Visayas State University College of Agriculture and Food Science

Department of Agricultural Education and Extension

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, <u>ANTONIA CECILIA Y. SANDOVAL</u>, Head of the Department of Agricultural Education and Extension, commits to deliver and agree to be rated on the attainment of the following targets in accordance with indicated measures for the period January- June, 2018.

ANTONIA CECILIA Y. SANDOVAL

Dept. Head, DAEE

Dean, CAFS

Rating Equivalents:

5- Outstanding

4 - Very Satisfactory

3 - Satisfactory

2 - Fair

1 - Poor

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE)

Personnel	Number	FTE/ 2 nd Semester SY 2017-2018	FTE/Summer SY 2017-2018	FTE/1 st Sem. SY 2018-2019	FTE Total
Department Head	1	13.41	3.00		16.41
Regular Faculty (Vac. & Sick Leaves)	5	116.82	88.70		205.52

							Ra	ting		
UMFO No.	MFO Description	Success /Performance Indicator (PI)	Units/Persons Responsible	Targets	Actual Accomplish- ment	Quality	Efficien-	Timeless	Average	Remarks
UMFO 1	ADVANCED	Graduate Degree Program Management	t Services							
	EDUCATION SERVICES MFO 1	PI 1 Graduate Degree Program monitored	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano K.Y. Teves	5	5	5	5	5	5	MAg.Dev. • Ag Ex • Ag Ed MS • Ag Ex • Ag Ex • Ag Ed PhD • Ag Ed

PI 2*Total Graduate FTE monitored								
• Ph.D.	A.C.Y. Sandoval H.Y. Goltiano F.T.Baliña M.C.Bales		4.25	5	5	5	5	FTE: 2 nd Semester, SY 2017-18
• MS	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano R.B.Gonzaga K.Y.Teves		11.74	5	5	5	5	FTE: Continuation of 2 nd Semester (Jan- June) and Summer, SY 2017-2018
• MagDev	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano M.C.Bales		12.33	5	5	5	5	FTE: 2 nd Semester, S\ 2017-2018
PI 3 Percentage increase in the number of graduate students enrolled	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano M.C.Bales K.Y.Teves R.B.Gonzaga	66%	65 – 22 = 66% 65	5	5	5	5	MagDev A,B AgEd- 2 AgEx- 14 Agro - 1 AnPrd - 5 MS AgEd- 1 AgEx- 8 AnSc - 9 PPrt - 2 Agro - 2 Hort - 5 PPth - 1 DvCom - 3 LT - 4 Fst - 2 PhD AEd - 3

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									Hort - 2 Entom - 1 Total: 65
	PI 4 Percentage increase in the number of graduate students who graduated in prescribed period								
OVPI MFO 2	Graduate Student Management Service	S							
	PI 1 Number of graduate students awarded with scholarships/ assistantships	DAEE Faculty							GTA M. Villaremo CHED Scholars:
			5	6	5	5	5	5	M. Elatico R. Del Pillar, W. Abelidas, N. Chavez, G. Calubiran
	PI 2 Percentage of graduate students awarded with scholarship/assistantship who graduated within the prescribed period								
	PI 3 Number of graduate students awarded with honor/distinction upon graduation								
	PI 4 Number students advised								
	• Ph.D.	As GAC chairman /member: A.C.Y. Sandoval		1	5	5	5	5	PhD in AgEd M. Elatico,
		H.Y. Goltiano		2	5	5	5	5	Minor- AgEx, AgE L. Lecostales, R. Briones
		As GAC chairman /member:	5	26	5	5	5	5	M. Villaremo, L. Modi A. Aguanza, W. Yap

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		• MS	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano							C. Garcia, J.K. Layos, E. Biñas, F. Paglinawan, C. Oliveros, G. Napa J. Lapazanda, R. Duallo, A.M. Batuigas, R. Miparanum, M. Layos, D. Poliquit, M. Piamonte, A. Cabahug, I. Valida, Quion, C. Borja MC. Espejo, P. Vistal G. Calubiran, N. Chavez W. Abelidas
		 MagDev 	As GAC chairman/member: A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	1	2	5	5	5	5	R. Del Pilar N. Celeste
UMFO 2	HIGHER	Curriculum Program Management Servi								
	EDUCATION SERVICES	PI 1 Total Undergraduate FTE monitored	DAEE Faculty		186.55	5	5	5	5	
	OVPI MFO 1	PI 2 Number of undergraduate curricular programs compliant to CMO approved and offered								
		PI 3 Average passing in licensure examinations in mandated programs								
		PI 4 Number of undergraduate graduates in mandated programs graduated within the prescribed period	DAEE Faculty		44	5	5	5	5	Graduated Last June 15, 2018
		PI 5 Percentage increase in the number undergrad students who graduated within prescribed period								
		PI 6 Percentage increase in the number undergrad students	DAEE Faculty		<u>122-123</u> = -10% 122	4	4	4	4	Decreased enrollment from 1st

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		enrolled								sem to 2 nd sem., SY 2017-2018
		PI 7 Number of academe/industry linkage established	DAEE Faculty		4	5	5	5	5	LGU of Hilongos, Maasin, Ormoc, Baybay LGU
		PI 8 Number of student advised	DAEE Faculty	120	123	4	4	4	4	1st yr = 2 2nd yr = 12 3rd yr = 49 4th yr = <u>60</u> Total 123
		PI 9 Number of student organization advised/ assisted	K. Y. Teves R.B. Gonzaga	1	1	5	5	5	5	VSU-Agricultural Extension Society (VAExSo)
		PI 10 Number instructional materials developed								(The state of the
		Revised Course Outline	F.T.Baliña	1	1	5	5	5	5	AgSci. 113
		Study Guide Revised	M.C.Bales	1	1	5	5	5	5	AgEx 141
		Syllabi Revised	M.C.Bales	1	2	5	5	5	5	AgSci 113 AgEx 141
		Handouts (5 Units)	M.C.Bales	1	1	5	5	5	5	AgSci 113
JMFO 3	RESEARCH SERVICES	PI 1* Number of published papers in Internationally indexed journals								
		 refereed int'l journals 								
		 refereed nal't journals 								
		institutional journals								
		PI 2* Number of research outputs / poster presented in regional/national/ int'l for a/ conferences								
		Int'l for a/conference								
		Nat'l for a/conference								
		Institutional for a/conference								
		PI 3 Number of research projects	A.C.Y. Sandoval,							Title of research

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		completed	F.T. Baliña	1	1	5	5	5	5	completed: Job Placement of the Graduates of the BSA, BSFT, BSDC, and BAS Curricula of the College of Agriculture and Food Science, Visayas State University, Main Campus Funded by: VSU
			H.Y. Goltiano	1	1	5	5	5	5	ACIAR Project
		PI 4 Number of research proposals submitted								
		PI 5 Percent of research proposals approved								
		PI 6 Amount of research money generated from external funding								
		PI 7 Amount of research money generated from institutional funding	A.C. Y. Sandoval F.T. Baliña		P 170,000	5	5	5	5	Title of research: Job Placement of the Graduates of the BSA, BSFT, BSDC, and BAS Curricula of the College of Agriculture and Food Science, Visayas State University, Main Campus Funded by: VSU
		PI 8 Additional outputs								randod by. Voo
		Number of research-related awards (faculty & student/faculty)								
UMFO 4	EXTENSION SERVICES	PI 1 Number of person-days trained weighted by length of training	M.C.Bales	20 40	28 Pax 49 Pax	5	5	5	5	OXFAMGreen-the-Home Project

PI 2 Number of trainings conducted	A.C.Y Sandoval K.Y. Teves		2	5	5	5	5	Trainings conducted: "Coco Midrib Fruit Basket Making "Sanika Weaving" "Values Orientation and Leadership Seminar in Barangay Kilim"
	M.C.Bales		2	5	5	5	5	Learning Visit in Bohol of Forme beneficiaries of OXFAM from Estamar Green-the-Home Project planning Workshops(Guadalupe and Marcos and 1: Brgys of Hilongos)
PI 3 Number of IEC materials/ techno guides developed/used								
PI 4 Number of beneficiaries served								
• Groups	M.C. Bales F.T. Baliña	1	14	5	5	5	5	Beneficiaries served: Green- the -Home

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	A.C.Y. Sandoval (Jan April) H.Y. Goltiano (May 2018-Present) K.Y. Teves A.C.Monsanto	3	5	5	5	5	5	 Riverside Marcos Hilongos (11 coastal Barangays) Brgy. Guadalupe VSU-ATI-LGU Extension Project: Maslug Sto. Rosario San Agustin Banahaw Biasong
 Individuals 	M.C. Bales F.T. Baliña R. B. Gonzaga	64	82	5	5	5	5	Green the Home Project
	A.C.Y. Sandoval H.Y. Goltiano K. Y. Teves A.C.Monsanto	98	160	5	5	5	5	VSU-ATI-LGU Extension Project
PI 5 Number of technical/ expert services	M.C.Bales -(Resource Person/Reviewer) - Evaluator/penalist/U gmad Search Co-	1	2	5	5	5	5	Training on Leadership among Abuyog PO Officers, LEA Reviewer
- Passagrah manitarina	Chairman							
 Research monitoring Peer Reviewers/ Panelist 								
Resource Persons								

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 Convenor/Organizer 								
 Consultancy 								
 Evaluator 								
PI 6 Number of extension projects conducted	M.C. Bales F.T. Baliña R.B. Gonzaga	1	1	5	5	5	5	Green the Home Project Funded by: VSU
	A.C.Y. Sandoval (Jan- April) H.Y.Goltiano (May 2018-Present) K. Y. Teves A.C.Monsanto	1	1	5	5	5	5	VSU-ATI-LGU Extension Project
	K.Y. Teves	1	1	5	5	5	5	ODREX-funded extension project entitled: "The Use of Participatory Approach in
								Strengthening Small Scale Food Processing'
	K.Y. Teves	1	1	5	5	5	5	ATI-funded training project entitled: "Food Processing, Packaging, Food Safety and Quality Evaluation for Small Scale Processors in Selected Municipalities of Leyte Province"

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PI 7 Number of extension projects submitted							
PI 8 Amount of extension money generated from external funding	A.C.Y. Sandoval, H.Y.Goltiano K. Y. Teves A.C.Monsanto	P 625,000	5	5	5	5	VSU-ATI-LGU Extension Project Funded by ATI
	K.Y. Teves	P 110,000	5	5	5	5	ATI-funded training project entitled: "Food Processing, Packaging, Food Safety and Quality Evaluation for Small Scale Processors in Selected Municipalities of Leyte Province"
PI 9 Amount of extension money generated from institutional funding	M.C. Bales F.T. Baliña R. B. Gonzaga	P 75, 000	5	5	5	5	Green the Home Project
	K.Y.Teves	P 75,000	5	5	5	5	ODREX-funded extension project entitled: "The Use of Participatory Approach in Strengthening Small Scale Food Processing'
PI 10 Additional outputs							
 Number of extension related awards (extension conducted by faculty and students) 							

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MFO 5	SUPPORTING	Faculty Development Services								
	TO ORGANIZA- TIONS OVPI MFO 1	PI 1 Number of Faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	A.C.Monsanto	1	1	5	5	5	5	Ched Scholar UP Deliman
	OVPI MFO 2	Faculty Recruiting /Hiring Services								
		PI 1 Number of faculty recruited/hired aligned with ISO standard								
	OVPI 3	Faculty Evaluation Services								
		PI 1 Number of Seminars/trainings/ conventions/workshop coordinated for entire university								
		PI 2 Number of Seminars/trainings/ conventions/workshop coordinated outside of the university								
		PI 3 Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano K.Y. Teves A.C. Monsanto R.B.Gonzaga							
		PI 4 Number of in-house seminars/trainings/workshops/ reviews conducted attended								
		PI 5 Additional outputs								
		Number of faculty/staff awards/ honors received								
		 related to operations support 								
	OVPI MFO 4	Program and Institutional Accreditation	Services							
		PI 1 Number of degree programs								MS

				d accreditation/ t least level 1	DAEE Faculty	1	4	5	5	5	5	AgExAgEdMAgDevAgExAgEd
			2 QMS on facu developmen	ilty recruitments,								
		PI	3 Percentage of compliant with	of degree program ith CHED								
		PI	4 Additional o	outputs								
				activities organized/ essisted/participate								
UMFO 6	GENERAL ADMISTRA- TION &	PI	PI 1 Zero percent complaints from clients		DAEE Faculty and Admin. Staff		100%	5	5	5	5	
	SUPPORTING SERVICES	PI	2 Additional (Practices	Outputs/Best								
				AVERAGE RATING			4.97					
					ADJECTIVAL RATING			Outstanding			g	
Received by		C	alibrated by:	Janet 1	Recommending Ap		My,		Appro	oved:		algence
REMBERTO A. PATINDOL				BEATRIZ S. BELONIAS							DGARDO E. TULIN	
OVPPRGEA Chairman, PMT				Vice President for Instruction				011			President	
Date: Date:				Rating Scale:						Date:		
				- Quality					6 - 5			standing
				² - Efficiency					.8 - 4			y Satisfactory
				³ - Timeliness					.0 - 3			sfactory
			А	⁴ - Averages					.2 - 2 2.1 &	2.9 below		atisfactory r

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