



Visayas State University
NATIONAL COCONUT RESEARCH CENTER - VISAYAS
Visca, Baybay City, Leyte



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, MARIA JULIET C. CENIZA, Director of the National Coconut Research Center - Visayas, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018.

MARIA JULIET O. CENIZA
Director, NCRC-V

OTHELLO B. CAPUNO
Vice President for Research & Extension

EDGARDO E. TULIN
President

Date: _____

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	New IM's	NCRC-V Core Staff	4	16	5	5	5	5.00	
	Revised IM's within the last 3 years	NCRC-V Core Staff	6	23	5	5	5	5.00	
	Number of Student Research and Field Practice Advising:								
	Approved Manuscript submitted within the prescribed period	NCRC-V Core Staff	2	21	5	5	5	5.00	
	Student Advising and Consultation Services								
	Number of hours spent on student consultation	NCRC-V Core Staff	320	794	5	5	5	5.00	
	Number of organization advised	NCRC-V Core Staff	3	6	5	5	5	5.00	
	Number of student-related activities assisted	NCRC-V Core Staff	2	7	5	5	5	5.00	
UMFO 3. Research Services									
NCRC MFO 1. Research Activities									
	PI 1: Number of published papers in CHED accredited journals, internationally indexed journals								
	<i>In refereed int'l journals</i>								
	<i>In refereed nat'l journals</i>	NCRC-V Core Staff	-	1	5	5	5	5.00	
	<i>In institutional journals</i>								
	PI 1: Number of research outputs presented in regional/national/int'l fora/ conferences								
	<i>In nat'l fora/conferences</i>	NCRC-V Core Staff	2	6	5	5	5	5.00	
	<i>In institutional fora/conferences</i>	NCRC-V Core Staff	18	32	5	5	5	5.00	
	PI 3: Number of research projects conducted and/or completed on schedule	NCRC-V Core Staff, SRA/Aide, Admin Aide, Laborers	11	32	5	5	5	5.00	
	PI 4: Number of research proposals submitted	NCRC-V Core Staff, Admin. Aide	6	7	5	5	5	5.00	
	PI 5: Percent of research proposals approved	NCRC-V Core Staff, Admin. Aide	100%	225%	5	5	5	5.00	
	PI 6: Amount of research money generated from external funding (Thousand PHP)	NCRC-V Core Staff	2.05M	27.51M	5	5	5	5.00	

	PI 7: Amount of money generated from institutional funding (Thousand PHP)	NCRC-V Core Staff	400,000	1,260,000.00	5	5	5	5.00	
	PI 8: Additional Outputs								
	Number of linkages forged								
	International								
	National	NCRC-V Core Staff	1	3	5	5	5	5.00	
	Regional	NCRC-V Core Staff	2	6	5	5	5	5.00	
	Number of crop varieties conserved and utilized	NCRC-V Core Staff, SRA/Aide, Admin. Aide	42	42	5	5	5	5.00	
UMFO 4. Extension/Production Services									
NCRC MFO1. Extension Activities									
	PI 1: Number of person-days trained weighted by length of training	NCRC-V Core Staff, SRA/Aide, Admin. Aide	385	1,910	5	5	5	5.00	
	PI 2: Number of IEC materials/technologies developed/used	NCRC-V Core Staff, SRA/Aide, Admin. Aide	6	21	5	5	5	5.00	
	PI 3: Number of beneficiaries served								
	Groups	NCRC-V Core Staff, SRA/Aide, Admin. Aide	13	82	5	5	5	5.00	
	Individuals	NCRC-V Core Staff, SRA/Aide, Admin. Aide	605	1,850	5	5	5	5.00	
	PI 4: Number of beneficiaries serve technical assistance	NCRC-V Core Staff, SRA/Aide, Admin. Aide							
	PI 5: Number of extension projects conducted and/or completed on schedule	NCRC-V Core Staff, SRA/Aide, Admin Aide, Laborers	6	18	5	5	5	5.00	
	PI 6: Number of extension proposal submitted	NCRC-V Core Staff, Admin Aide	1	3	5	5	5	5.00	
	PI 7: Percent of extension proposals approved	NCRC-V Core Staff	100%	300%	5	5	5	5.00	
	PI 8: Amount of extension money generated from external funding (Thousand PHP)	NCRC-V Core Staff	5M	15M	5	5	5	5.00	
	PI 9: Amount of extension money generated from institutional funding (Thousand PHP)	NCRC-V Core Staff	170,000	756,000	5	5	5	5.00	

	PI 9. Additional Outputs								
	Number of extension-related awards received	NCRC-V Core Staff, SRA/Aide, Admin Aide							
	Number of copies of IEC materials distributed	NCRC-V Core Staff, SRA/Aide, Admin Aide	545	1,985	5	5	5	5.00	
	Number of linkages/partnership forged (Regional/Local)	NCRC-V Core Staff	1	1	4	5	5	4.67	
	Number of exhibits/agro-fairs participated (National/Regional)	NCRC-V Core Staff, SRA/Aide, Admin Aide, Laborers	3	9	5	5	5	5.00	
	Production of Biological Control Agents (Parasitoids) for Coconut Leaf Beetle (<i>Brontispa longissima</i>)	NCRC-V Core Staff, SRA, Laborer	5,000	7,000	5	5	5	5.00	
	No. of coconut areas distributed/benefitted with Bio-con agent for CLB	NCRC-V Core Staff, SRA, Laborer	20	30	5	5	5	5.00	
NCRC MFO 2. Production Services									
	PI 1. 10% increase of income generated to support university projects	NCRC-V Core Staff, SRA/Aide, Admin Aide, Laborers	25%	300%	5	5	5	5.00	
	PI 2. Number of STF/IGPs monitored, supervised and managed	NCRC-V Core Staff, SRA/Aide, Admin Aide, Laborers	5	7	5	5	5	5.00	
UMFO 5. Support to Operation (STO)									
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	NCRC-V Core Staff							
UMFO 6. General Administration and Support Services (GASS)									
NCRC MFO 1. Administrative and Facilitative Services									
	PI 5: Number of frontline services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	NCRC-V Core Staff	2	7	5	5	5	5.00	
	PI 8: Percentage implementation of SPMS & PBB	NCRC-V Core Staff, SRA/Aide, Admin Aide	100%	100%	4	5	5	4.67	
	PI 9: Additional Outputs								
	Efficient office management and maintenance								

	Number of NCRC-V personnel supervised and monitored	NCRC-V Core Staff, SRA/Aide, Admin Aide, Laborers	11	60	5	5	5	5.00	
	Number of NCRC-V meetings conducted	NCRC-V Core Staff, SRA/Aide, Admin Aide, Laborers	3	15	5	5	5	5.00	
	Number of documents reviewed/evaluated, signed and approved	NCRC-V Core Staff, SRA/Aide, Admin Aide	175	5,000	5	5	5	5.00	
	Number of university committees/council meetings	NCRC-V Core Staff, SRA/Aide, Admin Aide	7	20	5	5	5	5.00	
	Number of reports prepared/reviewed/submitted, data and other information requested by other offices	NCRC-V Core Staff SRA/Aide, Admin Aide	2	25	5	5	5	5.00	
	Number of repairs/improvements of structures/facilities of the center supervised and monitored	NCRC-V Core Staff SRA/Aide, Admin Aide/Laborers	1	2	5	5	5	5.00	
	Number of visitors/clients/investors briefed and entertained	NCRC-V Core Staff, SRA/Aide, Admin Aide	5	500	5	5	5	5.00	
	Number of Plane tickets book/arranges	NCRC-V Core Staff, SRA/Aide, Admin Aide	10	18	5	5	5	5.00	
	Number of Faculty evaluation facilitated	NCRC-V Core Staff, SRA/Aide, Admin Aide	10	30	5	5	5	5.00	
	Number of documents photocopy/scans	NCRC-V Core Staff, SRA/Aide, Admin Aide	25	85	5	5	5	5.00	
	Number of office e-mail sent, attachment downloaded/printed	NCRC-V Core Staff, SRA/Aide, Admin Aide	5	20	5	5	5	5.00	
	Number of trips completed for in-campus and out-campus travel to conduct/fetch NCRC personnel to their destinations.	Admin Aide III (Driver)	50%	100%	5	5	5	5.00	
	Number of documents prepared/processed (i.e. travel, payrolls, appointments, replenishments, PRs, RIS, fuel vouchers, trip tickets, PPMP, etc).	NCRC-V Core Staff, SRA/Aide, Admin Aide	135	150	5	5	5	5.00	
Total Over-all Rating									
Average Rating									254.33
Average Rating Adjectival Rating									4.99
									0

Evaluated & Rated by:

OTHELLO B. CAPUNO
OTHELLO B. CAPUNO
Unit Head

Date: _____

Recommending Approval by:

ETREN B. SAZ
ETREN B. SAZ
Director for Extension

Date: _____

Recommending Approval:

JOSE L. BACUSMO
JOSE L. BACUSMO
Director for Research

Date: _____

Approved:

OTHELLO B. CAPUNO
OTHELLO B. CAPUNO
Vice President for Research & Extension

Date: _____

Received by:

Planning Office

Calibrated by:

REMBERTO A. PATINDOL
REMBERTO A. PATINDOL
Chair, PMT

Approved:

EDGARDO E. TULIN
EDGARDO E. TULIN
University President