



Visayas State University
Vice-President for Planning, Resource Generation and Auxiliary Services
 Visca, Baybay City, 6521-A, Leyte, Philippines

OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCR)

I, **DILBERTO O. FERRAREN**, Vice-President for Planning, Resource Generation and Auxiliary Services, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January-June 2024**.

Approved:

MOISES NEIL V. SERIÑO

Vice-President for Planning, Resource Generation & Auxiliary Services

Date: **JUL 11 2024**

PROSE IVY G. YEPES

University President

Date: **9/6/24**

RECEIVED
12 JUL 2024
for 3-1


Vice-President	Planning, Resource Generation & Auxiliary Services	1
Planning Officer	Planning Officer	1
Regular Administrative Staff	Administrative Assistant III	1
Job Order Administrative Staff	Administrative Aide III	4
GIS Expert	GIS Specialist	1


Rating Equivalents:


5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair
 1 - Poor

MFOs/PAPs	Performance Indicators	Unit/Person Responsible	Targets	Actual Accomplishment	Rating				Remarks
					Q	E	T	A	
UNIVERSITY MFO 1: GENERAL ADMINISTRATION & SUPPORT SERVICES									
	PI 1. Efficient & customer-friendly frontline service	PRGAS Staff	zero complaint	zero complaint	5	5	5	5	
	PI 2. Effectively acted Administrative/financial documents	PRGAS Staff	450	1866	5	5	5	5	
	PI 3. Offices and personnel efficiently supervised and monitored (OAS/IGP, URC/CCE, ACRO & Planning and Infrastructure Services)	VP-PRGAS	2	28	5	5	5	5	
	PI 4. Administrative & management meetings effectively chaired	VP, PRGAS Staff	2	12	5	5	5	5	
	PI 5 Enhanced direct linkages with external agencies	VP, PRGAS Staff	3	6	5	5	5	5	
	PI 6 ISO aligned documents for at least 1 core process.	VP, PRGAS Staff	1	1	5	5	5	5	

MFOs/PAPs	Performance Indicators	Unit/Person Responsible	Targets	Actual Accomplishment	Rating				Remarks
					Q	E	T	A	
OVPPRGAS MFO 1. Administrative and Support Services Management	PI 7. Percentage of NCs, OFIs and CARs addressed	VP, PRGAS Staff	100%	100%	5	5	5	5	
	PI 9. Proactive submission of university reports/ plans and documents as prescribed by DBM & VSU Annual Report	VP, MT Abrera, TMDargantes, DF Andres	100%	100%	5	5	5	5	
	PI 10. Efficient Institutional Planning and Monitoring Services	VPs, PRGAS staff, Dean, Heads, stakeholders, OP, Budget, OFM	100%	120%	5	5	5	5	
	PI 11. Efficient and Effective Physical Planning Services	DOFerraren, TM Dargantes	100%	100%	4	5	5	4.67	
	PI 12. Percentage of the Land Use Development Plan (LUDIP) completed	DO Ferraren, TML Dargantes, EA Cabanero, Tech. Experts	100%	80%	4	4	4	4.00	
	PI 13. Efficient and Effective Infrastructure Monitoring Services	Director/Infra Head, ODPIPDMM staff, IPDMM Staff	100%	100%	5	5	5	5	
	PI 14. Efficient and Effective Infrastructure Project Development Services	DOFerraren, MT Abrera, IPDMM Staff	100%	100%	4	5	5	4.67	
OVPPRGAS MFO 1. Administrative and Support Services Management	PI 15. Efficient and Effective Continuing Education Services	CCE/URS/CPDODirector/ Unit Heads/ Staff	100%	114%	5	5	5	5	
	PI 16. Efficient and Effective Alumni-Community Relations Services	ACRO Head, staff & Alumni Communicators	100%	187%	5	5	5	5	
	PI 17. Efficient and Effective Resource Generation Management Services	VP, IGP Director & Staff, BOM, Housing Commission, DF Andres	100%	100%	5	5	5	5	
	PI 18. Collaborative and regular monitoring of the transparency seal	PRGAS Staff	100%	100%	5	5	5	5	
	PI 19. Number of Best practices/innovations implemented	VP, Heads, Directors & Staff	1	1	5	5	5	5	
Total Over-all Rating								88.34	
Average Rating								4.91	
Adjectival Rating								Outstanding	

Received by: 
TONI MARC L. DARGANTES
Planning Officer
JUL 12 2024

Calibrated by: 
ELWIN JAY V. YU
Chairman, PMT
7/22/2024

Approved by: 
PROSE IVY G. YEPES
University President
9/6/24