



## Visayas State University College of Arts and Sciences

## **DEPARTMENT OF MATHEMATICS AND PHYSICS**

Visca, Baybay City, Leyte



## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, CLIMACO D. ESPINA JR., Head of the Department of Mathematics and Physics, College of	f Arts and Sciences commits to deliver and agree to be r	ated on the attainment of the following
accomplishments in accordance with the indicated measures for the period <u>January 1, 2018 to</u> CLIMACO D. ESPINA JR.  Department Head	CANDELARIO L. CALIBO Dean, CAS	
BEATRIZ'S. BELONÍAS Vice President for Instruction	APPROVED  EDGARDO T. TULIN  President	Rating Equivalents: 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Fair 1 - Poor

					Actua	al Accomplishments		F	Rating	g	
MFO No.	O No. MFO Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Accomplishments as of Jan - June 2018	Details Accomplishments	Quality	Efficiency	Timelines	Average	Remark	
LINATO 2 LI	-b	Consideration									
	gher Education										
MFO 1. C	urriculum Progr	am Management Services									
		P2 1. Total FTE monitored	Head, DMP	32	146.79	4 = VL (2nd Sem. SY 2017-	5	5	5	5.00	
			faculty & clerk			2018 and Summer 2018)					
			DMP faculty	72	159.66	4 = SL (2nd sem SY 2017-					
			(regular)			2018 and Summer 2018)					
			DMP substitute	54	222.76	3 = S (2nd sem SY 2017-					
						2018 and Summer 2018)					

curricular	nber of new undergraduate program compliant to CMO and offered	BS Math	1	1	Submit proposal to UAC, CHED	5	5	5	5.00	
1 1	centage increase in the fundergraduate students				-					
number o physics u	centage increase in the f BS major mathematics and ndergraduate students who within prescribed period	Head, DMP faculty and clerk	50%	100%	BS Second Education major in Mathematics, BS Secondary Education major in Physical Sciences	5	5	5	5.00	
	entage passing of students in board examination	Head, DMP faculty	50%	100%	LET passers for Education major Mathematics and Physics	5	5	5	5.00	
P2.6 Num linkage es	ber of academic/industry tablished	Head, DMP faculty	50%	100%	Organize seminar on enhancement training for Math and Physics High School Teachers in Ormoc City	5	5	5	5.00	
MFO 2. Student Management Serv	ices									
P2 1. Num students	ber of hours entertined									
On const	ultation	All DMP Faculty	350	800	Approximate based on few recorded consultation. Most consultations were not recorded	5	5	5	5.00	
Student	advising assisted	MFSacedon, HRFAbad	2	2	High School students Research, VSULHS High School Research	5	5	5	5.00	

P2 2. No. of student organizations	Facilitator/	2	6	CAS Month Celebtration,	5	5	4	4.67	
Advised/Assisted	Organizer			Alumni Homecoming,					
				Commencement Exercise,					
				UISB Sportfest, SHS Honors					
				and Awards Committee,					
				AdHoc Committee classroom					
				Readiness, Honors and					
				Awards Convocation					
Student organizations advised	DMP Head,	2	2	CAS-SSS, Math Majors Society	5	5	5	5.00	
	HRFAbad, ERLina								
	Jr., RMIgcasama								
Student organizations assisted on	DMP Head,	50	400	Dorm Adviser, CAS-SSC	5	5	5	5.00	
student related activities	RMIgcasama								
 Student Coaching	RMIgcasama	1	15	Athletics Team	5	5	5	5.00	
Students Tutorial	RMIgcasama	10	40	Dorm Occupants, VSU	5	5	4	4.67	
				Students					
P2 3. Number of instructional materials									
 developed									
New syllabi (OBE)	All DMP Faculty,	8	13	Math 104, Math 10b, Math	5	5	5	5.00	
	and clerk			10a, Phys 203, Phys 204,					
				Phys 205, Math 118, Math					
				116, Math 134, Math 123,					
				Math 113, Phys 124, Math					
				141					
Revised syllabi	All DMP Faculty,	7	7	Math 103a, Math 14, Math 15,	5	5	5	5.00	
	& clerk			Phys 133, Math 107, Math					
				108, Math 114					
New course outline	All DMP Faculty,	1	1	Phys 124	5	5	5	5.00	
	& clerk								
Revised course outline	All DMP Faculty,	3	8	Phys 21, Phys 133, Phys 135,	5	5	5	5.00	
	& clerk			Math 15, Math 143, Phys 131,					
				Math 114, Math 141				1	

Revised Instructional Manual  Revised Instructional Manual  DMP Faculty & clerk  New Lab. Manual  Revised Lab. Manual  DMP Faculty & clerk  DMP Faculty & clerk  DMP Faculty & clerk  All DMP Faculty & clerk  All DMP Faculty & clerk  Number of facuty used New Powerpoint lecture presentation (per course)  Number of grade sheets submitted on prescribed period  P2 4. Additional outputs  Numbers of hours checking papers per week	1 2 1 1 5	7 3 1 2 29	Gphys 122, Phys 21, Phys 133, Phys 135, Math 134, Math 123, Math 113 Phys 21, Phys 133, Math 143 Phys 134 Phys 13, Phys 133 Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5 5 5	5 5 5	5 5 5	5.00 5.00 5.00 5.00	2nd sem SY 2017-2018 and Summer 2018 subjects
Revised Instructional Manual  Revised Instructional Manual  DMP Faculty & clerk  DMP Faculty & clerk  Revised Lab. Manual  DMP Faculty & clerk  DMP Faculty & clerk  All DMP Faculty,  Powerpoint lecture presentation (per course)  Number of grade sheets submitted on prescribed period  P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	1 5	2 29	123, Math 113 Phys 21, Phys 133, Math 143 Phys 134 Phys 21, Phys 133 Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5	5	5	5.00	and Summer 2018
New Lab. Manual   DMP Faculty & clerk	1 5	2 29	Phys 21, Phys 133, Math 143  Phys 134  Phys 21, Phys 133  Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5	5	5	5.00	and Summer 2018
New Lab. Manual   DMP Faculty & clerk	1 5	2 29	Phys 134  Phys 21, Phys 133  Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5	5	5	5.00	and Summer 2018
Number of grade sheets submitted on prescribed period P2 4. Additional outputs  Number of hours checking papers per week  PMP Faculty & clerk  All DMP Faculty, & clerk  All DMP Faculty, & clerk  All DMP Faculty, & and a clerk  All DMP Faculty, All DMP Faculty  All DMP Faculty	5	2 29	Phys 21, Phys 133  Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5	5	5	5.00	and Summer 2018
Revised Lab. Manual  Revised Lab. Manual  Number of facuty used New Powerpoint lecture presentation (per course)  Number of grade sheets submitted on prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  Numbers of hours checking papers per week	5	2 29	Phys 21, Phys 133  Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5	5	5	5.00	and Summer 2018
Revised Lab. Manual  DMP Faculty & clerk  Number of facuty used New Powerpoint lecture presentation (per course)  Number of grade sheets submitted on prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty All DMP Faculty	5	29	Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					and Summer 2018
Number of facuty used New Powerpoint lecture presentation (per course)  Number of grade sheets submitted on prescribed period P2 4. Additional outputs Numbers of hours checking papers per week  Numbers of hours checking papers per week  All DMP Faculty All DMP Faculty	5	29	Phys 11, Math 104, Math 10, Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					and Summer 2018
Number of facuty used New Powerpoint lecture presentation (per course)  Number of grade sheets submitted on prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty All DMP Faculty			Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5	5	5	5.00	and Summer 2018
Number of grade sheets submitted on prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  Powerpoint lecture presentation (per & clerk  All DMP Faculty  All DMP Faculty			Basic calculus(SHS), Phys 21, Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141	5	5	5	5.00	and Summer 2018
Number of grade sheets submitted on prescribed period  P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	Phys 133, Phys 135, Gphys 122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					
Number of grade sheets submitted on prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	122, Math 12, Math 15, Phys 16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					subjects
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	16, Phys 11a, Math 12, Math 11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	11, Phys 131, Phys 13s, Math 116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	116, Math 118, Math 143, Math 134, Math 123, Math 113, Phy 124, Math 114, Math 141					
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	113, Phy 124, Math 114, Math 141					
P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	113, Phy 124, Math 114, Math 141					
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%	141					
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%						
prescribed period P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty	50%	100%					l	1
P2 4. Additional outputs  Numbers of hours checking papers per week  All DMP Faculty		100/0	2nd sem SY 2017-2018,	5	5	5	5.00	
Numbers of hours checking papers per week  Numbers of hours checking papers per week			Summer 2018			1771		
week							0.00	
	30	264	2nd semester SY 2017-2018	5	5	5	5.00	
			and Summer 2018 subjects				3.00	
Numbers of hours class preparation per All DMP Faculty	30	429	2nd semester SY 2017-2018	5	5	5	5.00	
week			and Summer 2018 subjects		٦		3.00	
Numbers of hours supervise for SHS All DMP Faculty	5	82	2nd semester SY 2017-2018	5	5	5	5.00	
Inquiries, Investigation and Immersion			and Summer 2018 subjects		٦	7	3.00	
			and summer 2020 subjects					
Number of tabulated and	1	1	Preparation for BSM	-	-	-	5.00	
consolidated survey data	-	1	reparation for boly	2	2	2	5.00	
P2.4a Number of curricular proposal DMP Head,	1	1	Submitted to Deep CAS	_	-	-	F. 60	
prepared ERLina Jr.	1	1	Submitted to Dean, CAS	5	5	5	5.00	
property Excilled.					_	_		
							- 1	

. .

P3 1. Number of published papers in internationally indiexed journals  In referred intt'l. journals  In referred nat'l. journals  P3 2. Number of project proposals prepared and submitted for funding  P3 3. Additional Outputs  Number of faculty  servedTechnical/Experts Services	Experts Services	1	8	VFES Research Presentation, HRTM Enterprenurial Presentation and Culmination, Screen and Interviews applicants, helps in dormitory management, JPICE quiz, Food Tech Quiz, TOM Quiz, CAS quiz		5	5	5.00	
In referred intt'l. journals In referred nat'l. journals P3 2. Number of project proposals prepared and submitted for funding P3 3. Additional Outputs Number of faculty	Experts Services	1	8	HRTM Enterprenurial Presentation and Culmination, Screen and Interviews applicants, helps in dormitory management, JPICE quiz, Food		5	5	5.00	
P3 2. Number of project proposals prepared and submitted for funding P3 3. Additional Outputs  Number of faculty	Experts Services	1	8	HRTM Enterprenurial Presentation and Culmination, Screen and Interviews applicants, helps in dormitory management, JPICE quiz, Food		5	5	5.00	
P3 3. Additional Outputs  Number of faculty	Experts Services	1	8	HRTM Enterprenurial Presentation and Culmination, Screen and Interviews applicants, helps in dormitory management, JPICE quiz, Food		5	5	5.00	
Number of faculty	Experts Services	1	8	HRTM Enterprenurial Presentation and Culmination, Screen and Interviews applicants, helps in dormitory management, JPICE quiz, Food		5	5	5.00	
	Experts Services	1	8	HRTM Enterprenurial Presentation and Culmination, Screen and Interviews applicants, helps in dormitory management, JPICE quiz, Food		5	5	5.00	
ices									
P4 1. Number of activities research/extension submitted	DMP Head, Ma.NQRamos, ERLina Jr., HRFAbad	1	1	Enhancing Junior and Senior High School Teachers' competencies in Teaching Sciences Mathematics, Statistics and English in the Baybay City Division (CAS Extension)	5	5	5	5.00	
	HRFAbad	1	1	NRM-Based Extension (VSU Nature Park) Phase II: Environmental Consciousness Drive for Senior High School Faculty an Students of Baybay City Division of the Department of Education	5	5	5	5.00	Organizer
	research/extension submitted	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  HRFAbad	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  HRFAbad  1	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  HRFAbad  1 1	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  MRFAbad  MRFAbad  MRFAbad  MRFAbad  MRFAbad  MRFAbad  MRM-Based Extension (VSU Nature Park) Phase II: Environmental Consciousness Drive for Senior High School Faculty an Students of Baybay City Division of the Department of Education	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  Ma.NQRamos, School Teachers' competencies in Teaching Sciences Mathematics, Statistics and English in the Baybay City Division (CAS) Extension)  Ma.NQRamos, ERLina Jr., HRFAbad  Ma.NQRamos, Extension)  MRM-Based Extension (VSU) Nature Park) Phase II: Environmental Consciousness Drive for Senior High School Faculty an Students of Baybay City Division of the	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  Ma.NQRamos, ERLina Jr., Statistics and English in the Baybay City Division (CAS Extension)  Ma.NQRamos, ERLina Jr., Teaching Sciences Mathematics, Statistics and English in the Baybay City Division (CAS Extension)  Ma.NQRamos, ERLina Jr., Teaching Sciences Mathematics, Statistics and English in the Baybay City Division (CAS Extension)  Ma.NQRamos, ERLina Jr., HRFAbad  Ma.NQRamos, Extension (VSU)  Nature Park) Phase II: Environmental Consciousness Drive for Senior High School Faculty an Students of Baybay City Division of the Department of Education	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  Ma.NQRamos, ERLina Jr., Statistics and English in the Baybay City Division (CAS Extension)  MRM-Based Extension (VSU 5 5 5 Nature Park) Phase II: Environmental Consciousness Drive for Senior High School Faculty an Students of Baybay City Division of the Department of Education	research/extension submitted  Ma.NQRamos, ERLina Jr., HRFAbad  MRFAbad  MRF

5 5.00	
5 5.00	
5 5.00	
5 5.00	
5.00	
	1
5.00	
0.00	
5.00	
	=
5.00	
+	
5.00	
3.00	
	5.00

. .

MFO4. Faculty Semin	ar/Training/Convention Services									
	P5 4.1. Number of hours trainings									
	attended inside VSU									
	International									
	National									
	Local									
		DMP Head, CLBuar & Staff	8		Echo Seminar on New GE courses: Science Technology & Society	5	5	5	5.00	
		DMP Head, RMIgcasama, ETLagumbay, LFCasinillo & Staff	24	70	Echo Seminar on New GE courses: Mathematics in the Modern World, April 12-14, 2018, Pavillion glassroom	5	5	5	5.00	Resource Person, and 3 faculty participants
	P5 4.2. Number of hours presented on Training-Seminar-Workshop Convention									
	International									
	National									
	Local									
		DMP Head and DMP Faculty & Staff	8	112	Enhancement Training for Math & Physics High School Teachers, every Saturday from 13 Jan. 2018 to 10 March 2018	5	5	5	5.00	Resource person
		DMP Head, DMP Faculty and Staff	8		Enhancement Training for Math & Physics High School Teachers, April 16-21, 2018, Ormoc City	5	5	5	5.00	Resource person
		DMP Head, HRFAbad, CLBuar	8		Echo Seminar on New GE courses: Science Technology & Society, April 5-7, 2018, DAS Conference Room	5	5	5	1	Resource person and 1 Participant

. .

•										
	P5 4.3. Additional outputs	DMP Head, ERLina,Jr. MNQRamos	8	48	Echo Seminar on New GE courses: Mathematics in the Modern World, April 12-14, 2018, Pavillion glassroom	5	5	5	5.00	Resource person and 2 Participants
****							_	-		
UMFO 6. G	eneral Administration and Support Services (GASS)									
MFO 1. A	Administrative and Facilitative Services									
	P6 1. No. of management meetings conducted	All DMP Faculty & Staff	3	6	Regular & Special meetings	5	5	5	5.00	
	P6 2. Percentage of documents signed and approved	DMP Head, AAGuinipaan, ALano,	50%	100%	Various office documents	5	5	5	5.00	
	P6 3. Number of university/ committees/boards/ council chaired and coordinated	CDEJr.	3	5	Scholarships Committee, APB Committee, Curriculum, Committee, UADCO committee	5	5	5	5.00	
	P6 4. Number of academic lecture/laboratory rooms maintained	DMP Head, WTSoriano, HMazo	6	6	EB 105, EB 106, EB 204, EB 203, EB 205, EB 206	5	5	5	5.00	
	P6.5 Percentage of apparatus/maintained	DMP Head, WTSoriano, HMazo	50%	100%		5	5	5	5.00	
	P6 6. Additional Outputs									

MFO 2. Fro	ontline Service	es									
		P5 2.1. Efficient and customer-friendly frontline service	All Faculty & Staff	50%	100%	All complaints acted appropriately	5	5	5	5.00	
										0.00	
Total Over-	-all Rating						234.33				
Average Ra	ating								4.99		
Adjectival F	Rating							Outs	stand	ding	

<sup>\*</sup>CDEJr/Head -MN Ramos, I.S. Coco, HR. Abad, R.M. Igcasama, E.T. Lagumbay, E.R. Lina Jr., J.H. Sidaya, C.L. Abas, L.F.Casinillo, RRL. Aure, JS Valenzona, DL Valenzona, J.L.Cagande, C.L. Buar, J.R. Lesidan, C.B. Mazo, AA Guinipaan, WT Soriano, A.Llano, H.B.Mazo.

0,			
Received by:	REMBERTO A. PATINDOL, Ph.D.	Recommending Approval:  BEATRIZ S. BELONIAS, Ph.D.	Approved:    July   Line   Lin
Planning Office	Chairman. PMT	Vice Pres. for Instruction	President
Date:	Date:	Date:	Date: