



Visayas State University  
College of Arts and Sciences  
**DEPARTMENT OF MATHEMATICS AND PHYSICS**  
Visca, Baybay City, Leyte



JAN 23 2019  
1503  
DPH 678  
1/22

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **CLIMACO D. ESPINA JR.**, Head of the Department of Mathematics and Physics, **College of Arts and Sciences** commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **July 1, 2018 to December 30, 2018**

**CLIMACO D. ESPINA JR.**  
Department Head

Date: \_\_\_\_\_

**BEATRIZ S. BELONIAS**  
Vice President for Instruction

**CANDELARIO L. CALIBO**  
Dean, CAS

Date: \_\_\_\_\_

APPROVED

**EDGARDO T. TULIN**  
President

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishments	Rating				Remark
						Quality	Efficiency	Timelines	Average	
UMFO 2. Higher Education Services										
MFO 1. Curriculum Program Management Services										
		P2 1. Total FTE monitored	Head, DMP faculty & clerk	32	122.55	5	5	5	5.00	4 = VL (1st sem. 2018-2019)
			DMP faculty (regular)	72	113.50	5	5	5	5.00	3 = SL (1st Sem. 2018-2019)
			DMP substitute	54	308.65	5	5	5	5.00	6 = S (1st Sem. 2018-2019)
		P2 2. Number of new undergraduate curricular program compliant to CMO approved and offered	1	1	Submit proposal to OVPI	5	5	5	5.00	

		P2 3. Percentage increase in the number of undergraduate students enrolled								
		P2 4. Percentage increase in the number of BS major mathematics and physics undergraduate students who graduated within prescribed period	Head, DMP faculty and clerk	50%	100%	5	5	5	5.00	
		P2 5. Percentage passing of students in licensure board examination	Head, DMP faculty							
		P2.6 Number of academic/industry linkage established	Head, DMP faculty							
<b>MFO 2. Student Management Services</b>										
		P2 1. Number of students advised								
		<i>On consultation</i>	All DMP Faculty	200	500	5	5	5	5.00	6 hrs per week per faculty consultation
		<i>Student organizations advised</i>	DMP Head, ERLina Jr., RMIgcasama	1	3	5	5	5	5.00	CAS-SSC, VSU Ultimate Frisbee Club, Cerberus
		<i>Number of Student organizations assisted on student related activities</i>	DMP Head, RMIgcasama	50	300	5	5	5	5.00	Dorm Adviser, CAS-SSC
		<i>Student Coaching</i>	RMIgcasama	1	12 golds, 7 silver, 6 bronze	5	5	5	5.00	Athletics Team
		P2 3. Number of instructional materials developed								
		<i>New course outline</i>	All DMP Faculty, and clerk	1	6	5	5	5	5.00	Scts11, Phys 134, Math 11n, Phys 13e, Phys 31, Physc 113
		<i>Revised course outline</i>	All DMP Faculty, and clerk	1	2	5	5	5	5.00	Scts11, Math 11n
		<i>New syllabi (OBE)</i>	All DMP Faculty, and clerk	1	2	5	5	5	5.00	Gmath 001, BMa112
		<i>Revised syllabi</i>	All DMP Faculty, & clerk	1	1	5	5	5	5.00	Math 11n
		<i>New Instructional Manual</i>	All DMP Faculty, & clerk	1	1	5	5	5	4.00	Scts 11



		<i>Revised Instructional Manual</i>	DMP Faculty & clerk	1	1	5	5	5	5.00	Math 11n
		<i>New Lab. Manual</i>	DMP Faculty & clerk	1	3	5	5	5	5.00	Math 11n, Scts 11, Pysci 113
		<i>Revised Lab. Manual</i>	DMP Faculty & clerk	1	1	5	5	5	5.00	Scts11
		<i>Number of faculty used New Powerpoint lecture presentation (per course)</i>	All DMP Faculty, & clerk	5	12	5	5	5	5.00	1st semester SY 2018-2019 subjects (15 faculty)
		<i>Number of grade sheets submitted on prescribed period</i>	All DMP Faculty	50%	100%	5	5	5	5.00	Instruction
		P2 4. Additional outputs								
		<i>Numbers of hours checking papers per week</i>	All DMP Faculty	2 hrs/ week/ faculty	600	5	5	5	5.00	1st semester SY 2018-2019 subjects, 15 faculty
		<i>Numbers of hours class preparation per week</i>	All DMP Faculty	3 hrs./ week/ faculty	60 per faculty	5	5	5	5.00	1st semester SY 2018-2019 subjects, 15 faculty
		<i>P2.4a Number of curricular proposal prepared</i>	DMP Head, ERLina Jr., HRFA	2	2	5	5	5	5.00	Submitted to OVPI
		<i>Number of hours seminar/ trainings conducted inside VSU</i>	Resource Person	4	28	5	5	5	5.00	In Service Seminar-Workshop on Officiating Athletics (Sept. 7-8, 2018), VFES Training-Workshop on Teaching Elementary Mathematics (Nov. 24, 2018), Leadership Training (Oct. 13, 2018)

<b>UMFO 3. Research Services</b>										
		P3 1. Number of published papers in internationally indexed journals								
		<i>In referred int'l. journals</i>								
		<i>In referred nat'l. journals</i>								
		P3 2. Number of project proposals prepared and submitted for funding								
		P3 3. Additional Outputs								
<b>UMFO 4. Extension Services</b>										
		P4 1. Number of activities research/extension conducted	DMP Head, Ma.NQRamos, ERLina Jr., HRFabad	1	1	5	5	5	5.00	Enhancing Junior and Senior High School Teachers' competencies in Teaching Sciences Mathematics, Statistics and English in the Baybay City Division (CAS Extension)
		P4 2. Additional Outputs	Judge, Dormitory Management Committee, Committee member, GAM, CWTS Training Officer, Coach	1	6	5	5	5	5.00	CWTS Training Officer, Judge-VFES Science Fair, Interviews dormitory adviser applicants, GAM-Team Pythons, Officiating Official-Intramurals, Coach Regional SCUAA
<b>UMFO 5. Support to Operations (STO)</b>										
<b>MFO1. Faculty Development Services</b>										
		P5 1.1. Number of faculty awarded with graduate studies scholarship	DMP Head, DLValenzona, JSValenzona, RRLAure, JLCagande. ISCoco, JHSidaya, CLAbas	7	7	5	5	5	5.00	PhD Sci. Educ. Major physics, PhD in Educ.Mathematics, PhD in Mathematics



		P5 1.2. Number of faculty awarded with graduate studies scholarship/ assistantship who graduated within prescribed period								
		P5.1.3 Number of faculty recommend for study leave	DMP Head, HRFABad	1	1	5	5	5	5.00	Pursue PhD in Physics
<b>MFO2. Faculty Recruitment/Hiring Services</b>										
		P5 2. Number of faculty hired	Recommended 6 substitute instructors	3	6	5	5	5	5.00	Teaching Physics and Mathematics subjects
<b>MFO3. Faculty Evaluation Services</b>										
		P5 3.1. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All DMP faculty	50%	100%	5	5	5	5.00	all faculty obtained at least VS rating
		P5 3.3. Additional Outputs								
		<i>Percentage of students administrative administer the student evaluation per semester</i>	DMP Head, AAGuinipaan	50%	100%	5	5	5	5.00	1st sem SY 2018-2019
<b>MFO4. Faculty Seminar/Training/Convention Services</b>										
		P5 4.1. Number of hours trainings/seminar/conference attended inside VSU								
		<i>International</i>								
		<i>National</i>	Resource Person	4	28.00	5	5	5	5.00	<i>In Service Seminar- Workshop on Officiating Athletics (Sept. 7-8, 2018), VFES Training-Workshop on Teaching Elementary Mathematics (Nov. 24, 2018), Leadership Training (Oct. 13, 2018)</i>
		<i>Local</i>								
		P5 4.2. Number of hours presented on Training-Seminar-Workshop Convention outside VSU								

		<i>International</i>	Dept. Head, CLBuar, FOArmada, J.R. Lesidan, RMI	8	24	5	5	5	5.00	2 <sup>nd</sup> International STEAM Research Congress on August 28-30, 2018 at Summit Hotel, Tacloban City. She is going to present her paper entitled " <b>A Phenomenological Study on the Lived Experiences of Physics Students in their Physics Laboratory Classes</b> " on Aug 28-29, 2018 Sumit Tacloban City
			Resource Person	8	32	5	5	5	5.00	2018 International Conference on Education for Sustainable Developments (5 <sup>th</sup> ICESDev) and 1 <sup>st</sup> UPY International Conference on Applied Science and Education (1 <sup>st</sup> UP-INCASE) on October 23-26, 2018 at the Jogja Rich Hotel, Yogyakarta, Indonesia
		<i>National</i>	Dept. Head, CLBuar, FOArmada, J.R. Lesidan,	8	24	5	5	5	5.00	20th SPVM National Physics Conference. Entitled "Effect of Using Mother Tongue as a Medium of Instruction for Physics Class", Oct. 19-21, 2028 2018, Almonty Island Resort in Butuan City
			Resource Person	8	24	5	5	5	5.00	Mathematics Teachers Association of the Philippines Tertiary Level (MTAPTL) Convention on July 25-27, 2018 at the Cebu Grand Hotel Vibo Place, N. Escario Street Cebu City.

[illegible]



UMFO 6. General Administration and Support Services (GASS)										
MFO 1. Administrative and Facilitative Services										
		P6 1. No. of management meetings conducted	All DMP Faculty & Staff	3	6	5	5	5	5.00	DMP monthly meetings
		P6 2. Percentage of documents signed and approved	DMP Head, AAGuinipaan, ALano,	50%	100%	5	5	5	5.00	
		P6 3. Number of meetings university/ committees/boards/ council chaired and coordinated	CDEJr. NQ Ramos, ERLina, MFSacedon	3	3	5	5	5	5.00	
		P6 4. Number of academic lecture/laboratory rooms maintained	DMP Head, WTSoriano, HMazo	6	5	5	5	5	5.00	EB 105, EB 106, EB 204, EB 205, EB 206
		P6.5 Percentage of apparatus/maintained	DMP Head, WTSoriano, HMazo	50%	100%	5	5	5	5.00	
		P6 6. Additional Outputs								
MFO 2. Frontline Services										
		P5 2.1. Efficient and customer-friendly frontline service	All Faculty & Staff	50%	100%	5	5	5	5.00	All complaints acted appropriately
Total Over-all Rating						209.00				
Average Rating						4.98				
Adjectival Rating						Outstanding				

\*CDEJr/Head -MN Ramos, I.S. Coco, HR. Abad, R.M. Igcasama, E.T. Lagumbay, E.R. Lina Jr., J.H. Sidaya, C.L. Abas, L.F.Casinillo, RRL. Aure, JS Valenzona, DL Valenzona, J.L.Cagande, C.L. Buar, J.R. Lesidan, C.B. Mazo, AA Guinipaan, WT Soriano, A.Llano, H.B.Mazo.

Received by:

Calibrated by:

REMBERTO A. PATINDOL, Ph.D.

Chairman. PMT

Date: \_\_\_\_\_

Recommending Approval:

BEATRIZ S. BELONIAS, Ph.D.

vice pres. for

Instruction Date: \_\_\_\_\_

Approved:

EDGARDO E. TULIN Ph.D.

President

Date: \_\_\_\_\_

Planning Office

Date: \_\_\_\_\_