



**VISAYAS**  
STATE UNIVERSITY



**DEPARTMENT OF  
MECHANICAL  
ENGINEERING**

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**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **JUNDY R. CASTIL**, Head of the Department of Mechanical Engineering, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June 2022.

**JUNDY R. CASTIL**

Department Head

Date: 01 July 2022

**JANNET C. BENCURE**

College Dean

Date: 01 July 2022

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):**

Personnel	Number (1)	Min. FTE (2)	Min. FTE (2)	Total FTE (1x2)	RDE Commitments***		
					Research	Publication	Extension
Department Head	1	4.0	4.0	8.0	0	0	0
Faculty w/ Univ.	0	2.5	2.5	0.0	0	0	0
Regular Faculty (VSL)*	0	12.0	12.0	0.0	0	0	0
Regular Faculty (TLS)*	8	18.0	18.0	288.0	0	0	0
Part time Faculty	1	10.0	10.0	20.0	0	0	0
Admin Staff Members	0	0.0	0.0	0.0			

**Rating Equivalents:**  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

**TOTAL:** 316.0      0      0      0

Note:

\* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

\*\* On Teacher's Leave status. Minimum FTE required is 18 units

\*\*\* Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research **(UMFO 3)** and extension

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 30 June 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES										
	OVPA MFO 1. Graduate Degree Program Management Services										
	PI 1: Number of graduate degree specializations offered and monitored										
	PI 2: Total FTE monitored										
	PI 3: Percentage of students who graduated within the prescribed period										
	OVPA MFO 2. Graduate Student Management Services										
	PI 1: Percentage of graduate students awarded with honors/distinction										
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very										
	PI 3: Percentage of graduate school faculty engaged										
	a. Pursuing advanced research degree program										
	b. Actively pursuing in the last three years										
	c. Producing technologies for commercialization or livelihood improvement										
	d. whose research work resulted in an extension										
	Total Points:					Total n					
UMFO 2.	HIGHER EDUCATION SERVICES										
	OVPA MFO 1. Curriculum Program Management Services										
	PI 1: Total FTE Monitored		Dept. Head & Faculty	316	73%	231	5	5	5	5.00	Total FTE for 2nd sem AY 2021-2022
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered		Dept. Head & Faculty								
	PI 3: Average percentage passing in licensure exam		Dept. Head & Faculty	61%	88%	53.85%	4	4	4	4.00	Feb 2022: 7 out of 13 examinees
	PI 4: Number of graduates in mandated programs graduated within the prescribed period		Dept. Head & Faculty	13							



MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 30 June 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 5: Percentage increase in the number of undergraduate students who graduated within		Dept. Head & Faculty								
	PI 6: Percentage increase in number of undergraduate students enrolled		Dept. Head & Faculty	10%	127%	12.73%	5	5	5	5.00	2nd Sem AY 2020-2021: 267 2nd Sem AY 2021-2022: 301
	PI 7: Number of academe/industry linkages established		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	RGP-Hexam Phil., Inc.
	PI 8: Number of students advised										
	On thesis/field practice/special problem		Dept. Head & Faculty	30	553%	166	5	5	5	5.00	OJT/ME Project SRC: JRC-16, MSA-24, JPB-41, PLE-29, ACM-28, ECO-20, RGP-8
	No. of approved manuscript submitted within prescribed period		Dept. Head & Faculty	18							on-going: ME Project-5, OJT-20
	On consultation		Dept. Head & Faculty	270	128%	346	5	5	5	5.00	87 BSME 1 - MSA 90 BSME 2 - ACM 67 BSME 3 - PLE 70 BSME 4 - JRC 21 BSME 5 - ECO 11 BSME 5 - RGP
	PI 9: Number of student organizations advised/assisted										
	Student organizations advised		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	PSME-VSUSU
	Student organizations assisted on student related activities		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	ME Week House Cup 2022
	PI 10: Number of instructional materials developed/revised										
	On-line ready courseware		Dept. Head & Faculty	16	363%	58	5	5	5	5.00	JRC-2, MSA- 3, JPB-7, IQC- 19, PTD- 2, PLE- 2, ACM- 3, ECO-10, RGP- 10



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MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 30 June 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries		Dept. Head & Faculty	1							JRC
	PI 10: Number of research outputs completed within the year		Dept. Head & Faculty	1							JRC
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year										
	In refereed int'l journals		Dept. Head & Faculty								
	In refereed nat'l/regional journals		Dept. Head & Faculty	1							JRC, RGP, ECO
	PI 12. Number of research-related awards (research conducted by faculty or students with faculty)										
	Total Points					Total n:				14.67	
UMFO 4.	EXTENSION SERVICES										
	PI 1: Number of person-days trained weighted by length of training		Dept. Head & Faculty	10	510%	51	5	5	5	5.00	Jan 20, am - 14 Mar 9, am - 20 Mar 9, pm - 17 Mar 10, am - 28 Mar 10 pm - 23
	PI 2: Number of trainings conducted		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	Fabrication of Foot-Actuated Mechanical Alcohol Dispenser (Batch 1-January 2022, Batch 2- March 2022)
	PI 3: Number of IEC materials/techno-guides developed/used		Dept. Head & Faculty								
	PI 4: Number of beneficiaries served										
	Groups		Dept. Head & Faculty	1	500%	5	5	5	5	5.00	VSU Main, VSU Alang-alang, VSU Isabel, VSU Tolosa, VSU Villaba



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MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of 30 June 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	PI 5: Number of faculty sent for trainings, seminars, conferences		Dept. Head & Faculty	4	25%	1	5	5	4	4.67	JRC-FEAP Convention
<b>OVPA MFO 2. Faculty Recruiting/Hiring Services</b>											
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *		Dept. Head & Faculty	2	100%	2	5	5	5	5.00	PTD, IQC
<b>OVPA MFO 3. Faculty Evaluation Services</b>											
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university		Dept. Head & Faculty								
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university		Dept. Head & Faculty	1							JRC
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated		Dept. Head & Faculty	80%							
	PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended		Dept. Head & Faculty	4	175%	7	5	5	5	5.00	-CET TOS Workshop -CET RDE Workshop -Mechatronics Webinar -Machine Shop Operation: Milling Webinar -Machine Shop Operation: Grinding Webinar -Principles of Occupational Safety Webinar -40-hours BOSH Training



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					% Accomplishment as of 30 June 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
OVPA MFO 4. Program and Institutional Accrediation Services											
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	AACCUP Level I	
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards	Dept. Head & Faculty								All faculty members and staff	
	PI 3: Degree program compliant with CHED	Dept. Head & Faculty	1							All faculty members and staff	
	PI 4: Number of activities organized/attended/assisted/participated/facilitated	Dept. Head & Faculty	1							All faculty members and staff	
	Additional Outputs:	Dept. Head & Faculty									
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	No NC reported	
	Total Points				Total n				39.67		
UMFO 6. GENERAL ADMINISTRATION & SUPPORT SERVICES											
	PI 1: Zero percent complaint from clients served	Dept. Head & Faculty	0		0	5	5	5	5.00	No complaint received	
	Additional Outputs										
	PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	PPMP-GF Indicative	
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head & Faculty	8	100%	8	5	5	5	5.00	JRC, ASC	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head & Faculty	2	50%	1	5	5	4	4.67	discussed during department meetings	
	PI 5. Number of regular executive committee meetings conducted ***	Dept. Head & Faculty	10	70%	7	5	5	4	4.67		



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					% Accomplishment as of 30 June 2022	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
	Number of new initiatives introduced resulting to best practices replicated/benchmarked by other department					3	5	5	5	5.00	-CET Commencement Speaker (MSA) -CET Week Presentation -Tribute to Retirees Presentation
Total Points						Total n:				29.33	
Total No. of Entries:										40	
Total Over-all Rating										196.67	
Average Rating										4.92	
Adjectival Rating										Outstanding	

\*JRC-J.Castil, MSA-M.Arcayan, AVB-A.Bantay, JPB-J.Binueza, IQC-I.Cabase, m PTD-P.Durotan, PLE-P.Ebit, VLI-V.Impas, ACM-A.Merafuentes, ECO-E.Ochavillo, RGP-R.Paña, ASC-A.Cruz

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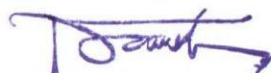


**TONI MARC L. DARGANTES**

Planning Office

Date: 7/5/2022

Calibrated by:



**DANIEL LESLIE S. TAN**

Chairman, PMT

Date: JUL 22 2022

Approved:



**EDGARDO E. TULIN**

President

Date: 7/25/22