

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **MARILYN M. BELARMINO**, GRADUATE SCHOOL DEAN commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period JANUARY to JUNE 2024.

**MARILYN M. BELARMINO**  
Dean, Graduate School  
Date: July 15, 2024

**ROTACIO S. GRAVOSO**  
Vice President for Academic Affairs  
Date: Jul 15, 2024



Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Appointment/Status	Position Title	Number
MARILYN M. BELARMINO-REGULAR	ASSOCIATE PROFESSOR IV	9178996196
MARK JOSHUA S. QUEVEDO-REGULAR	EDUCATION PROGRAM SPECIALIST	9464729894
ANECITA M. LUMACAD-REGULAR	ADMINISTRATIVE OFFICER II	935593613
MARICAR B. POSAS-CASUAL	ERA	9155992609
CLAUDETTE MELI HOFF E. GARDUCE-CASUAL	ERA	9302545422
DEBRA JEAN M. DALIN-AS-JOB ORDER	CLERK	9302545422
VERONICO B. ALMERODA (retired)	ADMINISTRATIVE AIDE III	9753878468
	TOTAL: 7	

Ar 9/3/24  
Debra Jean Dalin-as

MFOs/PAPs	Success/Performance Indicator (PI)	Persons Responsible	Target	Actual Accomplishments	RATING				REMARKS
UMFO 1: Advanced Education Services									
GS MFO 1. Graduate Degree Program Management Services									
	PI1: Number of graduate degree specializations offered and monitored	MM Belarmino, MJ Quevedo, AM Lumacad, MB Posas, DJ Dalin-as and VA Almeroda	27	31	5	5	5	5	Currently, there are 34 Graduate Programs being monitored and 33 being offered. MS CHEM currently not offered but applied for COPC MS APEC, MS PBRE has been submitted for COPC, PHD FTEC, PHD SOILS and MSLTNG still has to submit their Docs for COPC
	PI2: Percentage increase in number of graduate students enrolled	MM Belarmino, MJ Quevedo, AM Lumacad MBPosas,DJ Dalin-as and VA Almeroda	5%	-5.7%	5	5	5	5	1ST SEM 23-24= 477/2ND SEM 23-24= 450 a downward trend of enrollment is inherently observed during the 2nd semester of each academic year
	PI3. Number of graduate curricular program for evaluation by different entities facilitated and monitored	MM Belarmino, CC Arradaza, AM Lumacad and MJ Quevedo	20	34	5	5	5	5	34 Graduate degree programs are being monitored for evaluation
	PI4. Number of graduate faculty pursuing advanced study and conducting research monitored.	MM Belarmino, CC Arradaza, MJ Quevedo, AM Lumacad and MB Posas	10	39	5	5	5	5	Based on the Graduate Faculty records
	PI5. Number of graduate courses with OBE syllabus/learning module	MM Belarmino, CC Arradaza, MJ Quevedo, AM Lumacad and MB Posas	40	169	5	5	5	5	
	PI6: Percentage employment rate of graduate student graduates	MM Belarmino, MJ Quevedo, AM Lumacad, MB Posas, DJ Dalin-as	75%	100%	5	5	5	5	
	PI7: Percentage increase in number of students who graduated within prescribed period	MM Belarmino, MJ Quevedo, AM Lumacad, MB Posas, DJ Dalin-as	80%	33%	5	5	5	5	64 Graduates/21 on time
	Additional outputs:								
	Number of graduate school publications updated and released	MM Belarmino, MJ Quevedo ,CMH Garduce and VA Almeroda	1	2	5	5	5	5	1 GNL 1 SHJ

	Number of orientation-workshop conducted and facilitated	MM Belarmino, MJ Quevedo, AM Lumacad, CMH Garduce and VA Almeroda	2	4	5	5	5	5	Professorial workshop
<b>GS MFO 2. Graduate Student Management Services</b>									
	PI1: Number of graduate students awarded with scholarship/assistantship	MM Belarmino, MJ Quevedo and MB Posas	20	20	5	5	5	5	
	PI2: Number of graduate students enrolled in research program monitored	MM Belarmino and MB Posas	250	379	5	5	5	5	
	PI3: Number of international graduate students monitored	MM Belarmino, MJ Quevedo, AM Lumacad and MB Posas	2	5	5	5	5	5	
	PI4: Number of graduate students monitored	MM Belarmino, MJ Quevedo, CMH Garduce, AM Lumacad and MB Posas	50	450	5	5	5	5	
<b>UMFO 5: Support to Operations (STO)</b>									
<b>GS MFO 1. Administrative and Facilitative Services</b>									
	PI1: Number of colleges and academic departments offering graduate programs monitored & coordinated	MM Belarmino, MJ Quevedo, MB Posas, AM Lumacad, and DJ Dalin-as	23	23	5	5	5	5	
	PI2: Number of graduate school/university committees/boards/council chaired & coordinated	MM Belarmino, MJ Quevedo, AM Lumacad	1	4	5	5	5	5	
	PI3: Number of administrative policies approved by Approving body	MM Belarmino, CC Arradaza, MJ Quevedo and AM Lumacad	2	2	5	5	5	5	
	PI4: Number of documents/records managed	MJ Quevedo, MB Posas, VA Almeroda and DJ Dalin-as	500	195	5	5	5	5	
<b>GS MFO 2. Efficient Customer-Friendly Assistance</b>									
	PI1: Efficient and customer-friendly frontline service	All GS staff	Zero complaint from clients	Zero complaint from clients	5	5	5	5	
<b>GS MFO 7. Program &amp; Institutional Accreditation Services</b>									
	PI3: Number of graduate degree program facilitated for evaluation by accrediting agency	MM Belarmino, CC Arradaza, MJ Quevedo, AM Lumacad, MB Posas and concerned departments	2	2	5	5	5	5	
<b>TOTAL OVERALL RATING</b>								95/19	
<b>AVERAGE RATING</b>								5	

Received by:

TONI MARC L. DARGANTES  
Planning Office

Date:

1-Quality  
2-Efficiency  
3-Timeliness  
4-Average

Calibrated by:

MOISES NEIL V. SERINO  
ELWIN JAY V. YU  
Chairman, PMT

Date:

Recommending Approval:

ROTACIO S. GRAVOSO  
VP, ACADEMIC AFFAIRS

Date:

Approved by:

PROSE IVY G. YEPES  
President

Date:

09/06/24