


08/9/24
9/24

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, EDITHA G. CAGASAN, of the Quality Assurance Center commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2018.


EDITHA G. CAGASAN
Head of Unit

Approved:


BEATRIZ S. BELONIAS
VP-for Instruction

MFO	Success Indicators	Target	Accomplishment as of June 2018	% Accomplishment as of June 2018	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Program and Institutional Accreditation Services									
	Number of Degree Programs scheduled for accreditation/ evaluation								
	Level II	4	7	175	5	5	5	5	To be evaluated on October 1-6, 2016
	Level I	8	11	137.50	5	5	5	5	To be evaluated on October 1-6, 2016
	Level I (external Campuses)	3	8	266.66	5	5	5	5	To be evaluated on October 1-6, 2016
	Level III Phase 2	6	8	133.33	5	5	5	5	Evaluated last February

	Number of programs scheduled for evaluation and passed								
	Level III Phase 2	6	7	116.67	5	5	5	5	
	Stage 2 ISO Accreditation Monitoring	25%	5%	20	4	4	4	4	
	Percent preparation for Institutional Sustainability Assessment	50%	25%	50	4	4	4	4	
Administrative Services									
	Number of pages of documents to photocopied as supporting Documents for AACCUP,ISA, CHED Monitoring, Horizontal Typology, ISO, AUN,RQAT)	8,500 pages	10,000 pages	117.64	5	5	5	5	
	Number of workshop output prepared	1	1	100	4	5	5	4.67	
	Number of NPs to print (copy for the internal technical evaluators)	6 Programs(5 Areas each programs)	8 Programs (5 Areas each programs)	133.33	5	5	5	5	
	Number of NPs to edit for final layout and to print for file	6 (5 Areas each programs)	8 Programs (5 Areas each programs)	133.33	5	5	5	5	
	Number of PPPs to edit for final layout and to print for AACCUP Accreditors	6 (5 Areas each programs)	8Programs (5 Areas each programs)	133.33	5	5	5	5	
	Percentage of preparedness for 5s	20%	10%	50%	4	4	4	4	
Support to Operations (ST0)									
	Number of meetings, workshop/Writeshop benchmarking scheduled/ facilitated (AACCUP, ISO,RQAT)	10	20	200%	5	5	5	5	
	Number of Consultation Workshop to Conduct (AACCUP Accreditation, ISA,ISO,AACCUP)	1	1	100%	5	5	5	5	

	Number of program monitored for compliance of the Mandatory Requirements for Level III Phase II	6	8	133.33	4	5	5	4.67	
	Number of CHED RQAT assessment facilitated	1	1	100	5	5	5	5	
	Number of Washington Accord facilitated (this includes the booking of tickets, food preparations, kit preparation, etc)	1	1	100	5	5	5	5	
Efficient Customer-Friendly Assistance									
	Efficient and customer-friendly frontline service	Zero complaint from clients	Zero complaint from clients	Zero complaint from clients	5	5	5	5	
Total Over-all Rating								91.34	
Average Rating								4.81	
Adjectival Rating								Outstanding	

Received by:

Planning Office

Date: _____

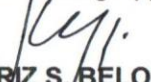
- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average

Calibrated by:


REMBERTO A. PATINDOL
PMT

Date: _____

Recommending Approval:


BEATRIZ S. BELONIAS
Vice President

Date: _____

Approved by:


EDGARDO E. TULIN
President

Date: _____