

Visayas State University

College of Engineering

Visca. Baybay City. Leyte



DEPARTMENT OF AGRICULTURAL ENGINEERING

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

accomplishments in accordance with the indicated measures for the period July 1 - December 31, 2017. I, ARTHUR IT. TAMBONG, Head of the Department of Agricultural Engineering, commits to deliver and agree to be rated on the attainment of the 例whog

ARTHURIT. TAMBONG, FPSAE

Department Head

Date: 09 January 2018

Chairman, PMT

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE): Personnel

Faculty w/ Univ. Designated Position (MBL, RCG)** Regular Faculty (with Teacher's Leave) Regular Faculty (with Vacation & Sick Leave) Department Head

Part time/Affiliate Faculty Regular Faculty (on Study Leave)

Admin Staff Members

FTE/sem FTE/Summer FTE Total

0.00 18.00 8.00 2.50 4.00 72.00 32.00 10.00 0.00

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116.40 116.40 238.40

Rating Equivalents:

& President

EDGARDO E. TULIN, Ph.D.

Approved:

Date: 09 January 2018

ROBERTO C. GUARTE, Ph.D.

4 - Very Satisfactory 5 - Outstanding

2 - Fair 3 - Satisfactory

1 - Poor

DAE MFO 1: Graduate Degree Program Management Services **UMFO 1: ADVANCED EDUCATION SERVICES** MFO Descrip-MFO Success/Performance Indicator Responsible*** Units/Persons AIT/VYV Target July - December Accompl shment MSAE **Details of Accomplishment**

PI 1. Graduate degree program monitored

PI 2.* Total Graduate FTE monitored

RCG, AIT, DLST, VYV

2.50

9.08

RCG - 7.75; AIT - 0.08; DLST - 1.25

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4.7

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4.7

Rating

Quality Efficiency Timelines Remark

2/8

														DAE MFO 2							
free FS Making software © 2013 by A. Tambong	No. of external MS students provided w/	No. of external MS students lectured on Feasibility Study Preparation	BEST PRACTICES/NEW INITIATIVES:	Presentations Revised	Number of New Powerpoint	Presentations Prepared	Number of New Powerpoint	PI 5. Additional Outputs	Pl 4. Number of graduate students advised	awarded with honors/distinction upon graduation	Disconsideration of the control of t	PI 2. Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period	PI 1. Number of graduate students awarded with scholarship/ assistantships	DAE MFO 2: Graduate Student Management Services	No. of MS Degree Programs initiated for OBE-alignment	No. of foreign universities visited for Graduate Studies benchmarking	BEST PRACTICES/NEW INITIATIVES:	period	PI 4. Percentage increase in number of students who graduated within prescribed	graduate students enrolled	PI 3. Percentage increase in number of
	AIT	All			RCG, DLST		AIT, RCG, DLST		AIT, RCG, DLST				AIT/VYV		AIT/RCG/TFS	AIT					Απ/νγν
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of Prof. L. Preciados (VSU-Econ)	4 MS students of Dr. Sadick Mohamad	MS Students of Flot. E. Fleciados			Courses in MSAE program		Courses in MSAE program		11 graduate students		No graduate vet	No graduate yet	scholarship/assistantships (CHED, DOST, etc.)		OBE-alignment of MSAE curriculum	2 Japan Univestites (Nagoya institute of Technology, Tokyo University of Agriculture and Technology). The same universities were benchmarked for BS programs)			No graduate yet		from 8 to 11 graduate students
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New Powerpoint lecture presentation (per course)	Revised syllabi	PI 10. Number of instructional materials developed	d on	Student organizations advised	PI 9. No. of student organizations Advised/Assisted	On consultation	On thesis/ field practice/special problem	PI 8. Number of students advised	established Pl 7. Number of academe/industry linkage AIT/RCG/MEC/MBLJr/EPD/ MGCS/TFS/JJDL/FLSJr/LG MGCS/TFS/JJDL/FLSJr/LG M/VYV (group)	PI 6. Percentage increase in number of undergraduate students enrolled	of undergraduate students who graduated w/in the prescribed period	PI 4. Number of undergraduate graduates in mandated programs graduated w/in the prescribed period	PI 3. Average passing percentage in licensure examinations in mandated programs (first takers)	PI 2. Number of undergraduate curricular program compliant to CMO, approved and offered	14	DAE MFO 1: Curricular Program Management Services	UMFO 2: HIGHER EDUCATION SERVICES
		Faculty/Admin. Staff	AIT, RCG, MEC, EPD, MGCS, TFS, JJDL, FLSJr	AIT, RCG, MEC		AIT, MEC, EPD, MGCS, TFS, JJDL, FLSJr (MBLJr and RCG - other offices)	AIT, RCG, MEC, DLST, RRO, FGS, EPD, MGCS		AIT/RCG/MEC/MBLJr/EPD/ MGCS/TFS/JJDL/FLSJr/LG M/VYV (group)	AIT/VVY	ΑΠΛΥΥ	AITWYV	ΑΙΤΛΥΥ	ΑΙΤΛΥΥ	AIT, RCG, MBLJr, MEC, EPD, MGCS, TFS, JJDL, FLSJr, Affiliate Faculty, VYV		
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13	8		2	2		660	40		14	7.27	57.14	22	88	_	289.60		
Courses in BSAE program	Courses in BSAE program		PSAE-VSC & CoE-SSC	PSAE-VSC & COE-SSC		AE and other course students	practice/special problem		Philkice, Philmech, DA, OPAG- Negros Occ., PSAE, UP Los Baños, UP Diliman, PAGASA, JRMSU, MSU GenSan, SPAMAST, SC Global, Visayan Oil Mill, SPMI	2nd sem, SY 2017-2018 - 118; 1st sem, SY 2017-2018 - 110	22 undergraduate students graduated within prescribed period	22 undergraduate students graduated within prescribed period	Board examination result for Agricultural Engineering on August 2017	BSAE	half sem FIE: Ist sem SY 2017-2018		
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4.7	4.7		5.0	5.0		5.0	5.0		5.0	5.0	5.0	5.0	5.0	5.0	5.0		

Number of AACCUP Accreditation maintained	Number of AACCUP Accreditation prepared	No. of foreign universities visited for BS degee programs benchmarking	Number of maintained Center of Excellence (COE) status designated by CHED	Number of State-of-the-Art Laboratory Equipment/Instruments Acquired	Number of BS Degree Programs initiated for OBE-alignment	Best practices/new initiatives:	Number of students awarded with scholarship/fellowship/grants	Number of Board Review Materials Updated	Number of subjects handled in AE Board Exam Review	Number of days of Outcomes-Based Education seminars/trainings/ workshops/reviews conducted	PI 11. Additional outputs	Revised Powerpoint laboratory presentation (per course)	New Powerpoint laboratory presentation (per course)	Revised Powerpoint lect. presentation (per course)
Faculty/Admin. Staff	Faculty/Admin. Staff	ΑΙΤ/VΥV	Faculty/Admin. Staff	АІТ	AIT		АПЛУУ	AIT	AIT	AIT,RCG,MEC,MBLJr,EPD, MGCS,TFS,JJDL,FLSJr, LGM/VYV				
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_	_	12	_	10	_		18	4	4	2		6	9	13
BSAE Level III Phase 1	BSAE Level III Phase 2	2 Japan Univesities (Nagoya Institute of Technology, Tokyo University of Agriculture and Technology). The same universities were benchmarked for masteral programs)	Center of Excellence	Digital moisture tester, digital mini thermo-anemomenter, digital rainfall recorder, digital hand-held solar irradiance meter, 3 data loggers, 3 Global Positioning Systems (GPS)	OBE-alignment of BSAE into BSABE curriculum		18 undergraduate students awarded with scholarship/ fellowship/grants	Rural Electrification, Farm Structures, Waste Management and Renewable Energy	Rural Electrification, Farm Structures, Waste Management and Renewable Energy (SPAMAST AE Board Review, Digos City)	Outcomes-Based Education seminars/trainings/ workshops/reviews conducted		Courses in BSAE program	Courses in BSAE program	Courses in BSAE program
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PI 7. Amount of research money generated from institutional funding (Thousand PHP)	PI 5. Percent of research proposals approved	PI 4. Number of research proposals submitted	PI 3. Number of research studies conducted and/or completed on schedule	In institutional fora/conferences	In reg'l fora/conferences	In nat'l fora/conferences	In int'l fora/conferences	PI 2.* Number of research outputs presented in regional/national/ int'l fora/conferences	In institutional journals	In refereed nat'l journals	In refereed int'l journals	PI 1.* Number of published papers in internationally indexed journals	3: RESEARCH SERVICES	Number of ISO 9001:2015 applied	Number of Washington Accord applied
AIT	AIT	AIT, EPD	(group) RCG/SBM (group)				AIT							Faculty/Admin. Staff	Faculty/Admin. Staff
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Research money generated from institution	Computerization of Long-Term Records and Climate Change Analysis of PAGASA-VSU Selected Climatological Data – Phase 1	Computerization of Long-Term Records and Climate Change Analysis of PAGASA-VSU Selected Climatological Data – Phase 1; and 2 sets of research proposals prepared	Computerization of Long-Term Records and Climate Change Analysis of PAGASA-VSU Selected Climatological Data – Phase 1; Baseline study of SHS beneficiaries in Leyte and So. Leyte; Impact evaluation of SHS on the household beneficiaries in Leyte and So. Leyte; Operational evaluation of SHS units in Leyte and So. Leyte.				LIDAR Project (covers both research & extension)							ISO 9001:2015 Certification	Washington Accord Accreditation and Certification
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+,	4.7	4.7	4.7				4.7							5.0	5.0

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Research Mentoring	PI 5. Number of technical/expert services	Individuals RCG/SEM 210 464 Coordinated with bar SoPA officers on the activity in Hinunanga prepared important d travel orders, monitor conducted monitoring beneficiaries (houset prepared travel reports	Groups RCG/SEM 58 83 Spearheaded the corn of SHS units in Leyte including the precessary document the conduct of asses Power Associations Southern Leyte including the preperation of necessary document the conduct of asses power Associations and the conduct of asses and		PI 3. Number of IEC RCG/SBM 5 50 Prepared at least 50 signages, and labels	PI 2. Number of trainings conducted	nr-days trained RCG/SBM 20 100 training		Number of RDE proceedings prepared	Number of research manuscripts AIT 1 1 LiDAR Research Pro rewritten/edited for publication in international journals	No. of research-related awards (research conducted by faculty or student w/ faculty)	PI 8. Additional outputs
			Spearheaded the conduct of monitoring of SHS units in Leyte and Southern Leyte including the preperation of necessary documents; Spearheaded the conduct of assessment of Solar Power Associations in Leyte and Southern Leyte including the preperation of necessary documents							LiDAR Research Project Report: Assessment of Biliran Hydropower Potentials		
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Number of extension initiatives undertaken	Consultancy	Resource Persons	Number of external universities served as Board Reviewer	Number of technical/expert services:	PI 11. Additional outputs	PI 10. Amount of extension money generated from institutional funding (Thousand PHP)	PI 9. Amount of extension money generated from external funding (Thousand PHP)	PI 8. Percent of extension proposals approved	PI 7. Number of extension proposals submitted	PI 6. Number of extension projects conducted	Evaluator	Consultancy	Convenor/Organizer	Resource Persons	Peer-reviewers/Panelist
AIT	AIT	АІТ	AIT						AIT	RCG		AIT		AIT	АІТ
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_	2	2	2						2	N		_		1	1
Post-evaluation monitoring of: Patag Irrigation System & LiDAR project in Biliran Province	Mandaue Waste Mgt. Project, Office of the Provincial Agriculturist - Negros Occidental	FS Preparation Lecture at Cebu City sponsored by ATI-National, PSAE Int'l Convention Paper Presentation at Legaspi City	MSU-Gensan & SPAMAST-Digos						Proposals on: FS Training Series, and Provision of Engineering Consultancy Services	RCG/SBM - Household Electrification Program (HEP) of DOE; Solar Streetlighting Project for Super Typhoon Yolanda-Affected Areas in Leyte		Kurin Waste Management Company, Cebu		Board Reviewer (3 days), SPAMAST	NSU Journal of Society and Technology (1 engineering paper)
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4	-		+	-	-				<u>о</u>		+	5 4.1	+	5 4.7	5 5.0
4.7	, , o	g. C	5.0						5.0	O				7	0

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Number of seminars/workshop proceedings prepared	Number of faculty/staff awards/honors received related to operations support	PI 5. Additional outputs	PI 4. Number of in-house seminars/trainings/ workshops/reviews conducted/participated	PI 3. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	PI 2. Number of seminars/ trainings/conventions/ workshops coordinated outside of the university	PI 1. Number of seminars/ trainings/conventions/ workshops coordinated for entire university	DAE MFO 3: Faculty Evaluations Services	PI 1. Number of faculty recruited/hired aligned with ISO standards	DAE MFO 2: Faculty Recruiting/Hiring Services	PI 1. Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	DAE MFO 1: Faculty Development Services	UMFO 5: SUPPORT TO ORGANIZATIONS	Number of outreach program conducted by students, faculty and staff	Best practices/new initiatives:	Number of RDE proceedings prepared	Number of seminar/training presentations prepared	Number of extension-related awards (extn. conducted by faculty or studnt & faculty)
			AIT/RCG/MEC/JJDL/TFS/F LSJr/VYV/LGM	AIT, VYV	AIT/RCG/MEC/EPD/MGCS /TFS (group)								AIT/RCG/LGM (group)				
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			14 In-house seminars/trainings/ workshops/reviews conducted/ participated by faculty and staff	all faculty has at least very satisfactory rating in 50% of the subjects evaluated by students	Varied seminars/ trainings/conventions/ workshops - PSAE, CHED, PhilMech, ATI								College of Engineering "Notebook Mo, Sagot Ko"				
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Number of heaw equipment maintained	Number of academic lecture/laboratory rooms maintained	Number of documents attended and served	Number of management meetings conducted	Number of university committees/ boards/council chaired & coordinated	Number of higher offices supervised	Number of departments and/or service units supervised and monitored	PI 2. Additional Outputs	Pl 1. Zero complaint from clients	6: GENERAL ADMIN. AND	Number of activities organized/attended/assisted/participated/facilitated	PI 4. Additional Outputs	PI 3. Percentage of degree program compliant with CHED	Pl 2. QMS on faculty recruitment development	PI 1. Number of degree programs which passed accreditation/evaluation at least Level 1	DAE MFO 4: Program and Institutional Accreditation Services
uipment maintained	c lecture/laboratory	ts attended and	nent meetings	ed & coordinated	ices supervised	nts and/or service monitored	ıts	from clients	SUPPORT SER	ssisted/participated/	ıts	legree program	recruitment,	e programs which evaluation at least	Accreditation Servi
LGM	AIT/LGM/CBM (group), RCG/SBM (group), ACP	AIT/MEC/VYV/LGM/TFS/JJ DL/FLSJr (group), RCG/MAB/SBM (group),	ΑΙΤ//ΥΥ	RCG	MBLJr	AIT/RCG/VYV/MAB/SBM (group)		All Faculty & Staff	SERVICES (GASS)	AIT/RCG/MEC/TFS/JJDL/F LSJr/VYV		AIT		All faculty and staff	ces
4	24	3,000		_	_	თ		Zero complaint from clients		4		100		_	
4	24	4,250	51	_	٦	တ		Zero complaint from clients		o		100		_	
2 Tractors (Hand Tractor & Ford), 1 Universal Testing Mach. (UTM), Radial Flow	DAE lec. & lab. Rooms, Comfort Rooms		Regular meeting/special meeting	Dean of Students	USSO	DAE, VSU-PAGASA, CoE Workshop, VSU-AREC, RERC, CoE		100% no complaint; served clients with courtesy; immediate response to client needs and inquiries		PSAE activities, CoE activities		100% degree program complied with CHED		BSAE	
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ined (sq.m. approx.) CBM, ACP, SBM 6025 Surroundings Surroundings Surroundings Surroundings Surroundings Surroundings Varied laboratories/office equipment Eachnology (TUAT), Japan; Nagoyan Institute of Technology (NIT), Japan; Nagoyan Institu			g	Outstanding	ISINC	C				Adjectival Rating	D
ined (sq.m, approx.) CBM, ACP, SBM 6025 CoE building, POTC, workshop and its surroundings 5 </th <th></th> <th></th> <th></th> <th>902</th> <th>4</th> <th></th> <th></th> <th></th> <th></th> <th>Average Rating</th> <th>D</th>				902	4					Average Rating	D
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approx.) CBM, ACP, SBM 6025 6025 CoE building, POTC, workshop and its surroundings 5		J	5.0	Cī	G	G	DAE Administrative Office	1	RCG/AIT/LGM	Number of On-going Academic Office	
approx.) CBM, ACP, SBM 6025 6025 CoE building, POTC, workshop and its surroundings 5									(group)	Construction Projects Supervised	
approx.) CBM, ACP, SBM 6025 6025 CoE building, POTC, workshop and its 5 5 5 surroundings AIT/LGM, RCG/MAB 80 105 Varied laboratories/office equipment (group) 65: AIT/V/V 1 2 Tokyo University of Agriculture and (group) (TUAT), Japan; Nagoyan Institute of Technology (NIT), Japan (the same universities were also benchmarked for MS programs) AIT/V/V 1 2 GFSS version 2; NFSS version 2 5 5 5 5 5 6 5 6 6 6 7 6 7 6 7 6 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7)	5.0	5	5	5	CoE Annex Building		RCG/AIT/LGM	Number of New Academic Building	Т
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approx.) CBM, ACP, SBM 6025 6025 CoE building, POTC, workshop and its 5 5 5 surroundings AIT/LGM, RCG/MAB 80 105 Varied laboratories/office equipment (group) 1 2 Tokyo University of Agriculture and Institute of Technology (NIT), Japan; Nagoyan Institute of Technology (TUAT), Japan; Nagoyan Institute of Technology (TUAT), Japan; Nagoyan Institute of Technology (NIT), Japan; Nagoyan Inst							CCC., MOC-Gellsail, Shirioc-Zailibea	9			
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Mazo, VYV - V.Y. Vergis, CBM - C.B. Montajes, MAB - M.A. Borleo, ACP - A.C.Pernito, RTV - R.T. Villacorte, DLST - D.L.S.Tan, RRO - R.R.Orias, FGS - F.G.Sinon, EES - E.E.Sudaria Calibrated by:

***AIT/DAE Head - A.I. Tambong, RCG/College Dean - R.C. Guarte, MEC - M.E. Casangcapan, MBLJr - M.B. Loreto Jr., TFS - Triana F. Soroño, JJDL - Jessie James D. Layan, FLSJr - Feliciano L. Sinon Jr., LGM - L.G.

**MBL - Prof. Manolo B. Loreto Jr. (Dean of Students) rated at USSO; RCG - Dr. Roberto C. Guarte (College Dean) rated at CVPI

Received by:

Chairman, PMT

Date:

Date:

Planning Officer

Date: Vice Pres. for Instruction

BEATRIZ S. BELONIAS, Ph.D.

Recommending Approval:

Date: