

Visayas State University
INSTRUCTION
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, BERTA C. RATILLA, Head of the Department of Agronomy commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2017.


BERTA C. RATILLA
Head, DA


REMBERTO A. PATINDOL
Chairman, PMT


VICTOR B. ASIO

Dean, College of Agriculture & Food Science

Date: _____

Approved:


EDGARDO E. TULIN
President

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/ Persons Responsible	Target (Jul-Dec 2017)	Actual Accomplish-ment	Rating				Remarks
						Quality	Efficiency	Timeliness	Average	
OVPI MFO 1. Graduate Degree Program Management Services										
	PI 1: Number of graduate degree specializations offered and monitored		DA Faculty	2	2	5	5	5	5.00	
	PI 2: Total FTE monitored		DA Faculty	15	19.68	5	5	5	5.00	
	PI 3: Percentage increase in number of graduate students enrolled		DA Faculty	30%	90%	5	5	5	5.00	
	PI 4: Percentage increase in number of students who graduated within prescribed period		DA Faculty							
	PI 5: Number of graduate programs proposed and approved		DA Faculty	1	1	5	5	5	5.00	

OVPI MFO 2. Graduate Student Management Services									
	PI 1: Number of graduate students awarded with scholarship/assistantship	DA Faculty	3	6	5	5	5	5.00	
	PI 2: Percentage of graduate students awarded with scholarship/assistantship who graduated within prescribed	DA Faculty							
	PI 3: Number of graduate students awarded with honors/distinction	DA Faculty	1	2	5	5	5	5.00	
UMFO 2. Higher Education Services									
OVPI MFO 1. Curriculum Program Management Services									
	PI 1: Total FTE monitored	DA Faculty	170	305.54	5	5	5	5.00	
	PI 2: Number of new undergraduate curricular program compliant to CMO, approved and offered	DA Faculty	1	1	5	5	5	5.00	
	PI 3: Percentage passing of students in Licensure Exam for Agriculturists	DA Faculty	40%	88.23%	5	5	5	5.00	
	PI 4: Percentage increase in number of undergraduate students enrolled	DA Faculty	20%	81%	5	5	5	5.00	
	PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	DA Faculty							
OVPI MFO 2. Student Management Services									
	PI 1: Percentage increase of students enrolled in degree program	DA Faculty	20	81%	5	5	5	5.00	
	PI 2: Number of students awarded with scholarship/fellowship/grants /assistantships	DA Faculty	2	5	5	5	5	5.00	
	PI 3: Number of graduates gainfully employed in jobs related to their undergraduate programs	DA Faculty	3	9	5	5	5	5.00	
UMFO 3. Research Services									
	P11. Number of published papers in internationally indexed journals								
	In refereed int'l journals	DA Faculty	2	3	5	5	5	5.00	
	In refereed nat'l journals	DA Faculty							

	In institutional journals	DA Faculty							
	PI2. Number of Research Outputs presented in regional/national/int'l fora/conferences	DA Faculty	1	2	5	5	5	5.00	
	In national fora/conferences								
	In regional fora/conferences		1	1	5	5	5	5.00	
	In intitutional fora/conferences	DA Faculty	1	3	5	5	5	5.00	
	PI 3. Number of research projects conducted and /or completed on schedule	DA Faculty	2	2	5	5	4.9	4.97	
	PI 4. Number of research proposals submitted	DA Faculty	2	2	5	5	4.9	4.97	
	PI5. Percent of research proposals approved	DA Faculty	50	100	5	5	5	5.00	
	PI6. Amount of research money generated from external funding (Thousand pesos)	DA Faculty	250,000.00	2,487,376	5	5	5	5.00	
	PI7. Amount of research money generated from institutional funding (Thousand Pesos)	DA Faculty	250,000.00	615,000.00	5	5	5	5.00	
UMFO 4. Extension Services									
	PI 1. Number of person-days trained weighted by length of training	DA Faculty	165	461	5	5	5	5.00	
	PI 2. Number of IEC materials/ technoguides developed/used	DA Faculty		2	5	5	5	5.00	
	PI 3. Number of beneficiaries served	DA Faculty							
	Groups	DA Faculty	0	1	5	5	5	5.00	
	Individuals	DA Faculty	105	461	5	5	5	5.00	
	PI 4. Number of extension projects conducted and/or completed on schedule	DA Faculty	1	1	5	5	4.9	4.97	
	PI 5. Number of extension proposals submitted	DA Faculty						0.00	

	PI 6. Percent of extension proposals approved	DA Faculty						0.00	
	PI 7. Amount of extension money generated from external funding (Thousand PHP)	DA Faculty	100,000	300,000	4.9	5	5	4.97	
	PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	DA Faculty						0.00	
	PI 9. Additional outputs	DA Faculty						0.00	
	No. of extension-related awards (extn. conducted by faculty or student & faculty)	DA Faculty						0.00	
OVPI MFO 7. Distance Education Services									
	PI 1: Number of distance education curricular programs implemented	DA Faculty	1	1	5	4.9	5	4.97	
	PI 2: Percentage increase in the number of extramural students enrolled	DA Faculty	20%	50%	5	4.9	5	4.97	
OVPI MFO 8. Program and Institutional Accreditation Services									
	PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1	DA Faculty	1	1	5	4.9	4.9	4.93	
	PI 3: Degree program compliant with CHED	DA Faculty	1	1	5	5.0	4.9	4.97	
	PI 4: Readiness to SUC levelling by CHED & DBM	DA Faculty							
UMFO 6. General Administration and Support Services (GASS)									
OVPI MFO 1. Administrative and Facilitative Services									
	PI 1: Number of colleges, departments & support units supervised, monitored & coordinated	DA Faculty						0.00	
	PI 2: Number of frontline academic services monitored & coordinated	DA Faculty						0.00	
	PI 3: Number of new faculty requested to be hired using standard procedures of the university	Recommended for approval to Univ president	3	4	5	5	4.9	4.97	

	PI 4: Number of faculty recommended for graduate studies	Recommended for approval to Univ president	1	2	5	4.9	4.9	4.93	
	PI 5: Number of management meetings conducted	DA Faculty	4	5	5	5	4.9	4.97	
	PI 6: Number of documents signed and approved/month	DA Faculty	15	30	5	5	4.9	4.97	
	PI 7: Number of university committees/ boards/council chaired &	DA Faculty						0.00	
	PI 8: Number of personnel policies reviewed and endorsed to	DA Faculty						0.00	
	PI 9: Number of academic related policies reviewed and	DA Faculty						0.00	
	PI10: Number of frontline academic services monitored and	DA Faculty	1	2	4.9	4.9	5	4.93	
OVPI MFO 2. Frontline Services									
	PI 1. Efficient and customer-frienly frontline service	DA Support Staff	Zero percent complaint from clients		5	5	5	4.97	
	Best practices/new initiatives				5	5	4.9	4.97	
Total Over-all Rating					194.80	194.50	193.90	194.40	
Average Rating								4.98	
Adjectival Rating		Outstanding							

Received by:

Calibrated by:

Recommending Approval:

Approved:

DANIEL M. TUdTUD, JR.

Planning Officer

Date: _____

REMBERTO A. PATINDOL

Chairman, PMT

Date: _____

BEATRIZ S. BELONIAS

Vice President, Instruction

Date: _____

EDGARDO E. TULIN

President

Date: _____