







DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY

ICT Bldg, VSU Visca Baybay City, Leyte 6521-A Email Address: dcst@vsu.edu.ph Website: www.vsu.edu.ph

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, MAGDALENE C. UNAJAN, Head of the Department of Computer Science and Technology, College of Engineering & Technology, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - December 2021.

MAGDALENE C. UNAJ

Department Head

Date: December 31, 2021 94(1)

INFORMATION ON	PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):	Total FTE (1x2)			RDE Commit	ments***		
	Personnel	Number (1)	Min. FTE (2)		Research	olication	Extension	Rating Equivalents: 5 - Outstanding
	Department Head	1	3	3.0	0.0	0	0	4 - Very Satisfactory
	Faculty w/ Univ. Designated Position	1	3	3.0	1.0	0	0	3 - Satisfactory 2 - Fair
	Regular Faculty (VSL)*	0	12	0.0	2.0	1	1	1 - Poor
	Regular Faculty (TLS)*	7	15	105.0	0.0	0	0	
	Part time Faculty	5	0	0.0	0.0	0	0	
	Admin Staff Members	4	0		-			
TOTAL:					3.0	1	1	di di
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Vote:

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4), RESO



On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units

		I	T	Ac	ctual		R	ating			T
MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of Dec. 31, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
MFO 1	ADVANCED EDUCATION SERVICES (20%)		-								1
	OVPAA MFO 1. Graduate Degree Program Management Serv	rices								Not yet applicable	1
	1 research work applied in any of the following:	Faculty							Г		4.0%
	a. pursuing advanced research degree program (Ph.D) *										1.070
	b. (investigative research, basic and applied scientific										_
	c. producing technologies for commercialization or										
	d. whose research resulted in an extension program								_		
	OVPAA MFO 2. Graduate Student Management Services									Not yet applicable	
	Programs *	Faculty									2.0%
	PI 2: Percentage of accredited graduate programs *	Faculty									2.0%
	PT3: Number or graduate degree specializations offered and	Faculty									2.0%
	PI 4: Total FTE coordinated, implemented & monitored*	Faculty									2.0%
	PI 5: Percentage increase in number of graduate students	Faculty									2.0%
	PI 6: Percentage increase in number of students who graduated	Faculty									2.0%
	hoppers/distinction *	Faculty									2.0%
	PI 8: Number of graduate students advised *	Faculty									2.0%
	PI 9: Number of instructional materials developed *	Faculty									
	On-line ready courseware										
	Flexible instructional materials										
	Assessment tools										
	PI 10: Number of virtual classrooms created and operationalized										
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the	Faculty									7.5%
	PI 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head &	85%	97%	82%	5	5	4	4.7	Total number of Graduates from 2019 and 2020: 34 Total number of Graduates that are employed: 28	2.5%

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MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department	% Accomplishment as of Dec. 31, 2021	TO SHETRIL	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	BSCS is CHED- Identified program	2.5%
	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100%	100%	100%	5	5	4	4.7	Granted COPC by CHED and AACUP Level 3 Phase 2 accredited	2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Faculty	320	197%	630	5	5	5	5.0		20%
	PI 8: Number of students advised: *	Faculty									
	On thesis/ field practice/special problem				42	5	5	5	5.0		1.0%
	No. of approved manuscript submitted within prescribed period				2	4	4	4	4.0		1.0%
	On consultation				140	5	5	5	5.0		0.5%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty									
	Student organizations advised		1	100%	1	5	5	4	4.7	Computer Science Students Society	1.3%
	Student organizations assisted on student related activities		1	100%	1	5	5	5	5.0	Computer Science Students Society	1.3%
	PI 10: Number of instructional materials developed *	Faculty									10.0%

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MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of Dec. 31, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight	
	On-lir	ne ready courseware	Dept. Head & Faculty	10	530%	53	5	5	5	5.0	MCUnajan(CS192, CSci128), JBRola(CS 198, CS 144, CSci 126), JFVOraño(CSci 102, CSci 23, CS 148), MAJBRegis(CSci 14, CSci 104, CSci 121, CS 124), EMSebios(ESci 126n, ESci 126a, CS 134, CSci 122), MVLim(CSci 145, ITec 11, CSci 21), JJABarrera(CSci 120, CSci 151, CSci 142), EVDMangaoang(CSci 108, CS 199, Math 131s), WMTabada(CSci 16, CSci 136),	
	Flexib	le instructional materials	Faculty	10	1530%	153	5	5	5	5.0	//	
	Asses	sment tools	Faculty	10	410%	41	5	5	5	5.0		
	PI 10: N	umber of virtual classrooms created and operationalized	Faculty	10	280%	28	5	5	5	5.0		
	<u>PI 11:</u> A	dditional Outputs	Dept. Head & Faculty									
		Number of Moodle courses created	Dept. Head & Faculty	20	140%	28	5	5	5	5.0	including the component colleges	
		Number of students manually enrolled	Dept. Head & Faculty	100	146%	146	5	5	5	5.0	including the component colleges	
		Number of faculty assisted for VSUEE concerns	Dept. Head & Faculty	20	150%	30	5	5	5	5.0	including the faculties from the component colleges	
MFO 3		RCH SERVICES (10%)										
		mber of research outputs in the last three (3) years by the industry or by other beneficiaries *	Dept. Head & Faculty	2								2.0%

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MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of Dec. 31, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 2. Number of research outputs completed within the year *	Faculty	1								2.0%
	PI 3. Percentage of research outputs published in internationally- referred or CHED recognized journal within the year (2%) *	Dept. Head & Faculty									
	In refereed int'l journals		1								1.5%
	In refereed nat'l/regional journals										0.5%
	PI 4. Number of research outputs presented in regional/national/int'l fora/conferences *	Dept. Head & Faculty									
	In int'l fora/conferences		1								1.5%
	In nat'l/regional fora/conferences										0.5%
	PI 5. Percent of research proposals approved *	Faculty	100%	100%	100%	5	5	5	5.0	2 out of 2 Rainfall, Cacao	0.5%
	PI 6. Additional outputs*	Faculty									
	No. of research-related awards (research conducted by faculty or student w/ faculty)										1.5%
MFO 4											
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	Dept. Head & Faculty			1	5	5	5	5.0	Stekom University	2.0%
	PI 2. Number of trainees weighted by the length of training *	Dept. Head & Faculty	150								2.0%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Dept. Head & Faculty									2.0%
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty	95%								1.0%
	PI 5. Number of technical/expert services *	Dept. Head & Faculty									1.0%
	Research Mentoring		1								
	Peer reviewers/Panelists		1	300%	3	5	5	5	5.0	JBR(2), JJAB(1)	
	Resource Persons		1	300%	3	5	5	5	5.0	JBR(1), MCU(1), JJAB(1)	
	Convenor/Organizer		1	100%	1	5	5	5	5.0	MCU(1)	

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MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department	% Accomplishment as of Dec. 31, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	Consultancy		1	100%	1	5	5	5	5.0	JJAB(1)	
	Evaluator		1	200%	2	5	5	5	5.0	JBR(2)	
	PI 8. Percent of extension proposals approved *	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	ICT Capability Building for the DepEd ICT Core Team of the Baybay City Division	0.5%
	PI 11. Additional outputs *	Faculty									
	No. of extension-related awards (extn. conducted by faculty or student & faculty) *										1.5%
MFO 5	Support to Operations										
	OVPAA MFO 1. Faculty Development Services										
	PI1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	1	100%	1	5	4	4	4.3	Magdalene C. Unajan (DIT)	0.6%
	OVPAA MFO 2. Faculty Recruitment/Hiring Services										
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	2	250%	5	5	5	5	5.0	5 Part-time instructors	0.1%
	OVPAA MFO 3. Faculty Evaluation Services										
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university.*	Dept. Head & Faculty	1	200%	2	5	5	5	5.0	Moodle Training for the Visayas State University E-learning Environment, FOB	0.3%
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty	0								0.3%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	80%	125%	100%	5	5	5	5.0		0.8%
	P16: Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	0								0.3%
	PI7: Additional outputs *	Faculty									
	Number of faculty/staff awards/honors received related to operations support										0.3%

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				Ac	tual		Ra	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of Dec. 31, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	OVPAA MFO 4. Program and Institutional Accreditation Servi	ces									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	Zero non-conformity (No NC)	2.5%
MFO 6											
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	100%	1	5	5	4	4.7		1.0%
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff	0%	0%	0	5	5	5	5.0	No complaints received from clients	2.0%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	10	100%	10	5	4	4	4.3	No coaching sessions conducted yet	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	4	150%	6	5	5	4	4.7	Meeting about AACCUP, Hiring, Loading, VSUEE concerns, ISO	
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Dept. Head	12	100%	12	5	5	4	4.7	12 monthly meetings	
	PI 3: Additional Outputs	Dept. Head & a	Il faculty & sta	aff							
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *										2.0%
Total O	ver-all Rating						16	5.667			
Averag	e Rating			2.10%		4.873					
Adjectiv	Adjectival Rating						Outs	tandin	g		
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Legends: MCU - Magdalene C Unajan; JBR - Jude B Rola; JVO - Jonah Flor V Oraño; MBR - Michael Jay Anthony B Regis; EMS - Elizabeth M Sebios; VSUEE - Visayas State University E-learning Environment; MVL - Maricel V Lim; JJAB - Jomari Joseph Barrera; EDM -Eugene Val D Mangaoang; WMT - Winston M Tabada; JAV - John Paul A Vitualla; DIT - Doctor in Information Technology

Receive	d by:

DILBERTO O. FERRAREN

Planning Offic Date: 8 Feb 2077

Calibrated by:

Chairman, PMT

1/3/22

Recommending Approval:

BEATRIZ S. BELONIAS Vice Pres. for Acad. Affairs

Date: w/m/m

Approved:

President

- To indicate in the remarks column the details of the targetted outputs for easy review and calibration.
- No percentage weight for ranking purposes since these are activities only expected to be performed at the department level