



Visayas State University
 College of Engineering
DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY
 Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **Ivy C. Emnace**, Head of the Department of Food Science and Technology, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January to June, 2018.

[Signature]
IVY C. EMNACE
 Department Head
 Date: *Oct. 1, 2018*

[Signature]
VICTOR B. ASIO
 Dean, CAFS
 Date: _____

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number	FTE/sem	FTE/Summer	FTE Total
Department Head	1	6.1	0.0	6.11
Faculty w/ Univ. Designated Position	2	0.0	0.0	0.00
Regular Faculty (Vac. & Sick Leaves)	4	0.0	0.0	0.00
Regular Faculty (Teacher's Leave)	2	0.0	0.0	0.00
Part time Faculty Members	0	0.0	0.0	0.00
Admin Staff Members	3	0.0	0.0	0.0

Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair
 1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					% Accomplishment as of June 2018	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	
MFO 1	Advanced Education Services	P1.1 Number of FTE coordinated and implemented for graduate students	ICE, RDL, FJA, LAG	5.00	12.96	Graduate students	5	4	4	4.33	
		P1.2 Graduated MSFST	LAG, RDL, FJA, ICE	10	11	Graduated 2nd Sem.	5	5	5	5.00	
		P1.3 % graduates within prescribed period	LAG, RDL, FJA, ICE	80% (4/5)	8/5 (160%)		5	5	5	5.00	

		P1.4 No. of graduate students with DOST scholarship	LAG, RDL, FJA, ICE	9	11	Graduate students	5	5	5	5.00	
		P1.5 No. of Graduate students with Honors/Awards	MS Students	3	5	Graduate students	5	4	5	4.66	
MFO 2	Higher Education Services	PI.1. Number of FTE coordinated and implemented	All DFST faculty and COS	50	57.33	2nd sem. & summer 2018	5	4	5	4.66	
		PI.2. Average percentage passing in licensure in mandated programs				License exam not required for BSFT					
		PI.3. Number of graduates in mandated programs graduated w/in prescribed period	All DFSFT Faculty	25	33	BSFT 2018	4	4	4	4.00	
		PI.4. Number of degree programs compliant to CMO supervised and implemented	All DFST Faculty	2	2	BSFT/MSFST program	5	5	5	5.00	
		PI.5. Number of students advised									
		<i>On thesis/ field practice/special problem</i>	LAG,ICE, LCC ICPM, RDL, FJA	30	59	LAG-11, ICE-11, LCC-11, ICPM-11, RDL-10, FJA-5	5	5	4	4.66	
		<i>On consultation</i>	All DFST Faculty	260	270	Approximate based on few recorded consultation. Most consultations were not recorded	5	4	4	4.33	
		<i>On thesis data analyzing consultation</i>	FACULTY (THESIS ADVISERS)	30	33	Undergraduate Thesis	5	4	5	4.66	
		PI.6b. No. of student organizations Advised/Assisted									
		<i>Student organizations advised</i>	LAG,ICPM, ICE	2	2	PAFT-KSC Student Chapter Ambassadors for Christs	5	4	4	4.33	
		<i>Student organizations assisted on student related activities</i>	LAG,ICPM, ICE	2	2	PAFT-KSC Student Chapter Ambassadors for Christs	5	4	4	4.33	
		<i>New/Revised syllabi</i>	All Faculty	6	6	FTec 131, FTec 152, FTec 122, FTec 162, FTec 198, FTec 142	4	4	4	4.00	
		PI.7. Number of instructional materials developed									
		<i>Revised course outline</i>	ICPM, LAG, ICE	3	5	FTec 131, FTec 152, FTec 122, FTec 162, FTec 198, FTec 142	5	5	4	4.66	
		<i>Number of grade sheets submitted on prescribed period</i>	All DFST Faculty	18	23	gradesheet/subject	5	5	4	4.66	
		PI.8. Additional outputs									
		<i>Number of student awards/honors received</i>	RDL,LAG	1	2	Phi Delta finalists(2)	5	5	5	5.00	
		<i>Accreditation of curricular program (3rd level)</i>	DFST	1	1	BSFT Program	5	5	4	4.66	

MFO 3	Research Services	PI1. Number of published papers in									
		<i>In refereed int'l journals</i>	LAG	1	2		5	5	5	5.00	
		PI2. Number of research outputs presented in regional/national/ int'l									
		<i>In int'l fora/conferences</i>	LCC, ICPM, ICE	1	1		5	5	5	5.00	
		<i>In nat'l fora/conferences</i>	ICPM, LCC, ICE, LAG,	1	5		5	5	5	5.00	
		<i>In reg'l fora/conferences</i>									
		<i>In institutional fora/conferences</i>	All Faculty	5	7		5	5	5	5.00	
		P1.3 Number of poster paper									
		<i>In nat'l fora/conferences</i>	LAG, ICPM, LCC	2	3		5	5	5	5.00	
		<i>In reg'l fora/conferences</i>	LAG, ICE, ICPM, LCC	2	4		5	5	5	5.00	
		PI4. Number of research projects	VSU Funded Proj,	4	8		5	5	5	5.00	
		PI5. Number of research proposals submitted	LAG, RDL, LCC, ICPM, ICE	3	4		5	5	5	5.00	
		PI6. Percent of research proposals approved	LAG, RDL, LCC, ICPM, ICE	80%	90%		5	5	5	5.00	
		PI7. Amount of research money generated from external funding	LAG, RDL, LCC, ICPM, ICE	500k	800K		5	5	5	5.00	
		PI8. Amount of research money generated from institutional funding	LAG, RDL, LCC, ICPM, ICE	200K	500K		5	5	5	5.00	
		PI9. Additional outputs									
		No. of research-related awards (research conducted by faculty or	Phi Delta Award by BSFT Student, High	1	3		5	5	5	5.00	

MFO 6	General Admin. &	PI1. Number of departments and/or								
		PI2. No. of management meetings	Department Head	8	10	Department Meetings	5	5	4	4.67
		PI3. Number of documents attended and served	ALL Faculty	410	430	Various office documents	5	5	5	5.00
		PI4. Number of academic lecture/laboratory rooms	DCManagbanag, Msuganob	5	5	DFST01, DFST02, DFST03, DFST04, DFT05	4	4	4	4.00
		PI5. Number of apparatus/equipment maintained	LMV, MMS	25	35		4	4	4	4.00
		PI6. Area of lawn maintained (sq.m, approx.)	DCManagbanag	3427m2	3426m2		5	5	4	4.67
		PI8. Number of office and laboratory equipment purchased	DFST Fund	10	20	freezer, oven, pasteurizer, refrigerator, balance, etc.	5	4	4	4.33
		PI9. Zero percent complaint from clients served	All Faculty & Staff	100	100	No valid complaint	5	5	5	5.00
		PI10. Additional Outputs								229.27

Faculty & Staff Members: ICE- Ivy C. Emnace, LAG- Lorina A. Galvez, FJA-Felix J. Amestoso, RDL- Roberta D. Lauzon, LCC- Lynette C. Cimafranca, JBC- Julious B. Cerna, ICPM- Inish Chris P. Mesias, CMS- Carlito Suganob, DCM- Dioscoro M. Managbanag, LMV- Leilani M. Valdevieso

Average Rating (Total Overall Rating Divided by 4)	4.78
Additional Points	
Approved Additional Points (with copy of approval)	
FINAL RATING	4.78
ADJECTIVAL RATING	OUTSTANDING

Comments and Recommendations for Development Purpose:

Received by:

Planning Officer

Calibrated by:


REMBERTO A. PATINDOL
Chairman, PMT

Recommending Approval


BEATRIZ S. BELONIAS
Vice President for Instruction

Approved by:


EDGARDO E. TULIN
President