

Department of Pure & Applied Chemistry COLLEGE OF ARTS & SCIENCE

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, ELIZABETH S. QUEVEDO, Head of the Department of Pure and Applied Chemistry, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance in the indicated measures for the period January June 2022. with the indicated measures for the period January - June 2022.

**ELIZABETH S. QUEVEDO** 

Department Head Date: July 5, 2022

MA. THERESA P College Dean

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALEN	T (FTE):	To	otal FTE (	1	RDE Commitments***		
Personnel	Num	Min. FTE (2)		Research	Publication	Extension	
Department Head Faculty w/ Univ. Designated Position Regular Faculty (VSL)*	1 1 5	8 4 12	6.3 0.0 73.7	0.0 0.0 1.0	0 0 0	0 0 1	Rating Equivalents: 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory
Regular Faculty (TLS)* Part time Faculty	8	18 18	169.4 21.8	0.0	0	0	2 - Fair 1 - Poor
Substitute Faculty Administrative Staff	0	0	0.0	-	v	O	
TOTAL:	_	0	271	1.0	0	1	_

Note:

- \* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units
- \*\* On Teacher's Leave status. Minimum FTE required is 18 units
- \*\*\* Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

		Success/Performance Indicator (PI)		Depart ment Target	Actual Accomplishments			Ra	ating		Remark	
MFO No.	ſ		Units/Persons Responsible		% Accom- plishmen t	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	(Details of the targetted outputs indicators with *)	% weight
MFO 1	ADVANC	ED EDUCATION SERVICES (20%)										
	OVPI MFO 1. Graduate Degree Program Management Services  JAN - JUN											
	1	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:	Dept. Head & Faculty									4%

	a.	pursuing advanced research degree program (Ph.D) *	S.	3	50	taking graduate coursework(RAPV & GCA), writing thesis manuscripts (KNSB & YLB),	5	5	5	5.00	RAPV, GCA, KNSB, YLB	
	b.	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)		3	40	study leaders	5	5	5	5.00	MTPL, ESQ, FMS	
	C.	producing technologies for commercialization or livelihood improvement										T
	d.	whose research resulted in an extension program										T
OVPI MF	0 2.	Graduate Student Management Services										T
degree pr	ogra		Dept. Head & Faculty									
Pl 2: Pero	enta	ge of accredited graduate programs *	Dept. Head & Faculty									
PI 3: Num monitored		of graduate degree specializations offered and	Dept. Head & Faculty	1	1		5	5	5	5.00	MEd(Chem)	
		E coordinated, implemented & monitored*	Dept. Head & Faculty	1	4	handled by DoPAC Graduate Faculty (MTPL, JGFJ, FMS, ESQ	5	5	5	5.00	CHEM207, CHEM208, CHEM206, CHEM238	
enrolled *		age increase in number of graduate students	Dept. Head & Faculty									
		age increase in number of students who in prescribed period *	Dept. Head & Faculty									
PI 7: Num honors/dis		of graduate students awarded with ion *	Dept. Head & Faculty									1
PI 8: Num	nber	of graduate students advised *	Dept. Head & Faculty	4	11%	refer to OGS	5	5	5	5.00		-
PI 9: Num	bero	of instructional materials developed *	Dept. Head & Faculty									
		y courseware	Graduate Faculty	2	10	prepared video clips, powerpoints, etc for graduate courses offered during the prescribed period	5	5	5	5.00	MEd	
Flexible	instru	uctional materials	Graduate Faculty	10		created/updated virtual classrooms for subjects offered during the prescribed period	5	5	5	5.00	CHEM207, CHEM208, CHEM206, CHEM238	

	Assessment tools				N T						
		Graduate Faculty	18	32	prepared and administered different assessment tools for subjects offered during the prescribed period	5	5	5	5.00	Exam, Oral Report, Worksheet, Problem Set, Portfolio	
	PI 10: Number of virtual classrooms created and operationalized	Graduate Faculty	1	2	created/updated virtual classrooms for subjects offered during the prescribed period	5	5	5	5.00	CHEM208, CHEM206	
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty	NA								7.5%
	PI 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	80	90	monitored the BS Chem graduates 2 years prior to the prescribed period	5	5	5	5.00	BS Chemistry graduate tracer study	2.5%
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100	100	accepted all enrollees for the BS Chem program	5	5	5	5.00	All BS Chem 1 to 4 stud	2.5%
	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100	100	submitted mandatory requirements for Level III AACCUP accreditation	5	5	5	5.00	BS Chemistry	2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	220	271	handled by licensed chemistry teachers	5	5	5	5.00	All DoPAC Faculty	20%
	PI 8: Number of students advised: *	Dept. Head & Faculty	140	167	advised all BS Chemistry students from freshmen to seniors	5	5	5	5.00		
	On thesis/ field practice/special problem		30.00	87.00	advised & coordinated all BS Chemistry 3 & 4 students	5	5	5	5.00	All DoPAC Faculty/OJT coordinator	1%
	No. of approved manuscript submitted within prescribed period		20.00	40.00	checked, approved and submitted BS Chemistry thesis outline/manuscript	5	5	5	5.00	All DoPAC Faculty	1%
	On consultation (virtual)		100	929	made available for on-line/face-to- face student consultation	5	5	5	5.00	All DoPAC Faculty	0.5%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty			-						
	Student organizations advised		1	1	advised, approved and supervised VSU ChemSoc activities	5	5	5	5.00	ViChemSoc	1.25%
	Student organizations assisted on student related activities										1.25%
	PI 10: Number of instructional materials developed *	Dept. Head & Faculty								Title and name of	10%
	On-line ready courseware	Dept. Head & Faculty		157	developed on-line ready coursewares for subjects offered during the prescribed period	5	5	5	5.00	Chem 141 , Chem 157, Chem 157.1, Chem 138.1 and all chemistry	

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	Flexible instructional materials	Dept. Head & Faculty	5	10	developed/updated flexible instructional materials for subjects offered during the prescribed period	5	5	5	5.00	Chem 141, Chem 157, Chem 157.1, Chem 138.1 and all chemistry subjects offered	
	Assessment tools	Dept. Head & Faculty	6	377	developed/updated/administered/ checked assessment tools for subjects offered during the prescribed period	5	5	5	5.00	Quiz, Exam, PS, WS, Journal report, portfolio	
	PI 10: Number of virtual classrooms created and operationalized	Dept. Head & Faculty	1	35	created/updated virtual classrooms for subjects offered during the prescribed period	5	5	5	5.00	Chem 141, Chem 157, Chem 157.1, Chem 138.1 and all chemistry subjects offered	1
	PI 11: Additional Outputs	8									
	Number of completion forms for INC submitted within the prescribed period			3	submitted completion forms for INC/deferred grades	5	5	5	5.00	Chem137 and other chemistry subjects	
	Attended trainings related to instruction	Dept. Head & Faculty		6	attended virtual seminars related to instructions	5	5	5	5.00	Food Value Chain; VSU Faculty On- boarding, Chemistry Week/VSUChemS oc, CAS Month Anniversary Celebration, Turnitin virtual retraining, Biometric Time Recording System (BTRS)	
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Dept. Head & Faculty		1	facilitated the utilization of research outputs in the last 3 years by the industry/other beneficiary	5	5	5	5.00	Liquid Nutrient Formulations (LNF) for High Value Horticultural Crops	
	PI 2. Number of research outputs completed within the year *	Dept. Head & Faculty		1	completed the research on riversystem for CY 2021	5	5	5	5.00	Physicochemical Properties of the Water in Sibugay River, Albuera, Leyte	2%
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	Dept. Head & Faculty									
	In refereed int'l journals										1.50%
	In refereed nat'l/regional journals										0.50%
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *	Dept. Head & Faculty									
	In int'l fora/conferences										1.50%
	In nat'l/regional fora/conferences										0.50%
	PI 5. Percent of research proposals approved *	Dept. Head & Faculty									0.5%
	PI 6. Additional outputs*	Dept. Head & Faculty									

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	A33. Number of journal articles/scientific paper received and reviewed as peer-reviewer		1.00	received and reviewed journal articles/scientific paper as peer- reviewer	5.0	5.0	5.0	5.0	Annals of Tropical Research	
	A35. Other outputs implementing the new normal due to Covid-19		1.00	drafted research proposal to be submitted for possible external funding	5	5	5	5.00	Biochemical Profiling of Pyrolytic Condensates from Indigenous Plant Resources in Eastern Visayas	1.50%
MFO 4	EXTENSION SERVICES (10%)									
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	Dept. Head & Faculty	1	established active partnerships with LGUs, industries, NGAs, SMEs, and other stakeholders as extension services	5	5	5	5.00	DOST 8 & Thaddeus Integrated Farm in Oras, Eastern Samar	2.0%
	PI 2. Number of trainees weighted by the length of training *	Dept. Head & Faculty	42	successfully invited considerable trainees who actively participated the scheduled trainings under the prescribed period	5	5	5	5.00	Training on Lettuce Hydroponics at Thaddeus Integrated Farm, Oras, Eastern Samar, Vegetable Production for Bangon Sogod, Sogod, So Levte	2%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Dept. Head & Faculty								2%
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty	75	successfully obtained considerable percentage of beneficiaries who rated the scheduled trainings under the prescribed period as satisfactory or higher in terms of quality and relevance	5	5	5	5.00	Training on Lettuce Hydroponics at Thaddeus Integrated Farm, Oras, Eastern Samar, Vegetable Production for Bangon Sogod, Sogod, So Levte	1%
	PI 5. Number of technical/expert services *	Dept. Head & Faculty							COTTO	1%
	Research Mentoring									
	Peer reviewers/Panelists									
	Resource Persons									
	Convenor/Organizer									
	Consultancy								<del> </del>	
	Evaluator	Faculty	2	served as evaluators	5	5	5	5.00	Annals of Tropical Research (FMS), TWG (JGFJ, ESQ)	
	PI 8. Percent of extension proposals approved *	Dept. Head & Faculty							(JUGITO, EOW)	0.5%
	PI 11. Additional outputs *	Dept. Head & Faculty								
	A42. No. of extension-related awards (extn. conducted by faculty or student & faculty) *									

	A43. Other Outputs implementing the new normal due to Covid-19			1	identified and linked with probable partners for extension activites	5	5	5	5.00	DOST-8 (FMSalas)	1.5%
MFO 5	Support to Operations										
	OVPI MFO 1. Faculty Development Services									<del>                                     </del>	-
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	2		Tacinated, monitored and assisted DoPAC Faculty pursuing advanced research degree	5	5	5	5.00	RAPVillaber, GCAlbarico	0.625%
	OVPI MFO 2. Faculty Recruitment/Hiring Services				Jorograme (Bh1)						
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty									0.125%
	OVPI MFO 3. Faculty Evaluation Services										
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *	Dept. Head & Faculty									0.25%
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty									0.25%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	80	100	Faculty were rated by students with at least very satisfactory rating in 50% of the subjects evaluated	5	5	5	5.00	All DoPAC Faculty	0.75%
	P16 : Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	1	1	conducted in-house seminar	5	5	5	5.00	Environmental Health Safety: Chemical Waste Management	0.25%
	PI 7 : Additional outputs *	Dept. Head & Faculty									
	Number of faculty/staff awards/honors received related to operations support										0.25%
	OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	1	zero nonconformit y	compliant to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015	5	5	5	5.00		2.50%
MFO 6	General Admin. & Support Services (GASS)										
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	100	submitted Department PPMP for the following year within deadline as prescribed by BAC	5	5	5	5.00		1%
	Pl 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff	100	100% compliant	served the clients with 100% complaince	5	5	5	5.00		2%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	1	10	conducted coaching sessions among faculty and staff from time to time	5	5	5	5.00		
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	1	10	conducted planning sessions, tracking and monitoring of targets, etc. from time to time to ensure attainment of department targets	5	5	5	5.00		
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Dept. Head	1	10	conducted monthly/special faculty and staff meetings	5	5	5	5.00		

PI 3: Additional Outputs	Dept. Head & all faculty & staff								
Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *		4.00	assisted/approved request to use research laboratory instruments & facilities and chemical reagents from non-chemistry major students & Faculty from other departments; conducted in-house seminar on Environmental Health Safety; conducted mocked board examination for graduating BS Chemistry students, giving of "deferred" grades to students who got passing mark in the subject enrolled but could not comply with the course requirement on time due to uncontrolled circumstances and allowing the Faculty to a work from home scheme especially during the new normal	5	5	5	5.00	These are considered as best practices of the Department since these give the clientele (especially the students) an opportunity to achieve their academic goals and no VSU students will be left behind during the new normal. Faculty would also be able to cope with uncontrollable Covid-19 physical, medical and psychological effects.	2%
Total Over-all Rating									
Average Rating									
Adjectival Rating									

Received by:

TONI MARC L. DARGANTES

Planning Office
Date: 7/8/1027

DANIEL LESLIE S. TAN

Chairman, PMT
Date: JUL 2 2 2022

Approved

EDGARDO E. TULIN

QIL President

5%

50%