

Visayas State University
College of Arts and Sciences
DEPARTMENT OF MATHEMATICS, PHYSICS AND STATISTICS
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **GUIRALDO C. FERNANDEZ, JR.**, Head of the Department of Liberal Arts and Behavioral Sciences, **College of Arts and Sciences** commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **July -December, 2017**.

GUIRALDO C. FERNANDEZ, JR.
Department Head
Date: _____

CANDELARIO L. GALIBO
Dean, CAS
Date: _____

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	TARGET	Units/Persons Responsible*	ACTUAL ACCOMPLISHMENT	Details of Accomplishments	Rating				Remark
							Quality	Efficiency	Timeliness	Average	
UMOF1. ADVANCED EDUCATION SERVICES											
	OVPI MFOI	Graduate Degree Program Management Services									
		PI.1 Graduate degree program monitored	2	APGRavoso, SRMartinez	2	MSLT, MEdEnglish	✓	✓	✓	✓	
		PI.2 Total Graduate FTE Monitored	7	AGravoso; SRMartinez	8.00		✓	✓	✓	✓	
		Number of MS graduate courses taught per semester	4	APGRAVOSO; SRMARTINEZ	8	Engl. 229, LTNG227, LTNG207, LTNG225, LTNG300.1, LTNG300.2, LTNG205, LTNG211	✓	✓	✓	✓	
		PI.3 Percentage increase in number of graduate students enrolled	100%	APGRAVOSO; SRMARTINEZ	100%		✓	✓	✓	✓	
		PI.4 Percentage increase in number of graduate students who graduated within prescribed period	none								

	OVPI MFO2	Graduate Student Management Services								
		PI.1 Number of graduate students awarded with scholarships/ assistantships	none							
		PI.2 Percentage of graduate students awarded with scholarship/ assistantship who graduated within the prescribed period	none							
		PI.3 Number of graduate students awarded with honor/distinction upon graduation	none							
		PI.4 Number of graduate students advised	5	APGRAVOSO; SRMARTINEZ	12	MSLT and MEdEnglish	✓	✓	✓	✓
UMFO 2. HIGHER EDUCATION SERVICES										
MFO 1.	Curriculum Program Management Services									
		PI 1. Total Undergraduate FTE monitored	162	Regular DLABS Faculty	645.00	Regular and Substitutes	✓	✓	✓	✓
			486	Part-time	415.00	14 part-time teachers were granted 'substitute' status	✓	✓	✓	✓
			12	Affiliate	79.00		✓	✓	✓	✓
		PI 2. Number of undergraduate curricular program compliant to CMO approved and offered	1	All DLABS Faculty	1	AB-English Language	✓	✓	✓	✓
		PI 3. Number of existing curriculum proposal subjected to evaluation and compliant in CMO	none							
		PI.3 Average passing percentage in licensure examinations in mandated programs	n/a							
		PI.4 Number of undergraduate graduates in mandated programs graduated within the prescribed period	none							
		PI 5 Percentage increase in the number of undergraduate students who graduated within the prescribed period	n/a							
		PI.6 Percentage increase in the number undergraduate students enrolled	none							
		PI.7 Number of academic/industry linkage established	none							
		PI.8 Number of students advised								
		On thesis/ field practice/special problem	6	APGravoso & SRMartinez	6		✓	✓	✓	✓

		<i>On consultation</i>	at least 5 students per faculty	DLABS Faculty	5 students per faculty		5	5	5	5	
		<i>On thesis data analyzing consultation</i>	<i>none</i>								
		<i>On dept based students' advised</i>	100	DLABS Faculty	107	ABEL Students	5	5	5	5	
		PI.9 Number of student organizations advised/assisted									
		<i>Academic Adviser</i>	100 students	APGRavoso, JGEbit	107	ABEL students	5	5	5	5	
		<i>Student organizations advised</i>	2	DLABS Faculty	3	ABEL Society; Tau Omega Mu, USSC, CAS-SSC	5	5	5	5	
		<i>Student organization assisted for student related activities</i>	1	GFEmanuel, APGRavoso, JEbit,	2	ABEL Society & TOM, CAS-SSC, USSC	5	5	5	5	
		PI.10 Number of instructional materials developed									
		<i>New syllabi(OBE), lecture manual, laboratory manual, course outline, new powerpoint</i>	1	DLABS Faculty	3		5	5	5	5	
		<i>Revised syllabi, lecture manual, laboratory manual, course outline</i>	8	All DLABS Faculty	10	English, Social Science and Filipino subjects	5	5	5	5	
		<i>New Powerpoint lecture presentation (per course)</i>	3	All DLABS Faculty	4		5	5	5	5	
		<i>Number of grade sheets submitted on prescribed period</i>	6-8 grade sheets per faculty	All DLABS Faculty	6-8 grade sheets per faculty		5	5	5	5	
		PI 11 Additional outputs									
		<i>Number of student awards/honors received</i>	<i>none</i>								
UMFO 3. RESEARCH SERVICES											
		PI.1 Number of published papers in internationally indexed journals	<i>none</i>	GCFernandez	1		5	5	5	5	
		PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences									
		<i>In int'l. fora/conference</i>	<i>none</i>	GCFernandez	1		5	5	5	5	
		<i>In referred nat'l. journals</i>	<i>none</i>	GCFernandez	1		5	5	5	5	
		<i>In institutional journals</i>	<i>none</i>								

		<i>In nat'l. fora/conference</i>	1	GCFernandez	1		5	5	5	5	
		<i>In reg'l. fora/conferences</i>	none								
		<i>In institutional fora conference</i>	none								
		PI 3. Number of research projects conducted and/or completed on schedule									
		<i>refereed international journal</i>									
		<i>refereed national journal</i>									
		PI.4 Number of research proposals submitted	none								
		PI.5 Percent of research proposals approved	none								
		PI.6 Amount of research money generated from external funding	none								
		PI.7 Amount of research money generated from institutional funding	none								
		PI.8 Additional outputs	none								
		<i>Number of research-related awards (faculty & student/faculty)</i>	NONE								
UMFO 4. EXTENSION SERVICES											
		PI.1 Number of person-days trained weighted by length of training	none								
		PI.2 Numbers of trainings/seminars conducted	2	GFernandez, & DLABS Faculty	3	Environmental Jamboree, CHED GE Training for Contemporary World at LNU and USJ-R	5	5	5	5	
		PI.3 Number of IEC materials/technoguiies	none								
		PI.4 Number of beneficiaries served									
		<i>Groups</i>	none								
		<i>Individuals</i>	50	SRMartinez	70	Community Outreach in Brgy. Kagumay, Baybay City, Leyte	5	5	5	5	
		PI.5 Number of technical/expert services									
		<i>Research Mentoring</i>	none								
		<i>Peer reviewers/Panelist</i>	none								

		Resource Persons	1	GCFernandez	2	Rainforestation Training for Climate Resilient Recovery for Luzon LGU and Cagayan LGU	✓	✓	✓	✓	
		Convenor/Organizer	none	GFernandez & APGRavoso	3	TVProgram Production Workshop, Bookwriting Seminar, Environmental Jamboree	✓	✓	✓	✓	
		Consultancy	none								
		Evaluator	none								
		Trainer	1	GCFernandez	2		✓	✓	✓	✓	
		Judge/Critic/Editor	1	DLANBS Faculty							
		PI.6 Number of extension projects conducted	1	GCFernandez & DLABS Faculty	2	Environmental Education & Advocacy of Local Stakeholders through Capacity Bldg and Cross Visits to VSU Nature Park; NRM-Based Ext'n Program (VSU Nature Park) Phase II: Environmental Consciousness Drive for Senior High School Faculty & Students at Baybay City Division	✓	✓	✓	✓	
		PI.7 Number of extension proposals submitted	1	GCFernandez	1	Environmental Jamboree	✓	✓	✓	✓	
		PI.8 Percent of extension proposals approved	100%	GCFernandez	100%		✓	✓	✓	✓	
		PI.9 Amount of extension money generated from external funding	none								
		PI.10 Amount of extension money generated from institutional funding	none	GCFernandez	Php38,150	Environmental Jamboree	✓	✓	✓	✓	
		PI 11 Additional outputs									
		No. of extension-related awards (extn conducted by faculty or student & faculty)	NONE								
UMFO 5. SUPPORT TO OPERATIONS (STO)											
MFO1. Faculty Development Services											

		PI.1 Number of degree programs which passed accreditation/ evaluation at least Level I	none							
		PI.2 QMS on faculty recruitment, development	none							
		PI.3 Percentage of degree programs compliant with CHED	none							
		PI.4 Additional Ouputs	none							
UMFO 6. GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)										
		PI 1 Efficient and customer-friendly frontline service	no valid complaint	All DLABS Faculty & Staff	no complaint		5	5	5	5
		PI.2 Additional Outputs/Best Practices								
		<i>Number of university/college./dept. committees/boards/council chaired and coordinated</i>	3	DLABS Faculty & Staff	3	VSU Anniversary, Regional SCUAA Games, Regional PASUC Culture & the Arts Festival	5	5	5	5
		<i>Number of University-wide activities participated and facilitated</i>	1	DLABS Faculty & Staff	4	Sportsfest, Convocations, Christmas Party	5	5	5	5
		<i>Percentage of documents signed and approved</i>	100%	DLABS Head	100%		5	5	5	5
		<i>Number of academic lecture/laboratory rooms maintained; faculty rooms, comfort rooms and office</i>	28	Utility Workers	28		5	5	5	5
		<i>Number of equipment maintained</i>	4	Utility Workers	4	Copier, 2Copy Printer, Aircon	5	5	5	5
Total Over-all Rating									5	
Average Rating									5	
Adjectival Rating									0	

Received by:

Calibrated by:

Recommending Approval:

Approved:

PLANNING OFFICE

Date: _____


REMBERTO A. PATINDOL, Ph.D.

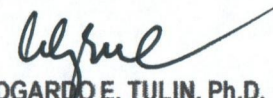
Chairman, PMT

Date: _____


BEATRIZ S. BELONIAS, Ph.D.

Vice President for Instruction

Date: _____


EDGARDO E. TULIN, Ph.D.

President

Date: _____