

OVP/1000 NO. 0068
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 DATE: 30 MAY 2017
 6 AUG 2017

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OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **ANDRELI D. PARDALES**, Head of the University Library commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January-June 2017

ANDRELI D. PARDALES

Ratee

BEATRIZ S. BELONIAS

Director/Dean/Vice President

REMBERTO A. PATINDOL

Chairman, PMT

Approved:

EDGARDO E. TULIN

President

MFO NO.	MFOs/PAPs	Success Indicators	Task Assigned	2017 Target	Actual Accomplishment	Rating				Remarks
						Q ¹	E ²	T ³	A ⁴	
UMFO 2	Higher Education Services									
LIBMFO 2	Student Management Services	P13 Percentage of students who availed of student assistantship at the library	All Library staff	10 student assistants	18 student assistants	5	5	5	5	
UMFO 5	SUPPORT TO OPERATIONS (STO)									
LIBMFO 3	Faculty Evaluation Services	P11 Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subject evaluated	All Library staff	95% of assigned faculty to be evaluated	100% assigned faculty evaluated	5	5	5	5	
LIBMFO5	Library Services									
		P11 Percentage increase in the number of resources acquired and made available to students, faculty, staff and researchers	All Library Staff	95% of recommended resources	99% recommended resources	5	5	5	5	Due to transition period
		P12 Percentage increase in the number of students, faculty, staff & researchers availing of the Library facilities, services & resources	All Library Staff	95% of VSU students, faculty, students, staff & researchers	99% of VSU students, faculty, students, staff & researchers	5	5	5	5	
		P13 Number of best practices on students services implemented	Chief Librarian & College Librarian	6 best practice	8 best practices	5	5	5	5	

UMFO 5		Number of times as volunteer TACNCO	Library Staff	Twice per rating period	Twice per rating period	5	4.5	4.5	4.66	

UMFO 6- GENERAL ADMINISTRATIVE SUPPORT SERVICES

LIBMFO 1	Administrative and Facilitative Services									
		P15 Number of frontline academic services monitored and ensured to be costumer friendly & efficient ad citizens charter posted conspicuously	All Library staff	Four (4) service units	8 service units	5	5	5	5	
	Income Generating Services	PI1 10% increase of income generated to support University Projects	All Library Staff	P425,000.00	475,255.00	5	5	5	5	
		P1 17 Area of lawns maintained	Library Staff	2 areas maintained	3 areas maintained North, West & South Sides	5	5	5	5	
LIBMFO 2	Efficient and Customer-friendly Assistance	PI1 Efficient and customer-friendly frontline services	All Library Staff	0 complaint from client services	0 complaint from client services	5	5	5	5	

OVPI 9- DEVELOPMENT BROADCASTING 7 COMMUNICATION SERVICES

		PI6 Number of student interns supervised	Chief librarian, Circulation, Serials and Technical Librarians							Training is only done every November
	Extension Services	PI7 Number of linkages/partnership forged	Chief Librarian, Serials Librarian and Reference Librarian	35 international institutions, 12 national institution	37 - International 16 - National	5	5	4.5	4.83	
	Repository Services	P19 No. of Theses/dissertation converted to e-books	All Library Staff	200 theses dissertation converted to e-book	217 theses dissertation converted to e-bk.	5	5	4.5	4.83	
	TOTAL OVERALL	59.32								
	Average Rating	4.94								

	Adjectival Rating	"0"								
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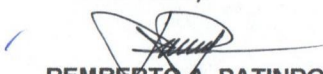
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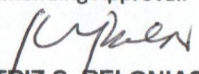
Calibrated by:

Recommending Approval:

Approved by:

Planning Office


REMBERTO A. PATINDOL
PMT


BEATRIZ S. BELONIAS
Vice President


EDGARDO E. TULIN
President

Date: _____

Date: _____

Date: _____

Date: _____

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average