%	4	5	5	4.67	OTP action plans
	PI 16. Percentage of monthly accomplishment report submitted on time		Dept. Head & Faculty	100%	90%	90%	5	5	4	4.67	sometimes late submission
Total Points						Total n:				62.00	
Total No. of Entries:							55				
Total Over-all Rating							266.00				
Average Rating							4.84				
Adjectival Rating							Outstanding				


Received by:


TONI MARC L. DARGANTES

Planning Office

Date: JUL 12 2024

Calibrated by:


ELWIN JAY V. UY *osep 7/12/24*

Chairman, PMT

Date: _____

Approved:


PROSE IVY G. YEPES

President

Date: 9/4/24