



VISAYAS
STATE UNIVERSITY

Department of Pure & Applied Chemistry
COLLEGE OF ARTS & SCIENCES
VISAYAS STATE UNIVERSITY

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **ELIZABETH S. QUEVEDO**, Head of the Department of **Pure and Applied Chemistry**, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **July-December 2021**.

ELIZABETH S. QUEVEDO

Department Head

Date: 1/20/2022

MA. THERESA P. LORETO

College Dean

Date: Jan. 21, 2022



INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

RDE Commitments***

Personnel	Numb er (1)	Min. FTE (2)	Total FTE (1x2)	Research	Publication	Extension
Department Head	1	8	11.1	0.0	1	0
Faculty w/ Univ. Designated Position	1	4	3.3	0.0	0	0
Regular Faculty (VSL)*	5	12	123.8	1.0	1	0
Regular Faculty (TLS)*	8	18	258.8	0.0	0	0
Part time Faculty	10	18	259.0	0.0	0	0
Substitute Faculty	0	18	0.0			
Administrative Staff	3	0	0.0			
TOTAL:			656	1.0	2	0

Rating
Equivalents:
5 - Outstanding
4 - Very
Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.			Success/Performance Indicator (PI)		Units/Persons Responsible	Department Target	Actual Accomplishments		Rating				Remark (Details of the targetted outputs indicators with *)	% weight
							% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
MFO 1	ADVANCED EDUCATION SERVICES (20%)													
	OVPI MFO 1. Graduate Degree Program Management Services													
	1		PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:		Dept. Head & Faculty									4%
		a.	pursuing advanced research degree program (Ph.D) *			3	5	taking graduate coursework(RAPV/GCA), writing thesis manuscripts (KNSB/YLB), graduated	5	5	5	5	RAPV, GCA, YAS, KNSB, YLB	
		b.	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)			4	4.00	MTPL, ESQ, FMS, AAR (3/4)	5	5	5	5	MTPL, ESQ, FMS, AAR	
		c.	producing technologies for commercialization or livelihood improvement											
		d.	whose research resulted in an extension program											
	OVPI MFO 2. Graduate Student Management Services													
	PI 1: Percentage of graduate students enrolled in research degree programs *				Dept. Head & Faculty	NA								2%
	PI 2: Percentage of accredited graduate programs *				Dept. Head & Faculty	NA								2%

	PI 3: Number of graduate degree specializations offered and monitored *	Dept. Head & Faculty	1	1.00	offered Med (Chem)	5	5	5	5	MEd(Chem)	2%
	PI 4: Total FTE coordinated, implemented & monitored*	Dept. Head & Faculty	0.5	5.04	offered CHEM211, CHEM209, CHEM212, CHEM234	5	5	5	5	ESQ, FMS, AAR, MTPL	2%
	PI 5: Percentage increase in number of graduate students enrolled *	Dept. Head & Faculty									2%
	PI 6: Percentage increase in number of students who graduated within prescribed period *	Dept. Head & Faculty									2%
	PI 7: Number of graduate students awarded with honors/distinction *	Dept. Head & Faculty									2%
	PI 8: Number of graduate students advised *	Dept. Head & Faculty			refer to OGS	5	5	5	5	MEd(Chem)	2%
	PI 9: Number of instructional materials developed *	Dept. Head & Faculty	1	1.00		5	5	5	5	CHEM211	
	On-line ready courseware		1	1		5	5	4	4.7	CHEM211	
	Flexible instructional materials		1	37		5	5	5	5	CHEM211, CHEM212,	
	Assessment tools		5	42		5	5	5	5	Exam, Oral Report, Worksheet, Problem Set, Portfolio	
	PI 10: Number of virtual classrooms created and		1	2		5	5	5	5	CHEM211, CHEM212,	
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1: Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty	NA	14.29		4	4	5	4.3	Dela Torre, Jayvee	7.5%
	PI 2: Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	80	90		4	5	5	4.7		2.5%
	PI 3: Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100	100.00		5	5	5	5		2.5%
	PI 4: Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100	100.00		5	5	5	5	BS Chemistry	2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	525	648.60		5	5	5	5		20%

20%

	PI 8: Number of students advised: *		Dept. Head & Faculty	153	156.00	All BS Chem major students	5	5	5	5		
	<i>On thesis/ field practice/special problem</i>			43.00	43.00		5.0	5.0	5.0	5.0	BS Chem 4	1%
	<i>No. of approved manuscript submitted within prescribed period</i>			20.00		In progress	5.0	5.0	4.0	4.7	BS Chem 4	1%
	<i>On consultation (virtual)</i>			100		BS Chem and nonchemistry students	5.0	5.0	5.0	5.0		0.5%
	PI 9: Number of student organizations advised/ assisted *		Dept. Head & Faculty									
	<i>Student organizations advised</i>			1	1		5	5	5	5	ViChemSoc	1.25%
	<i>Student organizations assisted on student related activities</i>											1.25%
	PI 10: Number of instructional materials developed *		Dept. Head & Faculty								Title and name of faculty	10%
	On-line ready courseware		Dept. Head & Faculty	10	10		4	5	5	4.7		
	Flexible instructional materials		Dept. Head & Faculty	10	10		4	5	5	4.7		
	Assessment tools		Dept. Head & Faculty	6	547		5	5	5	5	Quiz, Exam, PS, WS, Journal report, portfolio, Oral paper	
	PI 10: Number of virtual classrooms created and operationalized		Dept. Head & Faculty	20	41		4	5	5	4.7	Please see annex A	
	PI 11: Additional Outputs		Dept. Head & Faculty									
MFO 3	RESEARCH SERVICES (10%)											
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Dept. Head & Faculty	2	2.00		5	5	5	5	Liquid Nutrient Formulation for Hydroponic Vegetable Production and soil Nutrient Management Strategies for Eggplant and sweet Pepper Production	2%
	PI 2. Number of research outputs completed within the year *		Dept. Head & Faculty		1		5	5	5.0	5.0	FMS	2%

	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *		Dept. Head & Faculty									
	<i>In refereed int'l journals</i>				1		5	5	5	5	Production and free radical scavenging activity of guyabano (Annona muricata L.) peel tea with varying levels of honey and calamansi (Citrus fortunella microcarpa B.) juice.	1.50%
	<i>In refereed nat'l/regional journals</i>											0.50%
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *		Dept. Head & Faculty									
	<i>In int'l fora/conferences</i>											1.50%
	<i>In nat'l/regional fora/conferences</i>											0.50%
	PI 5. Percent of research proposals approved *		Dept. Head & Faculty									0.5%
	PI 6. Additional outputs*		Dept. Head & Faculty									
	No. of research-related awards (research conducted by faculty or student w/ faculty)											1.50%
MFO 4	EXTENSION SERVICES (10%)											
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *		Dept. Head & Faculty									2.0%
	PI 2. Number of trainees weighted by the length of training *		Dept. Head & Faculty									2%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *		Dept. Head & Faculty									2%

10%

	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*		Dept. Head & Faculty														1%
	PI 5. Number of technical/expert services *		Dept. Head & Faculty														1%
	Research Mentoring																
	Peer reviewers/Panelists				1		5.0	5.0	5.0	5.0	FMSalas						
	Resource Persons				1		5.0	5.0	5.0	5.0	FMSalas						
	Convenor/Organizer																
	Consultancy																
	Evaluator				2		5.0	5.0	5.0	5.0	JGFJansalin, ESQuevedo						
	PI 8. Percent of extension proposals approved *		Dept. Head & Faculty														0.5%
	PI 11. Additional outputs *		Dept. Head & Faculty														
	No. of extension-related awards (extrn. conducted by faculty)																1.5%
MFO 5	Support to Operations																
	OVPI MFO 1. Faculty Development Services																
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *		Dept. Head & Faculty	4	4.00		5	5	5	5	PhD (RAPV.), MS (YAS, KNSB, YPB)						0.625%
	OVPI MFO 2. Faculty Recruitment/Hiring Services																
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *		Dept. Head & Faculty	1	3.00		5	5	5	5	GASATAN, MJB, ORACION, HGF, LINA, VP						0.125%
	OVPI MFO 3. Faculty Evaluation Services																
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *		Dept. Head & Faculty														0.25%

10%

	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *		Dept. Head & Faculty												0.25%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *		Dept. Head & Faculty	80									no TPES results yet		0.75%
	PI6 : Number of in-house seminars/trainings/ workshops/reviews conducted *		Dept. Head & Faculty	1											0.25%
	PI 7 : Additional outputs *		Dept. Head & Faculty												
	Number of faculty/staff awards/honors received related to														0.25%
	OVPI MFO 4. Program and Institutional Accreditation Services														
	PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*		Dept. Head & Faculty	1	1.00		5.0	5.0	4.0	4.7		Zero non-conformity (complied NC at once)		2.50%	
MFO 6	General Admin. & Support Services (GASS)														
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head	1	5.00		5	5	5	5		c/o TPAs		1%	
	PI 2. Zero percent complaint from clients served		Dept. Head & all faculty &	100	100.00		4	5	4	4.3				2%	
	PI 3. Number of coaching sessions among faculty & staff**		Dept. Head	1	3.00		5	5	5	5		Junior Faculty and Parttime Instructors			
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		Dept. Head	1	5.00		5.0	5.0	5.0	5.0		COPC appln MS Chem, ISO Internal/External Audit Prepn, LF2F Prepn			
	PI 5. Number of monthly/special faculty & staff meetings conducted**		Dept. Head	1	15.00		5.0	5.0	5.0	5.0					
	PI 3: Additional Outputs		Dept. Head & all faculty &												

5%

	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *										explain here briefly why consider said department practice can be considered as a best practice	2%
Total Over-all Rating										186.500		
Average Rating										4.908		
Adjectival Rating										0		

5%
50%

Received by:

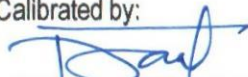


DIBERTO O. FERRAREN

Vice-Pres. for Planning

Date: 8/6/22

Calibrated by:



DANIEL LESLIE S. TAN

Chairman, PMT

Date: 2/4/22


Recommending Approval:


BEATRIZ S. BELONIAS

Vice Pres. for Instruction

Date: 1/26/22

Approved:


EDGARDO E. TULIN

President

Date: 2/7/22

- * To indicate in the remarks column the details of the targetted outputs for easy review and calibration.
** No percentage weight for ranking purposes since these are activities only expected to be performed at the department level