Visayas State University College of Education

## DEPARTMENT OF TEACHER EDUCATION

Visca, Baybay City, Leyte

## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, LIJUERAJ J. CUADRA, Head of the Department of Teacher Education, commits to deliver and agree to be rated on the attainment of the following achievements in accordance with the indicated measures for the period January 1 to June 30. 2018.

LIJUERAJ CUADRA

Head, DTE Date:

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number	FTE/ sem	FTE/ Summer	FTE Total
Department Head	1	4.0	0.0	2.50
Faculty w/ Univ. Designated Position	2	2.5	0.0	21.45
Regular Faculty (Vac. & Sick Leaves)	3	8.0	0.0	23.95
Regular Faculty (Teacher's Leave)	8	18.0	0.0	128.00
Part time Faculty Members	4	Actual	Actual	269.20
Admin Staff Members	3	0.0	0.0	0.0

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

					Actual Acco	omplishment		F	Ratin	g	Remark
MFO No.	MFO Descrip -tion	Success/Performance Indicator (PI)	Units/Persos Responsible*	Target	% Accomplish -ment as of June 2018	Details of Accomplish- ment	Quality	Efficiency	Timeliness	Average	
UMFO 1:	Advance	ed Education Services									
	MFO 1. 0	Graduate Degree Program Management Services									
		PI1: Number of graduate degree specializations offered and monitored	Head, Faculty	4	100.00%	4.00	5	5	5	5.00	
		PI2: Total FTE monitored	Head, Faculty								
		-with PhD		2	75.00%	1.50	5	5	4	4.7	7
		-with MS		6	179.17%	10.75	5	5	5	5.00	
		P13: Percentage increase in number of graduate students	Head, Faculty	10%	00.00%	0.00%					/

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	PI4: Percentage increase in the number of students who graduated within prescribed period	Head, Faculty	20%	00.00%	00.00%					
	MFO 2: Graduate Student Management Service									
	PI1. Number of graduate students awarded with scholarship/assistantship	Head, Faculty	1	0	0					
	PI2: Percentage of graduate students awarded with scholarship/assistantship who graduated within prescribed period	Head, Faculty	10%	0	0					
	PI3: Number of graduate students awarded with honors/distinction	Head, Faculty	1	0	0					
									4.90	
JMFO	Higher Education Services									
	MFO 1: Curriculum Program Management Services									
	PI1: Total FTE monitored	Head, Faculty								
	- with PhD		48	153.85%	73.85	5	5	4	4.67	
	- with MS		100	141.75%	141.75	5	5	4	4.67	
	-part timers				269.20	5	5	4	4.67	
	PI2: Percentage increase of undergraduate students enrolled	Head, Faculty								
	-BEED		10%	15%	1.5%	4	4	4	4	
	-BSED		10%	0	0%					
	PI3: Percentage increase in the number of undergraduate students who graduated within prescribed period	Head, Faculty	75%	120.00%	90%	5	5	4	4.67	
	PI4: Percentage passing of students in the licensure board examination	Head, Faculty								
	BSED		30%	151.77%	45.53%	5	4	4	4.33	March 2018Results
	BEED		24.00%	104.17%	25.00%	5	4	4	4.33	March 2018Results
	PI15: Number of degree programs compliant to CMO supervised and implemented		3	100	3	5	5	5	5.00	
	PI16. Number of academe/industry linkage established	Head, Faculty								

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<b>~</b> )	* Local	•	1	100	1	4	5	4	4.33	Baybay City Division Office-DepEd
	* National		1	0	0	4	4	4	4.00	
	PI17a: Number of student advised	Head, Faculty								
	* On field practice	radary	200	146.50%	293	4	5	5	4.67	
	* Enrolment		500	109.80%	549	4	5	5	4.67	
	PI17b: Number of student advised/Assisted	Head, Faculty								
	Student organizations advised		6	116.67%	7	4	5	5	4.67	
	Student related activities assisted		19	178.95%	34	4	5	5	4.67	
	PI18: Number of instructional materials developed	Head, Faculty								
	Revised course outline		4	250%	10	5	5	4	4.67	
	New syllabi		5	180%	9	5	4	5	4.67	
	Revised syllabi		5	200%	10	5	4	5	4.67	
	Revised lecture manual/handouts		5	100%	5	5	4	4	4.33	
	New lab. manual		1	0%	0	0	0	0	0	
	Revised Lab. Manual		1	0%	0	0	0	0	0	
	New Powerpoint lecture presentation (per course)		2	300%	6	5	4	5	4.67	
	PI19: Additional Outputs	Head, Faculty								
									4.54	
JMFO	Research Services									
	PI1: Number of published papers									
	In refereed int'l journals	Head, Faculty	1	0	0	0	0	0	0	
	In refereed nat'l journals	Head, Faculty	1	100.00%	1	5	5	4	4.67	Academic Achievement as Predictor in the LET Performance
	In institutional journals	Head, Faculty	1	0	0	0	0	0	0	
	PI 2. Number of research outputs presented in	Head, Faculty								
	-local	Head, Faculty	1	0	0	0	0	0	0	
	-national	Head, Faculty	1	200%	2	5	5	5	5	33 <sup>ro</sup> Phil Chemistry Congress, May 30-June 1 Phil Physics Society (PPS) 40 <sup>th</sup>

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										Annual National Physics Seminar- Workshop Convention & 31 <sup>st</sup> National Physics Olympics & 26 <sup>th</sup> National Physics Fair, April 4-7
	-international	Head, Faculty	1	0	0	0	0	0	0	
	PI 3. Number of research projects conducted and/or completed on schedule	Head, Faculty	1	100.00%	1	4	5	5	4.33	Technological Pedagogical- Assessment-Content-Knowledge (TPAK) in STEAM Education
	PI 4. Number of research proposals submitted	Head, Faculty	1	100.00%	1	4	4	4	4	Validation of VSU College Admission Test
	PI 5. Percent of research proposals approved	Head, Faculty	50%	200.00%	100%	4	5	4	4.33	
	PI 6. Amount of research money generated from external funding (Thousand PHP)	Head, Faculty	0%	0	0	0	0	0	0	
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)	Head, Faculty	50k	100%	50k	4	5	5	4.67	
	PI 8. Additional outputs									
	No. of research-related awards (research conducted by faculty or student w/ faculty)	None								
									4.50	
IFO 4	Extension Services									
	PI 1. Number of person-days trained weighted by length of training	Head, Faculty	0	0	0	0	0	0	0	
	PI 2. Number of Instructional Materials developed/used	Head, Faculty	0	0	0	0	0	0	0	
	PI 3. Number of beneficiaries served	Head, Faculty								
	Groups		0	0	0	0	0	0	0	
	Individuals		0	0	0	0	0	0	0	
	PI 4. Number of extension projects conducted and/or completed on schedule	Head, Faculty	0	0	0	0	0	0	0	
	PI 5. Number of extension proposals submitted	NA	0	0	0	0	0	0	0	
	PI 6. Percent of extension proposals approved	NA	0	0	0	0	0	0	0	
	PI 7. Amount of extension money generated from external funding (Thousand PHP)	NA	0	0	0	0	0	0	0	
	PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	Head, Faculty	25k	0	0	0	0	0	0	
	PI19: Additional Outputs									/

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	No. of extension-related awards (ext'n. conducted by faculty or student & faculty)	NA	0	0	0	0	0	0	0	
JMFO 5	Support to Operations									
	MFO 1: Faculty Development Services									
	PI1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	Head, Faculty	4	100	4	5	4	5	4.67	Bellen, Manaig, Ycong and Vega
	PI 2. Number of in-house seminars/trainings/ workshops/reviews conducted	Head, Faculty	1	200%	2	4	4	5	4.33	
	PI 3. Additional outputs									
	Number of faculty/staff awards/honors received related to operations support	Head, Faculty								
	MFO 2: Faculty Recruitment/Hiring Services					T				
	PI1: Number of faculty recruited/hired aligned with ISO standards	Head, Faculty	4	125%	5	5	4	5	4.67	
	MFO 3: Faculty Evaluation Services									
	PI!: Percentage of faculty rated by students with at least VS rating in 50% of the subjects evaluated	Head, Faculty	50%	180%	90%	5	4	5	4.67	
	MFO 4: Admission and Registration Services									
	PI!: Number of graduating high school students who took the exam resulting from information drive	Head, Faculty								
	MFO 5: Program and Institutional Accreditation Services									
	Pl1: Number of degree program which passed accreditation/evaluation at least Level 1	Head, faculty								
	Pl2: Degree program compliant with CHED	Head, faculty and staff	3	100%	3	5	4	5	4.67	BEED, BECED, BSED
	PI3: Readiness to SUC leveling by CHED and DBM	Head, faculty and staff	50%	100%	50%	4	5	4	4.33	
									4.57	
MFO	General Administration and Support Services									
	PI 1. Number of departments and/or service units supervised and monitored	NA								
	PI 2. No. of management meetings conducted	Head	5	100%	5	5	4	4	4.33	
	PI 3. Number of documents attended and served	Head	50	120%	60	5	5	5	5.00	
	PI 4. Number of academic lecture/laboratory rooms maintained	Head, staff	6	100%	6	5	4	4	4.33	/

		PI 5. Number of heavy equipment maintained	<b>NA</b>	4. 1							
		PI 6. Area of lawn maintained (sq.m, approx.)	Head, staff	NA							
		PI 7. Number of office and laboratory equipment purchased	Head, staff	3	166.67%	5	5	5	5	5.00	3 LCDs, 2 TV monitors & harddrive
		PI 8. Zero percent complaint from clients served	Head, staff	0%	100%	0%	5	5	5	5.00	
		PI 9. Additional Outputs									
										4.73	
Total Ov Rating	er-all									23.24	
Average	Rating									3.87	
Adjectiva	al Rating									VS	

1 - Quality

2 - Efficiency

3 - Timeliness

4 – Average

Received by:	REMBERTO A. PATINDOL	Recommending Approval:  BEATRIZ S. BELONIAS	Approved by:  Polyrue  EDGARDO E. TULIN
Planning Office	Chair, PMT	Vice President for Instruction	University President
Date:	Date:	Date:	Date: