

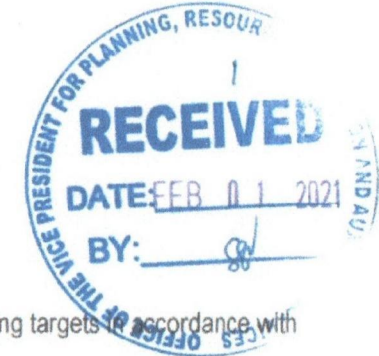


VISAYAS
STATE UNIVERSITY



**DEPARTMENT OF
MECHANICAL
ENGINEERING**

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OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, Engr. Jundy R. Castil, Head of the Department of Mechanical Engineering, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July - December 2020.

JUNDY R. CASTIL

Department Head

Date: Jan. 27, 2021

ROBERTO C. GUARTE

College Dean

Date: Jan. 27, 2021

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Total FTE (1x

*RDE Commitments****

<i>Personnel</i>	<i>Number (1)</i>	<i>Min. FTE (2)</i>	<i>Total FTE (1x)</i>	<i>Research</i>	<i>Publication</i>	<i>Extension</i>
Department Head	1	4.0	8.0	0	0	0
Faculty w/ Univ. Designated Position	0	2.5	0.0	0	0	0
Regular Faculty (VSL)*	0	12.0	0.0	0	0	0
Regular Faculty (TLS)*	5	18.0	180.0	0	0	0
Part time Faculty	2	10.0	40.0	0	0	0
Admin Staff Members	2	0.0	0.0			
TOTAL:			228.0	0	0	0

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note:

* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (**UMFO 3**) and extension (**UMFO 4**))

MFO No.		Success/Performance Indicator (PI)	Unit/person Responsible	Department Target	% Accomplishment	Actual Details or Assumptions	Quality	Efficiency	Timeliness	Average	Remarks (Details of the targetted outputs indicators with *)
MFO 1		ADVANCED EDUCATION SERVICES (20%)									
		OVPI MFO 1. Graduate Degree Program Management Services									
	1	PI 1: Percentage of graduate school faculty pursuing advanced research degree program actively pursuing in the last three (3) years a. promoting technologies for commercialization whose research resulted in an extension patent. b. who have been cited by other researchers c. who have published articles in peer-reviewed journals d. who have received awards from professional organizations	Dept. Head & Faculty								
		OVPI MFO 2. Graduate Student Management Services									
		PI 1: Percentage of graduate students enrolled in	Dept. Head & Faculty								
		PI 2: Percentage of accredited graduate programs *	Dept. Head & Faculty								
		PI 3: Number of graduate degree specializations offered	Dept. Head & Faculty								
		PI 4: Total FTE coordinated, implemented & monitored*	Dept. Head & Faculty								
		PI 5: Percentage increase in number of graduate	Dept. Head & Faculty								
		PI 6: Percentage increase in number of students who	Dept. Head & Faculty								
		PI 7: Number of graduate students awarded with	Dept. Head & Faculty								
		PI 8: Number of graduate students advised *	Dept. Head & Faculty								
		PI 9: Number of instructional materials developed * On-line ready courseware Flexible instructional materials Assessment tools	Dept. Head & Faculty								
		PI 10: Number of virtual classrooms created and									
MFO 2		HIGHER EDUCATION SERVICES (50%)									
		PI 1: Percentage of first time licensure exam takers that	Dept. Head & Faculty								in compliance with the minimum requirement
		PI 2: Percentage of graduates (2 years prior) that are	Dept. Head & Faculty								in compliance with the minimum requirement
		PI 3: Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority	Dept. Head & Faculty	100%	100%	based on CMO	5	5	5	5.00	BSME students
		PI 4: Percentage of undergraduate programs with	Dept. Head & Faculty								
		PI 5: Total FTE, coordinated, implemented and monitored	Dept. Head & Faculty	114	159%	180.7	5	5	5	5.00	in compliance with the minimum requirement
		PI 8: Number of students advised: * On thesis/ field practice/special problem No. of approved manuscript submitted within	Dept. Head & Faculty	20	105%	21	5	5	5	5.00	based on students enrolled in ME Project as enrolled in ME Project

[illegible]

[illegible]

OVPI MFO 4. Program and Institutional Accreditation Services											
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*		Dept. Head & Faculty	100%	100%	no NC per internal audit	5	5	5	5.00	Zero non-conformity (No NC)
MFO 6 General Admin. & Support Services (GASS)											
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head	100%	100%	complied	5	5	5	5.00	to comply based on target
	PI 2. Zero percent complaint from clients served		Dept. Head & all faculty & staff	100%	100%	no complaint	5	5	5	5.00	to be accomplished
	PI 3. Number of coaching sessions among faculty &		Dept. Head	8	100%	8	5	5	4	4.67	based on coaching journal
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		Dept. Head	1	100%	1	5	5	4	4.67	as per directive of OVPAA
	PI 5. Number of monthly/special faculty & staff meetings conducted**		Dept. Head	4	175%	7	5	5	5	5.00	total of 7 regular and emergency meeting were conducted
	PI 3: Additional Outputs		Dept. Head & all faculty &								
	Number of Best practices/new initiatives in academic										explain here briefly why consider said department practice can be
Total Over-all Rating							83.02				
Average Rating							4.88				
Adjectival Rating							Outstanding				

VSL: JRC- Engr. Jundy R. Castil (Head)

TL: MSA- Mr. Mark Anthony Arcayan, CSB- Engr. Cleo S. Bilocura, PLE- Engr. Philip Caesar L. Ebit, ACM- Engr. Andrew C. Merafuentes, ECO-Engr. Edgardo C. Ochavillo, RGP- ENgr. Ronard G. Paña, TOS- Engr. Triponio O. Solarte Jr.

Study leave: AVB- Engr. Ayrton John V. Bantay, JPB- ENgr. Jake Ernest P. Binueza, VLI-Engr. Vic Angelo L. Impas

Admin Staff: ASC- Ms. Antonette S. Cruz

Received by:

DANIEL LESLIE S. TAN

Director for Planning

Date: FEB 01 2021

Calibrated by:

REMBERTO A. PATINDOL

Chairman, PMT

Date: 1/28/21

Recommending Approval:

BEATRIZ S. BELONIAS

Vice Pres. for Academic Affairs

Date: 1/27/21

Approved:

EDGARDO E. TULIN

President

Date: JAN 28 2021

* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.