

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, ROMEL B. ARMECIN, OIC/Head of the Ecological Farm and Resource Management Institute (Eco-FARMI), Visayas State University commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July 2017 to December 2017.

ROMEL B. ARMECIN  
Director/Head of Unit  
Date: December 2017

OTHELIO B. CAPUNDO  
Vice Pres. Res & Extension

Approved: EDGARDO E. TULIN  
President

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
MFO1: Advanced Education Service	PI1: Total FTE monitored	1	10.14	EcoFARMI Faculty	5	5	5	5	
	PI2: Number of graduate students advised	3	4.00	EcoFARMI Faculty	5	5	5	5	
	PI3: Additional output								
	1. Act as SRC member to graduate students	3	3	EcoFARMI Faculty	4.6	4.7	4.8	4.7	
	2. Review and sign documents for graduate students	200	436	Core Staff	5	5	5	5	
	3. Number of instructional materials developed	1	1	EcoFARMI faculty	4.7	4.6	4.5	4.6	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
MFO2: Higher Educ. Services	P11: Full-Time Equivalent (FTE)	5	14.43	Eco-FARMI Core staff	5	5	5	5	
	P12: Average percentage passing in licensure in mandated programs								
	P13: Number of graduates in mandated programs graduated within the prescribed period								
	P14: Number of degree programs compliant to CMO supervised and implemented								
	P15: Number of academe/ industry linkage established								
	P16: Number of students advised	9	10	Eco-FARMI Core staff	5	5	5	5	
	P17: Number of instructional materials revised/developed			Eco-FARMI Core staff					
	P18: Additional outputs								
	Acts as SRC member to undergraduate students	1	5	Eco-FARMI Core staff	5	5	5	5	
MFO3: Research Services	P11: Number of published papers in internationally indexed journal (institutional)	2	0	Eco-FARMI Core staff	4	4	4	4	
	P12: Number of research outputs presented in regional/national/int'l fora/conferences	6	6	Eco-FARMI staff & SRA	4.4	4.6	4.5	4.5	
	P13: Number of research projects conducted and/or completed on schedule	8	11	Eco-FARMI staff & SRA	5	5	5	5	



MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
	<b>P14:</b> Number of research proposal submitted	3	5	Eco-FARMI Core staff	5	5	5	5	
	<b>P15:</b> Percent of research proposals approved								
	<b>P16:</b> Amount of research money generated from external funding	1M	5.2M	EcoFARMI Core staff	5	5	5	5	
	<b>P17:</b> Amount of research money generated from institutional funding	Php200T	Php650T	Eco-FARMI Core staff	5	5	5	5	
	<b>P18:</b> Additional outputs: (Number of collaborated research conducted)	5	5	SRA	4.7	4.6	4.5	4.6	
<b>MFO4: Extension Services</b>	<b>P11:</b> Number of person-days trained weighted by length of training	405	725	Eco-FARMI Staff	5	5	5	5	
	<b>P12:</b> Number of IEC materials /technoguides developed/ used	12	14	SRA & AgriTech	5	5	5	5	
	<b>P13:</b> Number of beneficiaries served		480	Eco-FARMI staff; SRA & AgriTech staff	5	5	5	5	
	<b>P14:</b> Number of extension projects conducted and/or completed on schedule	4	4	Eco-FARMI staff	4.4	4.5	4.4	4.5	
	<b>P15:</b> Number of extension proposal submitted	1	1	Eco-FARMI staff	4.3	4.5	4.4	4.4	
	<b>P16:</b> Percent of extension proposal approved								
	<b>P17:</b> Amount of extension money generated from		100T	EcoFARMI Staff	5	5	5	5	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
	external funding								
	<b>P18:</b> Additional outputs								
	No. of collaborative trainings conducted	8	9	AgriTech staff; SRA	5	5	5	5	
	No. of IEC materials distributed	700	700	AgriTech staff; SRA	4.6	4.5	4.5	4.5	
	No. of trainings organized								
<b>MFO5: Support to Operations</b>	<b>P11.</b> Number of university seminars/trainings/ conventions coordinated								
	<b>P12.</b> Number of in-house seminars/trainings/ coordinated								
	<b>P13.</b> Amount of income generated from activity								
	<b>P14.</b> Additional output No. of literatures contributed to Ecological Farming System (EFS) Database	10	15	Eco-FARMI Core Staff	5	5	5	5	
<b>MFO6: General Admin. &amp; Support Services</b>	<b>P11.</b> Number of staff supervised and monitored	32	40	Eco-FARMI staff	5	5	5	5	
	<b>P12.</b> Number of meetings conducted	14	14	Eco-FARMI staff	4.3	4.5	4.4	4.4	
	<b>P13.</b> Number of letters/ memos issued	4	4	Eco-FARMI staff	4.6	4.7	4.8	4.7	
	<b>P14.</b> Number of reports/documents submitted	27	36	Eco-FARMI staff	5	5	5	5	



	<b>P15.</b> Number of documents reviewed /signed	560	692	Eco-FARMI staff	5	5	5	5	
	<b>P16.</b> Amount of funds generated outside VSU								
	<b>P17.</b> Number of IGP's/STF's supervised	2	2	Eco-FARM staff	4.3	4.4	4.2	4.3	
	<b>P18.</b> Number of reports/docs reviewed								
	<b>P14.</b> Additional outputs								
	No. of prepared/processed /approved documents	450	600	Eco-FARMI Admin. Staff	5	5	5	5	
	No. of financial reports of each research and extension projects prepared and provided to the study leaders	30	42	Admin Staff	5	5	5	5	
	Number of monthly summary production and sales report prepared	5	6	Admin Staff	5	5	5	5	
	Number of reports (minutes) during meetings prepared and submitted	3	3	Admin staff	4.3	4.2	4.4	4.3	
	Number of equipment(e.g. vehicle), and farm facilities maintained	13	13	Admin Staff	4.5	4.6	4.7	4.6	
	Amount of income generated from IGP	145T	355T	Core Staff/ Technical staff	5	5	5	5	

Total Over-all Rating			173.1/36		
Average Rating			4.808		
Adjectival Rating			Outstanding		

Received by:

Calibrated by:

Recommending Approval:

Approved by:

OUTPRA

  
REMBERTO A. PATINDOL  
Chairman, PMT

  
OTHELLO B. CAPUNO  
Vice President

  
 EDGARDO E. TULIN  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average