



049339
9/12

Visayas State University
INSTRUCTION
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, NANCY V. DUMAGUING, Department Head for Department of Consumer and Hospitality Management (DCHM), commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2018.


NANCY V. DUMAGUING
Department Head
Date: _____


ANTONIO P. ABAMO
Dean

MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishment	Rating				Remark
					Quality	Efficiency	Timeliness	Average	
1: Advanced Education Services									
PI 1: Number of graduate degree specializations offered and monitored		NA							
PI 2: Total FTE monitored		NA							
PI 3: Percentage increase in number of graduate students enrolled		NA							
PI 4: Percentage increase in number of students who graduated within prescribed period		NA							
Percentage of programs (major fields) accredited Level 1-4		NA							

OVPI MFO 2. Graduate Student Management Services

PI 1: Number of graduate students awarded with scholarship/ assistantship	NA							
PI 2: Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period	NA							
PI 3: Number of graduate students awarded with honors/distinction	NA							

UMFO 2. Higher Education Services**OVPI MFO 1. Curriculum Program Management Services**

PI 1: Total FTE monitored	All faculty	200	276.12	4	5	5	4.70	
PI 2: Number of new undergraduate curricular program compliant to CMO, approved and offered	All faculty	2	2	5	5	5	5.00	
PI 3: Number of existing curriculum proposal subjected to evaluation and compliant to CMO	NA							
PI 4: Percentage increase in number of undergraduate students enrolled	All faculty	1%	1%	4	5	5	4.70	
PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	All faculty	1%	1%	4	5	4	4.33	
PI 6: Percentage passing of students in licensure board examination	NA							

OVPI MFO 2. Student Management Services

PI 1: Percentage increase of students enrolled in different degree programs	NA							
PI 2: Number of students awarded with scholarship/fellowship/grants /assistantships	All Faculty	100	250	5	5	5	5.00	
PI 3: Number of graduates gainfully employed in jobs related to their undergraduate programs	All faculty	50	200	5	5	5	5.00	
PI 4: Number of students availing of dormitory facilities	NA							
PI 5: Number of undergraduate students awarded with honors/distinction	All faculty	4	4	4	5	5	4.70	

UMFO 5. Support to Operations (STO)**OVPI MFO 1. Faculty Development Services**

PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted

NVDumaguining

3

4

5

5

5

5.00

OVPI MFO 2. Faculty Recruitment/Hiring Services

PI 1: Number of faculty recruited/hired aligned with ISO standards

NVDumaguining/All
faculty/Adm Staff

1

3

5

5

5

5.00

PI 1: Percentage of faculty rated by students with at least very satisfactory

All faculty

100%

100%

5

5

5

5.00

PI 1: Number of graduating high school students who took the entrance scholarship exam resulting from information drive

NA

PI 2: Number of students enrolled and validated within scheduled regular registration period

NA

OVPI MFO 5. Guidance and Counselling & Support to Students Services

PI 1: Number of guidance activities conducted

HMEQuimbo

2

2

4

5

5

4.70

PI 2: Number of students who have availed of guidance and counselling services

NA

PI 3: Percentage of students awarded scholarship and grants

NA

PI 4: Number of best practices on students services implemented

NA

OVPI MFO 6. Library Services

PI 1: Percentage increase in the number of students, faculty and staff availing the Library services

NA

PI 2: Percentage increase in the number of students, faculty, researchers and staff availing the Library resources and facilities

NA

PI 3: Number of best Library practices introduced which increase demand to avail of Library services

NA

OVPI MFO 7. Distance Education Services

PI 1: Number of distance education curricular programs implemented	NA							
PI 2: Percentage increase in the number of extramural students enrolled	NA							
PI 3: Number of extramural students graduated within the prescribed period	NA							

OVPI MFO 8. Program and Institutional Accreditation Services

PI 1: Number of degree programs which passed accreditation/evaluation at	All faculty	NA						
PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards	Dept. Personel Com	95%	100%	5	5	5	5.00	
PI 3: Degree program compliant with CHED	All faculty	1	2	5	5	5	500.00	
PI 4: Readiness to SUC levelling by CHED & DBM	All faculty	100%	100%	4	5	5	4.70	

OVPI MFO 9. Development Broadcasting & Communication Services

PI 1: Number of technical services rendered	NA							
PI 2: Number of radio programs developed and aired	NA							
PI 3: Number of guests invited and interviewed on air	NA							
PI 4: Number of beneficiaries/clientele served	NA							
PI 5: Number of queries served on time	NA							
PI 6: Number of student interns supervised	NA							

UMFO 6. General Administration and Support Services (GASS)**OVPI MFO 1. Administrative and Facilitative Services**

PI 1: Number of colleges, departments & support units supervised, monitored & coordinated	NVDumaguing	1	1	4	5	5	4.70	
PI 2: Number of management meetings conducted	All faculty	3	10	5	5	5	5.00	
PI 3: Number of documents signed and approved	NVDumaguing/ Adm staff	300	1,040	5	5	5	5.00	
PI 2: Number of university committees/ boards/council chaired & coordinated	All faculty	1	3	5	5	5	5.00	

PI 3: Number of personnel policies reviewed and endorsed to UADCO & approved by BOR	NA							
PI 4: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR	NA							
PI 5: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	All faculty/Adm staff	3	6	5	5	5	5.00	
PI 6: Percentage of new faculty recruited/hired using procedures aligned with ISO standards	Personnel Dept. Com	100%	100%	4	5	5	4.70	
PI 7: Percentage of newly hired faculty oriented with university policies and procedures	All faculty	100%	100%	4	5	5	4.70	
PI 8: Percentage of faculty evaluated by their students	All faculty	100%	100%	4	5	5	4.70	
PI 8: Percentage implementation of SPMS & PBB	NA							
PI . Forged linkage outside of the university	OJT Coordinator/Dept Head	10	16	5	5	5	5.00	
OVPI MFO 2. Frontline Services								
PI 1. Efficient and customer-frienly frontline service	All faculty/Adm staff	Zero percent complaint from clients served	Zero percent complaint from clients	5	5	5	5.00	
Total Over-all Rating							131.6	
Average Rating							4.88	
Adjective Rating							Very Satisfactory	

Received by:

Calibrated by:

Recommending Approval:

Approved:

REMBERTO A. PATINDOL

Planning Officer

Chairman, PMT

BEARIZ S. BELONIAS

Vice Pres. for Instruction

EDGARDO E. TULIN

President

Date: _____

Date: _____

Date: _____

Date: _____