

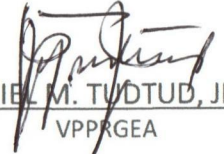
OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, Argina M. Pomida, Head of the OAS/IGP commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 1, 2017 to June 30, 2017.


ARGINA M. POMIDA
Head of Unit

Date: _____

Noted:


DANIEL M. TUDTUD, JR.
VPPRGEA

Personnel	Designation	Number
Head	Director for Auxiliary Services & IGP	1
Regular Staff	Administrative Aide III	1
Casual Staff	Administrative Aide III	1
Total		3

Rating Equivalents:

5 – Outstanding
4 – Very Satisfactory
3 – Satisfactory
2 – Fair
1 – Poor

MFOs/PAPs	Success Indicators	Targets	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
SUPPORT TO OPERATIONS <i>Efficient and customer friendly frontline service</i>	0% complaints from client served	0% complaints	2 complaint	IGP Staff/Director	4	5	5	4.67	
<i>Administrative and financial documents processed</i>	100% of documents processed, acted by the Director and released on time	790 documents	976 documents	IGP Director	5	5	5	5	
<i>Management and monitoring services</i>	Number of personnel supervised	9	28	IGP Director	5	5	5	5	
	Number of RF and STF projects monitored	50	50	IGP Director	5	5	5	5	

MFOs/PAPs	Success Indicators	Targets	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Management and monitoring services	Number of MOAs (concessionaires/contractors/appointments) prepared/reviewed and signed as witness	100	117	IGP Director	5	5	5	5	
Supervision and monitoring of concessioners	% of concessioners complying with policies and regulations	90%	95%	IGP Director/Staff	5	5	4	4.67	
	% of STF/RF managers complying requirements	90%	95%	IGP Director/Staff	5	5	4	4.67	
Income Generated from Implemented projects	Gross income generated from STF-IGP projects in support to instruction, research and extension	5M	5.9M (Based on the current financial reports)	IGP Director/Staff	5	4	4	4.33	
	Gross income generated from RF-IGP to support university projects	2.5M	3.9M (Based on the current financial reports)	IGP Director/Staff	5	4	4	4.67	
Total Over-all Rating								42.68	
Average Rating								4.74	
Adjectival Rating								O	

Received by:

Planning Office


Date: _____

Calibrated by:


REMBERTO A. PATINDOL
PMT


Date: _____

Recommending Approval:


DANIEL M. TUOTUD, JR.
VPPRGEA

Date: _____

Approved:


EDGARDO E. TULIN
President

Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average