


OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

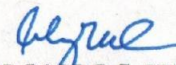
I, **Sean O. Villagonzalo**, Head of the **Information & Communications Technology Management Center (ICTMC)** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2021.

  
**SEAN O. VILLAGONZALO**  
Dept./Unit Head

Recommending Approval:

  
**REMBERTO A. PATINDOL**  
VP for Admin. & Finance

Approved:

  
**EDGARDO E. TULIN**  
President



Personal Composition	Posotion Title/ Designation	Number
Head	Radio Engineer	1
Casual	Programmer/ Network Administrator	1
	Network/ Computer Technician	1
Sub- Total		3
Job Order	Clerk	1
	Electrician	1
	Laborer/ Utility	1
Sub-Total		3
GRAND- TOTAL		6

Rating Equivalents:  
5- Outstanding  
4- Very Satisfactory  
3- Satisfactory  
2- Fair  
1- Poor



	Success Indicators	Unit/Persons Responsible	Target	Actual Accomplishment	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>P1. Physical repair and maintenance</b>	Department with VOIP Phones	NOVillas, JGGoday, CCGonato, MLCabras, MLOBongcales, SOVillagonzalo	40% of bad IP Phones repaired	40%	5	5	4	4.67	
	Offices with biometric system	NOVillas, JGGoday, CCGonato, MLCabras, MLOBongcales	40% of bad biometric repaired	30%	5	4	4	4.33	
	Internet connection	NOVillas, JGGoday, MLOBongcales, CCGonato	45% reliability	40%	5	5	4	4.67	
	Instant Messaging System	NOVillas, SOVillagonzalo, JGGoday	50% functional	50%	5	5	5	5.00	
	Network Repair	NOVillas, JGGoday, MLOBongcales, CCGONATO	40% of job request	40%	5	5	4	4.67	
	Computer & peripherals repair	NOVillas, SOVillagonzalo, JGGoday	40% of job request	40%	5	5	4	4.67	
	IDF's and Generator preventive maintenance	MLCabras, CCGonato, MLOBongcales	50% as scheduled	50%	5	5	5	5.00	
	Cumulus One student registration	NOVillas, MIS Team	50% of enrolled students	50%	5	5	5	5.00	
	Cumulus One teacher registration	NOVillas, MIS Team	50% teachers & professors	50%	5	5	5	5.00	



**P2. Account Management, Repair and Maintenance**

Biometric System	NOVillas, JGGodoy, CCGonato, MLBongcales, MIS Team	50% of faculty, permanent & casual	50%	5	5	5	5.0	
VOIP System	NOVillas, JGGodoy, CCGonato, MLOBongcales	50% of connected VOIP	50%	5	5	5	5.00	
CCTV System	NOVillas, JGGodoy, CCGonato, MLBongcales	50 % of connected CCTV	50%	5	5	4	4.67	
Faculty & Staff Mobile registration	NOVillas, JGGodoy, MLCabras	50% of faculty & staff filling	50%	5	5	5	5.00	<i>Will discontinue this activity by July 2021</i>
Faculty & staff e-mail registration	NOVillas, Web Team	50% of faculty & staff requesting	50%	5	5	5	5.00	
Teacher Portal System	NOVillas, MIS Team	50% of teachers	50%	5	5	5	5.00	
Student Portal System	NOVillas, MIS Team	40% of student "during orientation"	40%	5	5	5	5.00	
Firewall Management (Tier 1)	NOVillas	45% functional	45%	5	5	5	5.00	
HRMIS Development	NOVillas, MIS Team	45% functional	40%	5	5	4	4.67	
VOIP Phone Status System	NOVillas, ICTMC Technical Team	47% functional	45%	5	4	4	4.33	

**P3. Efficient and Reliable ICT training related services**

**P4. Efficient and reliable Data Privacy**

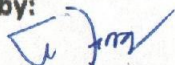
**P5. Innovation**



P6. COVID-19 Prevention	Regular disinfection of ICTMC office	ICTMC Staff	40% weekly	40%	5	5	5	5.00	
P7. System Development, enhancement, debugging, maintenance and training	Fully online enrollment system	NOVillas, MIS Team	50%	50%	5	5	5	5.00	
	Development of VSU Learning Management System or the VSU E-learning Environment	NOVillas, MIS Team	50%	50%	5	5	5	5.00	
	Facilitate Online Student Onboarding Livestreaming In partnership with UIMC	NOVillas, ICTMC Technical Team	50%	50%	5	5	5	5.00	
	DTR System training & commisioning	NOVillas, MIS Team	50% of cleark	50%	5	5	5	5.00	
	Cumulus One development, enhancement, debugging and maintenance	NOVillas, MIS Team	40%	40%	5	5	5	5.00	
	HRMIS Development, enhancement, debugging and maintenance	NOVillas, MIS Team	45% functional	45%	5	5	4	4.67	
	P8. Network Infrastructure establishment, BIM and Internet connectivity	Number of MDF & IDF established per component campuses	SOVillagonzalo, NOVillas, ICTMC Technical Team	50% MDF & IDF Identified	50%	5	5	5	5.00
Connecting monitoring Main Campus 9PLDT/GLOBE); Tolosa, Alang-alang, Isabel connectivity (GLOBE)		SOVillagonzalo, NOVillas, ICTMC Technical Team	50.00%	50%	5	5	4	4.67	
Total Over-all Rating	136.00								
Average Rating	4.86								
Adjectival Rating	Very Satisfactory								



Received by:

  
DILBERTO O. FERRAREN

Planning Office

JUL 15 2021

Calibrated by:

  
REMBERTO A. PATINDOL

PMT Chair

Recommending Approval:

  
REMBERTO A. PATINDOL

Vice President

Approved by:

  
EDGARDO E. TULIN

President

- 1 - quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average