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Visayas State University

## COLLEGE OF FORESTRY AND ENVIRONMENTAL SCIENCE

Visca, Baybay City, Leyte

## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, DENNIS P. PEQUE, Dean of the College of Forestry and Environmental Science, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period <u>January-June 2017</u>

Dean, CFES

Date: Dec. 05, 2017

Personnel	Number
Dean (CFES Dean is designated as Dept Head, DFS)	1
Director (ITEEM, Affiliate staff with DBS as mother unit)	1
Regular Faculty (Vacation & Sick Leave)	11
Regular Faculty (Teacher's Leave)	1
Permanent/Casual Admin staff	8
TOTAL	22

Rating Equivalents:

- 5 Outstanding
- 4 Very Satisfactory
- 3 Satisfactory
- 2 Fair
- 1 Poor

					Actual Acc	complishments		Ra	ting		
MFO No.	MFO Descriptio n	Success/Performance Indicator (PI)	Units/Persons Responsible Target %	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks	
MFO 1 Ad	Ivanced and	Higher Education Services						4			
	1 100	Number of graduate degree specializations offered and monitored	DFS Head and ITEEM Director	2	2/2 (100%)	MS Forestry and MS Tropical Ecology	46	4.6	4.6	40	

					Actual Acc	omplishments	nplishments Rating				
MFO No.	MFO Descriptio n	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
	PI 2.	Total FTE monitored	DFS Head and ITEEM Director	10	12.07/10 (120.7%)	MSF and MSTREC subjects	4.6	4.6	40	46	reaching load of all Graduate Teaching Faculty (DFS and ITEEM) excluding
	PI 3:	Percentage increase in number of graduate students enrolled	DFS Head and ITEEM Director	10%	150%	4 MSF students enrolled during 1st Sem SY 2016- 2017, additional 2 new MSF students during 2nd Sem 2016-2017	5,0	50	5.0	5.0	
	PI 4.	Percentage increase in number of graduate students who graduated within prescribed period	DFS Head and ITEEM Director	10%	50%	MSTREC	4.9	4.9	4.9	4.9	
	PI 5	Additional Outputs									¥
MFO 2 Hi	gher Educa	tion Services									,
	PI 1	Number of FTE Coordinated and implemented	DPPeque (Dean & Head) & HRMontes (ITEEM Director)	10	12.07/10 (120.7%)		4,8	4.8	4.8	4.8	
	P12	Average percentage passing in licensure exams in mandated programs									Not applicable in this period
	PI 3	Number of graduates in mandated programs graduated within prescribed period	DFS & ITEEM	20	25/20 (125%)		5,0	5.0	5.0	5.0	

					Actual Acc	complishments	Rating		Rating		
MFO No.	MFO Descriptio n	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
	PI 4	Number of undergraduate curricular program compliant to CMO, approved and offered	DFS Head	1	1/1 (100%)	BSF	45	4.5	4.5	4.5	,
	PI 5	Percentage increase in BSF and BSEM students enrolled	DPPeque and HR Montes	1	NA						Most applicable during first Semester
	P16	Number of students advised									
		On thesis/field practice/special problem	DPPeque and HRMontes & Faculty Members	20	25/20 (125%)	Graduating students	5,0	5.0	50	50	
		On consultation	DPPeque and HRMontes & Faculty Members	75	197/75 (263%)	BSF, BSEM, MSF, MSTREC	50	5.0	5.0	50	
		No of consultation hours	DPPeque and all CFES Facuty	75 hrs/wee k	117/75 (156%)	assuming 1.5 hr/day	5.8	5-0	5.0	5.0	
	P17b.	Number of student organizations advised/Assisted	DPPeque, HRMontes & Faculty Members	3	6/3 (200%)	FSS, CFES-SSC, ROTC, ZBR-MHS, HOMES, TOM	4,8	4-8	4.8	48	X
	P18	Number of Instructional Materials checked and approved									7
		New Syllabi	All CFES Faculty	2	4/2 (200%)		4,8	4-8	4.8	4.8	
		Revised Syllabi	All CFES Faculty	2	4/2 (200%)		4.8	48	4.8	4.8	
	-	New Lecture Manual	All CFES Faculty	1	1/1 (100%)		4.7	4.7	4.7	9.7	
		Revised Lecture Manual	All CFES Faculty	1	1/1 (100%)		142	4-7	4.7	4.7	

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		Actual		Actual Acc	ccomplishments		Ra	ating			
MFO No.	MFO Descriptio n	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
		New Lab Manual	All CFES Faculty	1	1/1 (100%)		9.7	4.7	4.7	4.7	
		Revised Lab Manual	All CFES Faculty	1	1/1 (100%)		4.7	4.7	4.7	4.7	
		New powerpoint lecture presentation (per course)	All CFES Faculty	1	2/1 (200%)	APB, JMQ	勺	4.7	4.7	4-7	
		Revised powerpoint lecture presentation (per course)	All CFES Faculty	2	12/2 (600%)	Most Faculty	1,0	5.0	5-0	50	
	P19	Additional Outputs									
		Number of student awards/honors received	All CFES Faculty	1	2/1 (200%)	1 BSF & 1 BSEM graduated cum laude	4.9	4.9	4.01	4.9	
		Accreditation of curricular program	CFES Faculty	1	1/1(100%)	AACCUP Level III	4,8	4.8	4.8	4.8	BSF
UMFO 3	Research	Services									
	1	Number of research outputs presented in regional/national/international for a/conferences (As paper and/or poster presenter)	CFES Faculty	1	2/1 (200%)	AEPasa, RSCome	4.7	9.7	4.7	4.7	
	PI2	Number of research projects conducted and/or completed on schedule	Faculty members with appointments from OVPRE	3	9/3 (300%)	EDE, MMB, RSC, EOM, AEP, DPP, ANP, TAP, APB	5,0	5:0	50	50	
	PI3	Number of research proposals submitted	Faculty members	2	6/2 (300%)	EDE, MMB, RSC, EOM, ANP, JMQ	4,9	4.9	9.09	4.9	
	PI4	Number of research proposals approved	Faculty Members	1	2/1 (200%)		4,8	4.8	4.8	4-8	
	PI5	Amount of research money generated from external funding	Faculty Members	1M	3.5/1 (350%)	3.5M released in June from ERDB-DENR	4,9	4.9	1-9	4.9	for clonal nursery c/o EOMangaoang

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1,50					Actual Acc	complishments		Ra	ating		
MFO No.	MFO Descriptio n	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
				2M	3M/2 (150%)	3M for Mangrove Project	4,9	9.9	4.9	4.9	EOMangaoang
				1M	1M/1(100%)	1M for ACIAR Watershed Project	5.0	50	5-0	5.0	AEPasa
	PI8	Technical Experts Services Rendered									
		As Resource Speaker	Faculty Members	2	8/2 (400%)		4,9	9-9	4.9	1.9	
	PI9	Additional Outputs									
		Number of proceedings/Technical/Terminal/Progress Reports Submitted	Faculty Members	2	4/2(200%)	DPP,EOM, RSC, ANP	4,9	4.9	4.9	4.9	
		No. of MOAs prepared and signed as witness	CFES , Dean & Head, ITEEM	1	3/1 (300%)		4.8	4.8	4.8	4-8	
UMFO 4	Extension S	Services									
	PI1	Number of trainings conducted/facilitated	CFEs Faculty	2	5/2 (250%)	Rainfo (MMB, RSC), Farmer Training (EOM), DENR (AEP)	4,8	4.8	48	48	
	PI2	Number of person-day trained wieghted by length of training	CFES Faculty	100	210/100 (210%)		4.8	4.8	4.8	1.8	
	P14	Number of extension projects conducted and/or completed on schedule	CFES Faculty	6	14/6 (233%)		5,0	5.0	50	50	
	PI5	Number of extension proposals submitted	CFES Faculty	1	2/1 (200%)		4,7	4.7	4.7	1.7	
	PI9	Additional Outputs									

					Actual Accomplishments			Ra	iting		
MFO No.	MFO Descriptio n	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
		Area of plantations, tree farms & demo farms established and monitored within VSU	CFES Faculty	0.5 ha	5/0.5 (1000%)		4.7	4.7	9.7	4.7	
		Area of Demo farms established of tree farmers/rainfo adopters assisted in establishing their farms	CFES Faculty	20 ha	25/20 (125%)	Rainfo sites, tree planning sites, DBP forest, mangroves	4,8	4.8	4.8	4.8	
		Number of Rainforestation Adopters monitored	CFES Faculty	25	33/25 (132%)		4,9	4.9	4.9	4.9	
		Number of seedlings of tree species & non- timber products raised in the nursery	CFES Faculty	5,000	15K/5K (300%)		5,0	5,0	5.0	5.0	
		Number of seedlings of tree species & non- timber products diposed for tree planting activities	CFES Faculty	500	1000/5000 (200%)	Student tree planting, ROTC, Gas, Phil. Army	5,0	5.0	50	5-0	
		Number of proceedings/Technical/Terminal/Progress Reports submitted	CFES Faculty	3	5/3 (167%)		4.8	4.8	4-8	4.8	
		Area of Marine Protected Area/Forest Protected Areas monitored	CFES Faculty	100 ha	250/100 (250%)	Silago Pro. Site, MPAs, VSU Forest Reserve	4,6	4.6	4.6	4.0	
UMFO 5	Support to	Operations									

					Actual Acc	complishments		Ra	ting		
MFO No.	MFO Descriptio n		Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
		Number of seminars/trainings/conferences/workshops coordinated/facilitated for entire university	CFES Faculty members	2	3/2 (150%)	Rainfo Training, Climate Change Conference	4.6	46	4.6	4.6	
	PI 4	Additional Outputs									
		Number of faculty/staff pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	EDEspinoza, HLMondal	2	2/2 (100%)		47	4-7	4.7	47	
UMFO 6	GENERAL	ADMINISTRATION & SUPPORT SERVICES									
	PI 1	Number of departments and/or service units supervised and monitored	CFES Dean, Dept Head & Institute Director	2	2/2 (100%	DFS, ITEEM	4.6	4.6	4.0	4.6	
	PI 2	Number of Management Meetings conducted	CFES Dean, Dept Head & Institute Director	5	20/5 (400%)	DFS/ITEEM/CFES Faculty Meeting/Emergency Meeting, Committee Meeting	4.7	4-7	4-7	4.7	
	PI 3	Number of documents evaluated and approved	CFES Dean, Dept Head & Institute Director	100	700/100 (700%)	COR, Tree Planting, certificates, University Communications	5,0	5.0	50	5.0	
	PI 4	Number of academic lecture/laboratory rooms maintained	CFES Dean, Dept Head & Institute Director	8	15/8 (187%)		4.8	4.8	48	4.8	

		Success/Performance Indicator (PI)			Actual Acc	omplishments		Ra	nting		
MFO No.	MFO Descriptio n		Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
	PI 5	Number of Laboratory equioment maintained	CFES Dean, Dept Head & Institute Director	12	15/12 (125%)	Transit, compass, mirror stereoscope, including ACIAR and Marine Lab . Equipment, etc.	47	4.7	4.7	4.7	
	PI 6	Area of lawn maintained (Sq.m. Approx.)	CFES Dean, Dept Head & Institute Director	1,000 sq.m.	1 ha/0.1 ha (10000%)	CFES Lawns including nursery, ITEEM area	4.6	46	4.6	9.6	
	PI 7	Number of office and laboratory equipment purchased	CFES Dean, Dept Head & Institute Director	5	6/5 (120%)		4.7	4.7	4.7	4.7	
	PI 8	Zero percent complaint from clients served	CFES Dean, Dept Head & Institute Director	0							
	PI 9	Additional Outputs									
		Number of meetings attended in the University	CFES Dean, Director of ITEEM	5	10/5 (200%)		4.8	4.8	4.8	4.8	
		Number of staff evaluated/monitored	CFES Dean, Director of ITEEM	25	25/25 (100%)	including Jos	4.6	4.6	4.6	4.6	
		Number of tree planting certificates released	EOM and Tree planting Coordinators	100	1,055/100 (1,055%)	Graduates 2016	5.0	5.0	50	5:0	

	MEO				Actual Acc	complishments		Ra	nting		
MFO No.	MFO Descriptio n	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	% Accom-plishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remarks
		Number of College Policies, Protocols, Guidelines/Procedures made, Approved and Implemented	CFES Dean, Director of ITEEM	1	2/1 (200%)	Proper use & maintenance of Equipments & Rooms	4,6	4.6	4.6	4.6	
		Number of requests approved for tree pruning, cutting of hazardous trees within the University	CFES Dean and Forest Protection Officer	1	3/1 (300%)	DAS, Apartell, Alumni Office	4.7	47	4.7	4.7	
		Progress reports (from Projects)	Faculty Members with projects	5	6/5 (120%)	PCAARRD, PHERNet, VSU Funded Proj. ACIAR Forestry	4.8	4.8	4-8	4.8	
Total Over	-all Rating									273.8	
Average R	ating									4.80	
Adjectival I	-	DDague /Deep 9 Head) DSC DSCome HDM /Director ITEEM) h				outstanding					

\*DPPeque (Dean&Head), RSC-RSCome, HRM (Director ITEEM) HRMontes, ECB-ECBumatay, EOM-EOMangaoang, JMQ-JMQuimio, TAP-TAPatindol, APB-APBAIdos, ANP-ANPolinar, HLM-HLMondal, AEP-AEPasa

EDE-EDEspinosa, MMB-MMBande, JOP-JOPogosa, EBG, EBGorre, ASB-ASBastasa, RMC-RMCanono, JBB-JBBerondo, PBB\_PBBelarmino, RNG-RNGloria, NMA-NMAlkuino

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Planning Officer	Chairman, PMT	Vide Pres. for Instruction	President
Date:	Date:	Date:	Date: