

#136013/

OP8/14/23

"Exhibit A"

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, **ANA MARQUIZA M. QUILICOT**, Head of the International Affairs Office commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January - June 2023.

ANA MARQUIZA M. QUILICOT
Head of Unit

APPROVED:

EDGARDO E. TULIN
President




Appointment/ Status	Number
Head	1
Job Order Staff	3
Total	4

Rating Equivalents:
5-Outstanding
4-Very Satisfactory
3-Satisfactory
2-Fair
1-Poor


UMFO No.	MFOs/PAPs	Success Indicators	Unit/Persons Responsible	Target	Accomplishm ent	Rating				Remarks
				January-June 2023)		Q ¹	E ²	T ³	A ⁴	
MFO 5. Support to Operations (STO)										
	Citizens Charter Compliance	PI 2. Streamlined work procedure for critical services	IAO and other OP Units	1	1	5	5	4	4.67	
	Mobility	Number of full-time foreign students enrolled in degree programs at VSU	IAO / Registrar	3	6	5	5	5	5	
		Number of local students enrolled in programs offered in other topnotch universities abroad	IAO/ Registrar	1	2	5	4	5	4.67	
		Number of foreign exchange students	IAO/ Registrar	2	4	5	5	5	5	
	Functional International Gateway	Fully operational international office with sufficient number of qualified staff, equipment, fast internet connection and budget for operation	IAO	1	1	5	5	5	5	
		Number of visitors coming from International Office of foreign universities	IAO	3	6	5	5	5	5	
		* Updated/Revised International Affairs Operations Manual	IAO	1	1	5	4	4	4.33	
		Number of new mobilities facilitated	IAO	3	6	5	5	5	5	
	Citizens Charter Compliance	PI 2. Updated work procedure for critical services	All OP units	9	1	5	5	5	5	

UMFO 6. General Administration Support Services										
	Submission of Agency Procurement Plan	PI 1. Submission of unit's PPMP on or before prescribed deadline	All OP Units	100%	100%	5	5	5	5	
	Submission of ISO-Compliant Documents	Timely submission of ISO-compliant documents	All OP Units	100%	100%	5	5	5	5	
	International Affairs Services	Efficient and effective recruitment and collaborative linkages with international institutions	IAO	100%	100%	5	5	5	5	
		Functional international office with HR and internet facilities	IAO	1	1	5	5	5	5	
		Timely application of the University's global ranking in accreditation bodies	IAO	100%	100%	5	5	5	5	
	Innovations and Best Practices Management	Automated online registration to univ-related events	OP, Info Office, IAO, ACRO	1	1	5	5	5	5	
		Effective use of ICT for efficient delivery of services	All Units	9	1	5	5	5	5	
		Provision of incentives and awards for outstanding practice	All Units	9	1	5	5	5	5	
		Implementation of disaster-related best practice	All Units	9	1	5	5	5	5	
	Total Over-all Rating								88.67	
	Average Rating								4.93	
	Adjectival Rating									

Reviewed by:


TONI MARC L. DARGANTES
 V. Planning Office
 Date: JUL 14 2023

Calibrated by:


DANIEL LESLIE S. TAN
 Chairman, PMT
 Date: JUL 14 2023

Approved by:


EDGARDO E. TULIN
 President
 Date: JUL 17 2023