

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **ULYSSES A. CAGASAN**, Head of the Department of Agronomy, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June 2020.

ULYSSES A. CAGASAN
Department Head
Date: 9/29/2020

VICTOR B. ASIO
College Dean
Date: _____

PERSONNEL					RDE COMMITMENTS***			
		Num	Min. FTE (2)	Total FTE (1x2)	Research	Publication	Extension	
Department Head	1	15	1.0	15.0	3	0	0	0
Faculty w/ Univ. Designated Position	-	0	0.0	0.0	0	0	0	0
Regular Faculty (VSL)*	7	24	168.0	24.0	3	1	1	1
Regular Faculty (TLS)*	1	24	24.0	15.0	0	0	0	0
Part time Faculty	1	15	15.0	3.0	0	0	0	0
Admin Staff Members	3	0	222	6	1			
TOTAL								

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note:

- * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units
- ** On Teacher's Leave status. Minimum FTE required is 18 units
- *** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO 1	ADVANCED EDUCATION SERVICES (20%)											
MFO No.			Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted outputs indicators with *)
								Rating	Rating	Rating	Rating	

09 OCT 2020

		P15: Percentage increase in number of graduate students enrolled *		Dept. Head & Faculty	0%	10%	Increase in number of graduate students enrolled due to DOST scholarship program even the presence of COVID 19.	5	5	5	5	5	5.0	Increase in number of graduate students enrolled due to DOST scholarship program even the presence of COVID 19.	2%
		P16: Percentage increase in number of students who graduated within prescribed period *		Dept. Head & Faculty	70%	1	Most of the graduate students had scholarship (DOST &CHED) they are encourage to finish their degree program on time.	5	5	5	5	5	5.0	Most of the graduate students had scholarship (DOST &CHED) they are encourage to finish their degree program on time.	2%
		P17: Number of graduate students awarded with honors/distinction *		Dept. Head & Faculty	0	0								None	2%
		P18: Number of graduate students advised *		Dept. Head & Faculty	8	12	Mostly DOST &CHED scholars and few our project research assistants encourage to enroll while working	5	5	5	5	5	5.0	Mostly DOST &CHED scholars and few our project research assistants encourage to enroll while working	2%
		P19: Number of instructional materials developed *		Dept. Head & Faculty		12	All regular, parttime faculty and GTA are required to accomplish as part of their assignments during work from home	5	5	5	5	5	5.0	All regular, parttime faculty and GTA are required to accomplish as part of their assignments during work from home	

PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100%	100% accredited	All undergrad programs offered by the department are CHED accredited	5.0	5	5	5	All undergrad programs offered by the department are CHED accredited	2.5%
PI 5. Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	180	190	We have more courses offering under the 3 programs (BSA, MS &MAgDev), thus obtained high FTE of the faculty	5.0	5	5	5	We have more courses offering under the 3 programs (BSA, MS &MAgDev), thus obtained high FTE of the faculty	20%
PI 8. Number of students advised: *	Dept. Head & Faculty									
<i>On thesis/ field practice/special problem</i>		50	60	We have a lot of majors in Agronomy (BSA MS &MAgDev) due to DOST scholarship	5.0	5	5	5	We have a lot of majors in Agronomy (BSA MS &MAgDev) due to DOST scholarship	1%
<i>No. of approved manuscript submitted within prescribed period</i>		20	32	We produced 10 MS graduates and 22 undergraduates students this 2020 CY	5.0	5	5	5	We produced 10 MS graduates and 22 undergraduates students this 2020 CY	1%
<i>On consultation</i>		5	10	We have MAgDev for online/extramural degree program	5.0	5	5	5	We have MAgDev for online/extramural degree program	0.5%
PI 9. Number of student organizations advised/ assisted *	Dept. Head & Faculty	1	1	We have Student's Association of Agronomy Majors (AMA) in the department	5.0	5	5	5	We have Student's Association of Agronomy Majors (AMA) in the department	

Student organizations advised		Student organizations assisted on student related activities		PI 10: Number of instructional materials developed *	On-line ready courseware	Flexible instructional materials	Assessment tools		PI 10: Number of virtual classrooms created and operationalized	
					Dept. Head & Faculty	Dept. Head & Faculty	Dept. Head & Faculty	Dept. Head & Faculty	Dept. Head & Faculty	
1	1	1	1	12	8	10	15	40	8	12
We have Student's Association of Agronomy Majors (AMJA) in the department	We have Student's Association of Agronomy Majors (AMJA) in the department	We have Student's Association of Agronomy Majors (AMJA) in the department	PIs see attached file for the name of faculty and the corresponding lms assigned	PIs see attached file for the name of faculty and the corresponding lms assigned	PIs see attached file for the name of faculty and the corresponding lms assigned	PIs see attached file for the name of faculty and the corresponding lms assigned	A lot of assessment tools developed per courses offered indicated in the Learning guide developed	A lot of assessment tools developed per courses offered indicated in the Learning Guide developed by the faculty	To be accomplished this semester	To be accomplished this semester
5	5	5	5	5	5	5	5	5	5	5
5	5	5	5	5	5	5	5	5	5	5
5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0
1.25%	1.25%	1.25%	10%							

	PI 11: Additional Outputs		Dept. Head & Faculty	none	none	none					NA
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Dept. Head & Faculty	1	1	4	4	4	4.0	Low cost rice production pesticides and minimum tillage	2%
	PI 2. Number of research outputs completed within the year *		Dept. Head & Faculty	1	1	4	4	4	4.0	Low cost rice production pesticides and minimum tillage	2%
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within		Dept. Head & Faculty	50%	70%	5	5	5	5.0	Please see attached file	20%
	In referred int'l journals			40%	50%	5	5	5	5.0	Please see attached file	1.50%
	In referred nat'l/regional journals			40%	50%	5	5	5	5.0	Please see attached file	0.50%
	PI 4. Number of research outputs presented in regional/national/int'l fora/conferences *		Dept. Head & Faculty	0	0	3	3	3	3.0	no presentation/attendance for conferences due to COVID 19	
	In int'l fora/conferences			0	0	3	3	3	3.0	no presentation/attendance for conferences due to COVID 19	1.50%
	In nat'l/regional fora/conferences			0	0	3	3	3	3.0	no presentation/attendance for conferences due to COVID 19	0.50%
	PI 5. Percent of research proposals developed *		Dept. Head & Faculty	2	4	5	5	5	5.0	we developed project proposals but not submitted due to lack of funds	0.5%
	PI 6. Additional outputs*		Dept. Head & Faculty	2	0.00						
	No. of research-related awards (research conducted by			2	1	4	4	4	4.0	Due to COVID 19	1.50%
MFO 4	EXTENSION SERVICES (10%)										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of		Dept. Head & Faculty	0	2	5	5	5	5.0	LGU on our AMIA projects	2.0%
	PI 2. Number of trainees weighted by the length of training *		Dept. Head & Faculty	0	80					As resource person on the trainingconducted by the ATI	2%

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[Signature]

REMBERTO A PATINDOL

BEATRIZ S. BETONIAS

EDGARDO E. TULIN

To indicate in the remarks column the details of the targeted outputs for easy review and calibration.

** No percentage weight for ranking purposes since these are activities only expected to be performed at the department level

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