


OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, JOY A. BELLEN, Director, Office of the Director, NSTP Office, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2023


JOY A. BELLEN
 Director, NSTP Office

Approved: 
ALELI A. VILLOCINO
 VP for Student Affairs and Services

Appointment/Status	Position Title	Number
Head	Director (Designated)	1
Coordinator, CWTS	Designated	1
Commandant, ROTC	Designated	1
Job Order	Clerk/dDRC	1
TOTAL		4

Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair
 1 - Poor



MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
UMFO 1										
MFO 1	Higher Education	No. of trains and graduates of two component programs within the prescribed period.	JAB, CWTS Training Officer, ROTC Commandant	2400	2400	5	5	5	5.00	This includes CWTS and ROTC graduates

		Number of Instructional Materials Developed/Revised and Utilized:	JAB and CWTS Training Officer	5 CWTS modules	5	5	5	5	5.00	
			JAB and ROTC Commandant/Training Staff	5 ROTC modules	5	5	5	5	5.00	
		No. of faculty/staff/students trained for facilitation of NSTP trainings	JAB, CWTS Training Officer	10 Faculty/staff	15	5	5	5	5.00	These are team coordinators
			JAB, CWTS Training Officer	10 student facilitators	15	5	5	5	5.00	These are students to assist in the conduct of training of CWTS
			JAB, ROTC Commandant	3 ROTC advanced graduates	4	5	5	5	5.00	ROTC advanced graduates recruited to compose the training staff
MFO 2	Community Engagement (Extension)	No. of community served by the NSTP students	JAB, CWTS Training Officer, ROTC Commandant	4 barangays	4	5	5	5	5.00	
		No. of worthwhile projects or activities delivered to partner communities	JAB, CWTS Training Officer, ROTC Commandant	4	15	5	5	5	5.00	Tree planting, coastal or waterways clean up drive, environmental activities, health and nutrition, anti-drugs, waste management, etc.

MFO 4	Support to Operation	No. of training staff/faculty send for convention, seminars, etc	JAB, CWTS Training Officer, ROTC Commandant	1	1	5	5	5	5.00	
		Submit list of NSTP graduates for issuance of Serial Number	JAB, Commandant ,dDRC							
MFO 4	Efficient and customer-friendly frontline service	Zero percent complaint from client served	JAB, CWTS Training Officer, ROTC Commandant	0%	5	5	5	5	5.00	
		Total Over-all Rating							50.00	
		Average Rating							5.00	
		Adjectival Rating							Outstanding	

Received by:


TONI MARC L. DARGANTES

Planning Office

Date: JUL 14 2023

Calibrated by:


DANIEL LESLIE S. TAN

Chairman, PMT

Date: JUL 14 2023

Approved by:


EDGARDO E. TULIN

University President

Date: JUL 19, 2023

1- Quality

2 - Efficiency

3 - Timeliness

4 - Average