



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
METEOROLOGY

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)



I, **CHARLIE S. ANDAN**, Head of the Department of Meteorology, commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period January - June 2024.

CHARLIE S. ANDAN

Department Head

Date: 05 July 2024

JANNET C. BENCURE

College Dean

Date: 10 July 2024

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number (1)	Min. FTE (2)	Min. FTE (2)	Total FTE (1x2)	RDE Commitments***		
					Research	Publication	Extension
Department Head		4.0	4.0	0.0	0	0	0
Faculty w/ Univ.		2.5	2.5	0.0	0	0	0
Regular Faculty (VSL)*		12.0	12.0	0.0	0	0	0
Regular Faculty (TLS)*		18.0	18.0	0.0	0	0	0
Part time Faculty		10.0	10.0	0.0	0	0	0
Admin Staff Members		0.0	0.0	0.0			

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

TOTAL: 0.0 0 0 0

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research **(UMFO 3)** and extension **(UMFO 4)**)

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES										
	OVPAAs MFO 1. Graduate Degree Program Management Services										NA
	PI 1: Number of graduate degree specializations offered and monitored										
	PI 2: Total FTE monitored										
	PI 3: Percentage of students who graduated within the prescribed period										
	OVPAAs MFO 2. Graduate Student Management Services										
	PI 1: Percentage of graduate students awarded with honors/distinction										
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very										
	PI 3: Percentage of graduate school faculty engaged										
	a. Pursuing advanced research degree program										
	b. Actively pursuing in the last three years										
	c. Producing technologies for commercialization or livelihood improvement										
	d. whose research work resulted in an extension										
	Total Points:					Total n					
UMFO 2.	HIGHER EDUCATION SERVICES										
	OVPAAs MFO 1. Curriculum Program Management Services										
	PI 1: Total FTE Monitored		Dept. Head & Faculty	50	85%	42.47	5	5	5	5.00	All Faculty total FTE from Jan-June (2nd Semester AY 2023-2024 only)

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered		Dept. Head & Faculty								
	PI 3: Average percentage passing in licensure exam		Dept. Head & Faculty								
	PI 4: Number of graduates in mandated programs graduated within the prescribed period		Dept. Head & Faculty	2	250%	5					Five (5) Graduating Student on August (AY 2023-2024)
	PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period		Dept. Head & Faculty								
	PI 6: Percentage increase in number of undergraduate students enrolled		Dept. Head & Faculty								
	PI 7: Number of academe/industry linkages established		Dept. Head & Faculty	2	100%	2	5	5	5	5.00	PCGA 1103rd Squadron; Manila Observatory
	PI 8: Number of students advised										
	On thesis/field practice/special problem		Dept. Head & Faculty	10	130%	13	5	5	5	5.00	OJT - 6; Research - 7
	No. of approved manuscript submitted within prescribed period		Dept. Head & Faculty	2	250%	5	5	5	5	5.00	OJT & Research from the five (5) Graduating Student (AY 2023-2024)
	On consultation		Dept. Head & Faculty	50	100%	50	5	5	5	5.00	Instruction, Research, OJT
	PI 9: Number of student organizations advised/assisted										
	Student organizations advised		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	PCGA-VSO SC, VSO MatSec

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	Student organizations assisted on student related activities		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	PCGA-VSU SC; VSU MetSoc
	PI 10: Number of instructional materials developed/revised										
	On-line ready courseware		Dept. Head & Faculty	10	140%	14	5	5	5	5.00	For 2nd Semter AY 2023-2024 only
	Flexible instructional materials		Dept. Head & Faculty								
	Assessment tools		Dept. Head & Faculty	50	126%	63	5	5	5	5.00	For 2nd Semter AY 2023-2024 only
	PI 11: Number of virtual classrooms created and operationalized		Dept. Head & Faculty								
	Outcome Indicators:										
	PI 12: Percentage of first-time licensure exam takers that pass the licensure exams		Dept. Head & Faculty								
	PI 13: Percentage of graduates (2 years prior) that are employed		Dept. Head & Faculty	82%							To check Batch 2019 2 year after this target was set (by 2025)
	PI 14: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified priority programs		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	BSMet is one of the priority program of CHED
	PI 15: Percentage of undergraduate programs with accreditation		Dept. Head & Faculty								
	Additional Outputs										
	PI 16. Number of instructional materials approved by the UIMRC		Dept. Head & Faculty								
	PI 17. Number of new or revised curricular proposals submitted		Dept. Head & Faculty								
	PI 18. Number of new of revised curricular proposals approved by UCC		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 19. Number of programs with COPC		Dept. Head & Faculty								
	PI 20. Number of programs applying for COPC		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	BSMet program is waiting for Ocular Evaluation
	PI 21. Percentage of faculty rated at least VS by supervisor		Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00	FPES of 2nd Semter AY 2023-2024 only
	PI 22. Percentage of courses offered with approved course syllabi		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	For 2nd Semter AY 2023-2024 & Midyear only
	PI 23. Percentage of courses with approved IMs		Dept. Head & Faculty								
	PI 24. Percentage of courses offered with final grades submitted within the allowable period		Dept. Head & Faculty	50%	200%	100%	5	5	5	5.00	All grades were submitted on time for 2nd Semter AY 2023-2024
	PI 25. Percentage of IFWs submitted to OVPAA on time		Dept. Head & Faculty	50%	200%	100%	5	5	5	5.00	All IFWs were submitted on time for 2nd Semter AY 2023-2024
	PI 26. Percentage of actual teaching loads submitted to OVPAA 30 days after the start of classes		Dept. Head & Faculty								
	PI 27. Number of curricular reviews conducted		Dept. Head & Faculty								
	PI 28. Number of IMs reviewed by the CCC		Dept. Head & Faculty								
	PI 29. Number of OJT MOUs prepared		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	One OJT MOA instead of MOU
	PI 30. Number of student interns deployed and monitored		Dept. Head & Faculty	5	120%	6	5	5	5	5.00	Delayed at DOST-PAGASA
	PI 31. Number of students from other schools having summer program supervised		Dept. Head & Faculty								
	PI 32. Number of external institutions/agencies conducting benchmarking activity served		Dept. Head & Faculty								
	PI 33. Number of students from other academic departments conducting research activities served		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	Total Points					Total n				85.00	
UMFO 3.	RESEARCH SERVICES										
	PI 1. Number of published papers in internationally indexed journals										
	<i>In refereed int'l journals</i>		Dept. Head & Faculty								
	<i>In refereed nat'l journals</i>		Dept. Head & Faculty								
	<i>In institutional journals</i>		Dept. Head & Faculty								
	PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences										
	<i>In int'l fora/conferences</i>		Dept. Head & Faculty			1	5	5	5	5.00	Presented study 2 of Project [Geo+Met]SLOPE in Japan Geoscience Union Meeting 2024
	<i>In nat'l fora/conferences</i>		Dept. Head & Faculty								
	<i>In reg'l fora/conferences</i>		Dept. Head & Faculty								
	<i>In institutional fora/conferences</i>		Dept. Head & Faculty								
	PI 3: Number of research projects conducted and/or completed on schedule		Dept. Head & Faculty								
	PI 4: Number of research proposals submitted/endorsed for funding		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	Submitted Project LIHUC
	PI 5: Percent of research proposals approved		Dept. Head & Faculty								
	PI 6. Amount of research money generated from external funding (Thousand PHP)		Dept. Head & Faculty								
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)		Dept. Head & Faculty								
	PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	Outcome Indicator										
	PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries		Dept. Head & Faculty								
	PI 10: Number of research outputs completed within the year		Dept. Head & Faculty								
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year		Dept. Head & Faculty								
	In refereed int'l journals		Dept. Head & Faculty								
	In refereed nat'l/regional journals		Dept. Head & Faculty								
	PI 12. Number of patent applications		Dept. Head & Faculty								
	PI 13. Number of patent approved		Dept. Head & Faculty								
	PI 14. Number of creative works published		Dept. Head & Faculty								
	PI 15. Number of research articles derived from approved research in the university, submitted		Dept. Head & Faculty								
	PI 16. Number of research articles derived from approved research in the university, published		Dept. Head & Faculty								
	Total Points					Total n:				10.00	
UMFO 4.	EXTENSION SERVICES										
	PI 1: Number of person-days trained weighted by length of training		Dept. Head & Faculty	50	144%	72	5	5	5	5.00	ISAT-U BSMet OBE Syllabus Training Feb 6-10, 2024
	PI 2: Number of trainings conducted		Dept. Head & Faculty	2	50%	1	5	4	5	4.67	ISAT-U BSMet OBE Syllabus Training Feb 6-10, 2024

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 3: Number of IEC materials/techno-guides developed/used		Dept. Head & Faculty								
	PI 4: Number of beneficiaries served										
	Groups		Dept. Head & Faculty	2	50%	1	5	4	5	4.67	ISAT-U
	Individuals		Dept. Head & Faculty	50	72%	36	5	5	5	5.00	36 ISAT-U Faculty
	PI 5: Number of technical/expert services provided/rendered										
	Research Mentoring		Dept. Head & Faculty								
	Peer reviewers/Panelists		Dept. Head & Faculty								
	Resource Person		Dept. Head & Faculty	3	100%	3	5	5	5	5.00	CSAndan, CSTorrior, RLGonzaga resource speaker during ISAT-U OBE Syllabus Training
	Convenor/Organizer		Dept. Head & Faculty	2	100%	2	5	5	5	5.00	CSAndan (ISAT-U); CSTorrior (PMS)
	Consultancy		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	CSAndan (RIRDEAP)
	Evaluator		Dept. Head & Faculty								
	PI 6: Number of extension projects conducted and/or completed on schedule		Dept. Head & Faculty	1	0%	0					Project WAIS was not renewed
	PI 7: Number of extension proposal submitted		Dept. Head & Faculty	1	0%	0					Project WAIS was not renewed
	PI 8: Percent of extension proposals approved		Dept. Head & Faculty								
	PI 9: Amount of extension money generated from external funding (Thousand Php)		Dept. Head & Faculty								
	PI 10: Amount of extension money generated from institutional funding (Thousand Php)		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 11: No. of extension-related awards (extrn. conducted by faculty or student & faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	PCGA 1103rd Squadron
	PI 13: Number of trainees weighted by the length of training		Dept. Head & Faculty	50	144%	72	5	5	5	5.00	ISAT-U BSMet OBE Syllabus Training Feb 6-10, 2024
	PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs		Dept. Head & Faculty	1	0%	0					Project WAIS was not renewed
	PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance		Dept. Head & Faculty	95%	105%	100%	5	5	5	5.00	ISAT-U BSMet OBE Syllabus Training Feb 6-10, 2024
	PI 16. Number of extension outputs presented in		Dept. Head & Faculty			,					
	a. international		Dept. Head & Faculty								
	b. national		Dept. Head & Faculty								
	c. regional or institutional conferences		Dept. Head & Faculty								
	PI 17. Number of extension articles derived from approved extension in the university, submitted		Dept. Head & Faculty	1	0%	0					Project WAIS was not renewed
	PI 18. Number of extension articles derived from approved extension in the university, published		Dept. Head & Faculty	1	0%	0					Project WAIS was not renewed
	Total Points					Total n				49.33	
UMFO 5.	SUPPORT TO OPERATIONS (STO)										
OVPAAs MFO 1. Faculty Development Services											

[illegible]

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university		Dept. Head & Faculty	2	0%	0					CST & DCL have not accomplished their target yet
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	ISAT-U BSMet OBE Syllabus Training Feb 6-10, 2024
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated		Dept. Head & Faculty	80%	100%	80%	5	5	5	5.00	TPES 1st Semter AY 2023-2024
	PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended		Dept. Head & Faculty	1	100%	1					Trainings organized by VSU
OVPAAs MFO 4. Program and Institutional Accrediation Services							5	5	5	5.00	
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1		Dept. Head & Faculty								
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	Mr. Ever Tenio as Part-time Instrcutor during the 2nd Semester AY 2023-2024
	PI 3: Degree program compliant with CHED		Dept. Head & Faculty								
	PI 4: Number of activities organized/attended/assisted/participated/facilitated		Dept. Head & Faculty	1	0%	0					Project WAIS was not renewed
	Additional Outputs:										
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015		Dept. Head & Faculty	80%	113%	90%	5	5	5	5.00	Recived one CAR (OVPSAS-SIP)
	Total Points					Total n	34.00				

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
UMFO 6.	GENERAL ADMINISTRATION & SUPPORT SERVICES										
	PI 1: Zero percent complaint from clients served	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	No complaints	
	Additional Outputs										
	PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head & Faculty	2	100%	2	5	5	5	5.00	STF & GF	
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head & Faculty	2	100%	2	5	5	5	5.00	During Monthly Meeting or when call out	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head & Faculty	2	50%	1	5	5	5	5.00	OPCR/IPCR Jan-Jun Accomplishments	
	PI 5. Number of regular executive committee meetings conducted ***	Dept. Head & Faculty	6	117%	7	5	5	5	5.00	Jan-Jun Monthly Regular Meeting & Special Meeting	
	PI 6. Percentage of NC's recieved and acted	Dept. Head &									
	PI 7. Percentage of CARs Recieved and acted	Dept. Head & Faculty									
	PI 8. Number of departments/institutes/offices supervised	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	DMet supervised by CSAndan	
	PI 9. Number of routinary documents acted	Dept. Head & Faculty	200	50%	100	5	5	5	5.00	Communication letters, Registration Forms, Completion of Grades, OJT-related documents, Thesis related documents, student clearance, etc.	
	PI 10. Number of committee meetings conducted	Dept. Head & Faculty	2	350%	7	5	5	5	5.00	Jan-Jun Monthly Regular Meeting & Special Meeting	
	PI 11. Number of requests acted	Dept. Head & Faculty									
	PI 12. Number of memoranda prepared	Dept. Head & Faculty	5	80%	4	5	5	5	5.00	DMet Memo 1-4 s.2024	

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					% Accomplishm ent as of June 30, 2024	Details of Accomplishm ents as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 13. Percentage of faculty and staff submitted a DTR every month	Dept. Head & Faculty	50%	200%	100%	5	5	5	5.00	Submitted DTR every month on time	
	PI 14. Percentage of complaints, if any, addressed on time	Dept. Head & Faculty									
	PI 15. Percentage of action plans implemented and monitored as scheduled	Dept. Head & Faculty	50%	100%	50%	5	5	5	5.00	Action plans implemented as schedule (Supervisory Plan)	
	PI 16. Percentage of monthly accomplishment report submitted on time	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	Monthly accomplishment report submitted on time	
Total Points					Total n:				60.00		
Total No. of Entries:						49					
Total Over-all Rating						238.33					
Average Rating						4.86					
Adjectival Rating						Outstanding					


Received by:


TONI MARC L. DARGANTES


Planning Office

Date: JUL 12 2024

Calibrated by:


ELWIN JAY V. UY *OK-UP 7/12/24*
Chairman, PMT
Date: _____

Approved:


PROSE IVY G. YEPES
President
Date: 9/6/24