



VISAYAS
STATE UNIVERSITY

Visayas State University
**Planning and Infrastructure Project
Development and Monitoring Office**
Visca, Baybay City, 6521-A, Leyte, Philippines



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **MARCELO T. ABRERA, JR.**, Director for Planning and Infrastructure Project Development and Monitoring, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January-December 2023**.


MARCELO T. ABRERA, JR.

Head of Unit

Date: **JUL 13 2023**


DILBERTO O. FERRAREN

Vice President for PRGAS

Date: **JUL 13 2023**

Director	Planning & Infrastructure Project Development, and Monitoring	1
Head & Planning Officer	Planning Office	1
Job Order Administrative Staff	Planning Office	2
Job Order Administrative Staff	Administrative Aide I	1
Job Order Architect	Architect II	1
Job Order Civil Engineer	Engineer II	1
Job Order Civil Engineer	Project Engineer I	1
Job Order Mechanical Engineer	Quantity Surveyor	1
Job Order Draftsman	Draftsman	1

Rating Equivalents:

- 5 - Outstanding
- 4 - Very Satisfactory
- 3 - Satisfactory
- 2 - Fair
- 1 - Poor

MFOs/PAPs	Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplish ments	Rating				Remarks
					Quality	Efficiency	Timeliness	Average	
UNIV MFO1: GENERAL ADMINISTRATION AND SUPPORT SERVICES									
MFO 1. Administrative and Support Services Management	PI 1: Efficient & customer-friendly frontline service	ODPIPDM Staff	zero complaint	zero complaint	5	5	5	5.00	
	PI 2: Effectively acted Administrative/financial documents	ODPIPDM Staff	40	882	5	5	5	5.00	
	PI 3: Offices and personnel efficiently supervised and monitored (Planning and Infrastructure Services)	Head	4	11	5	5	5	5.00	
	PI 4: Administrative and management meetings effectively chaired	Head	5	18	5	5	5	5.00	
	PI 5: Enhanced direct linkages with external agencies	Director, ODPIPDM Staff	1	1	5	4	5	4.67	
	PI 6: ISO-aligned documents for at least 1 core process	Director, ODPIPDM Staff	1	6	5	5	5	5.00	
	PI 7: Number of best practices/ innovations implemented	Director, Heads & Staff	1	1	4	4	5	4.33	
	PI 8: Efficiently and Effectively assist the Vice-Presidents in monitoring accomplishments of each unit based on OPCR	Director, ODPIPDM Staff	100%						OPCR Submission is in July
	PI 9: Efficient and Effective Planning Services	Director, Planning Head, Planning Staff	100%	100%	5	5	5	5.00	
	PI 10: Efficient and Effective Infrastructure Monitoring Services	Director/ Infra Head, ODPIPDM Staff, IPDMM Staff	100%	50%	5	5	5	5.00	
	PI 11: Efficient and Effective Infrastructure Project Development Services	MTAbrera, IPDMM Staff	100%	82.35%	5	4	5	4.67	
	Average Rating:							4.87	
Total Over-all Rating									
Average Rating									
Adjectival Rating									Outstanding

Received by:



TONI MARC L. DARGANTES

Planning Office

Date: JUL 13 2023

Calibrated by:



DANIEL LESLIE S. TAN

Chairman, PMT

Date: JUL 14 2023

Approved:



EDGARDO E. TULIN

President

Date: JUL 19, 2023