



## OFFICE PERFORMANCE COMMITMENT &amp; REVIEW FORM (OPCR)

I, ARGINA M. POMIDA, Director, PRGAS/IGP commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June 2021

  
**ARGINA M. POMIDA**  
 Director, PRGAS

APPROVED:

  
**DILBERTO O. FERRAREN**  
 VP, PRGAS



Appointment/Status	Position Title	Number
Head	Officer-In-Charge	1
Regular Staff	Admin. Aide III	1
	TOTAL	2

Rating Equivalents:  
 5 - Outstanding  
 4 - Very Satisfactory  
 3 - Satisfactory  
 2 - Fair  
 1 - Poor

NO.	MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Persons Responsible	Rating				Remarks
						Q1	E2	T3	A4	
	PRGEA MFO1:									
	Efficient & customer friendly frontline service	0% complaint from client served	Zero complaint	Zero complaint	IGP Director, IGP staff	5	5	5	5	
	Effectively acted administrative & financial documents	Number of Contract of Lease renewed and signed as witness	15	27	IGP Director, IGP staff	5	5	5	5	
		Number of letter request and notices/communications sent	15	21	IGP Director, IGP staff	5	5	5	5	
	Administrative & management meetings	Number of actively attended administrative and management meetings	3	4	IGP Director, IGP BOM	5	5	5	5	

NO.	MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Persons Responsible	Rating				Remarks
						Q1	E2	T3	A4	
		Number of new proposal submitted/evaluated	1	1	IGP Director, IGP BOM	5	5	5	5	
	<b>PRGEA MFO 3: Management &amp; monitoring services</b>	Number of IGP Monthly Financial Reports received and check	150	200	IGP Director, IGP staff	5	5	5	5	
		Scheduled regular Inventory of IGP projects	1	1	IGP Director, IGP staff	5	5	4	4.67	
	<b>Effective &amp; efficient income generation from implemented projects</b>	Improved gross income generated from STF-IGP projects in support to instruction, research and extension	500,000.00	1,286,365.75	BOM, IGP Director	5	5	5	5	
		Improved gross income generated from RF-IGP to support university	500,000.00	641,257.30	BOM, IGP Director	5	5	4	4.67	
	<b>Best Practices &amp; Innovations</b>	Regular repair and maintenance of IGP facilities	50%	30%	IGP Director, IGP Staff	5	5	4	4.67	
		Total Over-all Rating							4.90	
		Average Rating							4.90	
		Adjectival Rating							O	

Received by:

  
**DANIEL LESLIE S. TAN**

Planning Office

Date: AUG 03 2021

Calibrated by:

  
**REMBERTO A. PATINDOL**

Chairman, PMT

Date: 7/27/21

Recommending Approval:

  
**DILBERTO O. FERRAREN**

VP, PRGAS

Date: \_\_\_\_\_

Approved by:

  
**EDGARDO E. TULIN**

University President

Date: \_\_\_\_\_

1- Quality

2 - Efficiency

3 - Timeliness

4 - Average