



**VISAYAS**  
STATE UNIVERSITY

Department of Biotechnology  
COLLEGE OF ARTS AND SCIENCES  
VISAYAS STATE UNIVERSITY

### OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, KYZA MAE M. RAMONEDA, OIC-Head of the Department of Biotechnology, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January - June 2021.

**KYZA MAE M. RAMONEDA**

OIC-Head, Biotechnology

Date: 07-15-2021

**MA. THERESA P. LORETO**

Dean, CAS

Date: 7-15-2021



#### INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number	Min. FTE (2)	Total FTE (1x2)	RDE Commitments***		
				Research	Publication	Extensor
Department Head	1	4	4.0	0.0	1	0
Faculty w/ Univ. Designated Position	-		0.0	0.0	0	0
Regular Faculty (VSL)*	-		0.0	0.0	0	0
Regular Faculty (TLS)*	-		0.0	0.0	0	0
Part time Faculty	-		0.0	0.0	0	0
Admin Staff Members	-		0.0			
<b>TOTA</b>			<b>4.0</b>	<b>0.0</b>	<b>1</b>	<b>0</b>

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

Note: \* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

\*\* On Teacher's Leave status. Minimum FTE required is 18 units

\*\*\* Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))


MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark (Details of the targetted output indicators with **)	% weight
				% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
<b>MFO 2</b>	<b>HIGHER EDUCATION SERVICES (50%)</b>										
	<b>PI 2.</b> Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	40%	100%	50%	5	5	5	5.00	Year 2019 graduates (10 employed/20 graduates)	2.5%
	<b>PI 3.</b> Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	0.5%	100%	0.96%	5	5	5	5.00	(68-no. of BS Biotech/ 7064-total no. of undergraduate students)	2.5%
	<b>PI 4.</b> Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100%	100%	1/1	5	5	5	5.00	BS in Biotechnology	2.5%





<b>PI 1:</b> Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	3	100%	4	5	5	5	5.00	LFMGabunada, MBGalambao, EKCBTulin, DCQRamos	0.625%
<b>OVPI MFO 3. Faculty Evaluation Services</b>										
<b>PI 5:</b> Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	50%	100%	100%	5	5	5	5.00	KMRamonedra, MTP Loreto, LFM Gabunada; Affiliates: SJSugano, CMCardaño, JDA tok	0.75%
<b>OVPI MFO 4. Program and Institutional Accreditation Services</b>										
<b>PI 8:</b> Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty		100%	zero non-conformity	5	5	5	5.00	First Surveillance Audit (Feb. 4-5, 2021)	2.50%
<b>MFO 6 General Admin. &amp; Support Services (GASS)</b>										
<b>PI 1.</b> Submission of Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	100%	1	5	5	5	5.00	GF-MOOE	1%
<b>PI 2.</b> Zero percent complaint from clients served	Dept. Head & all faculty & staff	0%	100%	0%	5	5	5	5.00	No complaint received	2%
<b>PI 3.</b> Number of coaching sessions among faculty & staff**	Dept. Head	1	100%	6	5	5	5	5.00	Affiliates: SJSugano, CMCardaño, JDA tok	
<b>PI 4.</b> Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	2	100%	3	5	5	5	5.00	Tracking and monitoring of targets conducted	
<b>PI 5.</b> Number of monthly/special faculty & staff meetings conducted**	Dept. Head	2	100%	6	5	5	5	5.00	Department Monthly meeting	
Total Over-all Rating					119.67					
Average Rating					4.99					
Adjectival Rating					Outstanding					

Received by:

  
**DANIEL LESLIE S. TAN**  
 Director for Planning and Infrastructure  
 Project Development and Monitoring

Date: JUL 22 2021

Calibrated by:

  
**REMBERTO A. PATINDOL**  
 Chairman, PMT

Date: 7/15/21

Recommending Approval:

  
**BEATRIZ S. BELONIAS**  
 VP for Academic Affairs

Date: 7/16/21

Approved:

  
**EDGARDO E. TULIN**  
 University President

Date: 7/19/21

\* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

\*\* No percentage weight for ranking purposes since these are activities only expected to be performed at the department level