

Department of Liberal Arts and Behavioral Sciences College of Arts and Sciences Visayas State University

Visca, Baybay City, 6521-A, Leyte, Philippines

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

targets in accordance with the indicated measures for the period July to December 2019. I, DR. GUIRALDO C. FERNANDEZ, JR., Head of the Department of Liberal Arts and Behavioral Sciences commits to deliver and agree to be rated on the attainment of the following

Date: Asst. Professor/Head GUIRALDO C. FERNANDEZ, JR.

CANDELARIO L. CALIBO Professor/College Dean Date:

1150000000

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE): INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE) Regular Faculty (TLS) Regular Faculty (VSL)* Designated Position Admin Staff Members TOTAL: Number (1) 20 26 Min. FTE (2) actua 8 1 Total FTE (1x2) 1214.2 643.2 522.9 22.7 10.1 0.0 15.3 Research 00 RDE Commitments*** Publication Extension Equivalents: 5 - Outstanding 4 - Very 3 - Satisfactory 2 - Fair 1 - Poor Satisfactory Rating

Faculty w/ Univ. Department Head Personnel

Part time Faculty

* On vacation-sick-leave status. Ratio of Instruction and RDE commitmeents should determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Incicators under Research (UMFO 3) and extension (UMFO 4)

	5.0	5.0	5.0	5.0	7.38	7		red	PI 2: Total FTE monitored	
							nandez			
MSLT & MED English	4.8	4.8	4.8	4.8	N	N	MGGabunada,GCFer		monitored	
							RABande, SRMartinez,	PI 1: Number of graduate degree specializations offered and	PI 1: Number of gradu	
								OVPI MFO 1. Graduate Degree Program Management Services	OVPI MFO 1. Graduat	
								TION SERVICES	UMFO 1. ADVANCED EDUCATION SERVICES	JMFO 1.
Remark	Average	Timeliness	Efficiency	Quality	Actual Accomplishments	Target	Units/Persons Responsible	Success/Performance Indicator (PI)	MFO Description	MFO No.
		Rating	Ra	1						

											UMFO 2.										i.
a. Thesis outline/manuscript/ Case studies/ Special Problems/ OJT Narrative reports/ Engineering Projects/ Portfolios approved	PI 9: Number of thesis/special problems of students:	PI 8: Number of academe/industry linkages established	PI7: Percentage of graduates (two years prior) who are employed and/or pursuing graduate studies	PI 6: Percentage increase in the number of undergraduate students who graduated within prescribed period	PI 5: Number of students who graduated within the prescribed period	PI 4: Percentage of first time licensure exam takers who passed the licansure exam	PI 3: Average percentage passing in licensure exam	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered	PI 1: Total FTE Monitored	OVPI MFO 1. Curriculum Program Management Services	2. HIGHER EDUCATION SERVICES	Total Points:	d. whose research work resulted in an extension program	c. Producing technologies for commercialization or livelihood improvement	b. Actively pursuing in the last three years (investigative research, basic and applied scientific research, policy research, social science research)	a. Pursuing advanced research degree program	PI 3: Percentage of graduate school faculty engaged in research work applied in any of the following:	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very satisfactory	PI 1: Percentage of graduate students awarded with honors/distinction	OVPI MFO 2. Graduate Student Management Services	PI 3: Percentage of students who graduated within the pres period
RABande,Mgabunada SRMartinez, Jquebec																					
95%		2	20%	NA	N	NA	NA	100%	580.00									95%			NONE
_		ω	1	NA	NA			_	1214			Total n	NONE	NONE	NONE	NONE		_			NONE
4.0		5.0	4.0					4.0	5.0									5.0			
5.0		5.0	5.0	and the same of th				4.0	5.0									5.0			
5.0		5.0	5.0					4.0	5.0									5.0			
4.7		5.0	4.7					4.0	5.0			14.8						5.0			
		DLSU, UGAT, Phavisminda																			

							UMFO 3.														7
In not!! forn/conferences	In int'l fora/conferences	PI 5. Number of research papers (oral presentation, posters, keynote speaker, plenary speaker) presented in regional/national/int'l scientific/professional fora and conferences	PI 4. Number of research projects/studies completed within the year	PI 3. Number of research studies conducted	PI 2. Number of research proposals approved	PI 1. Number of research proposals submitted	RESEARCH SERVICES	Total Points	Number of honor graduates	Number of National Student awards	Group Consultation of Student Advisees by their academic adviser	Submission of Student Performance Based on Course Outcomes (CQI Form 6)	Periodic Revision of OBE Syllabi	PI 12: Number of instruction-related awards	d. On-line interactive learning resources per subject	c. Complete sets of teacher-developed audio visual materials (powerpoints, videos, computer games, etc)	b. Teaching guides/Student guides/Laboratory Manuals	a. OBiΞ - compliant syllabi	PI 11: Number of instructional materials developed/revised	PI 10: Number of student organizations advised/assisted	b. Thesis outline/manuscript/Case Studies/Special Problem IT Narrative Reports/Engineering Projects/Portfolios approved
	Gfernandez,BAPonce, Jimbong,Rtoring			Gfernandez/Lliwanag/ BAPonce	Gfernandez/Lliwanag/ BAPonce	Gfernandez/Lliwanag/ BAPonce			po debroverhijernajeliniski projektija in projektija in kalentratura andestiteministika gjand		Language Faculty		DLABS Faculty			DLABS Faculty		DLABS Faculty		DLABS Faculty	
	7			_	_	2					On		5		NA	(5)	NONE	5		N	
	4			2	2	N					On		5	7		8		20		ω	_
	5.0			4.5	4.5	4.5		Total n:			5.0		4.0			5.0		5.0		5.0	
	5.0			2.5	2.5	2.5			-		5.0		5.0			5.0		5.0		5.0	
	5.0			4.5	4.5	4.5					5.0		5.0			5.0		5.0		5.0	
	5.0			4.5	4.5	4.5		47.7			5.0		4.7			5.0		4.7		5.0	
	Catholic University of America & La Trobe University, Australia; UGAT International Conference																	All GE courses and major courses		USSC,TOM ABELS Society	

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PI 5: Num Resea Pear n Resc Conv	PI 5: Num Resea Pear n Resc	PI 5: Nun Resea Pear n	PI 5: Num Resea	PI 5: Nun	PI 5: Nun		Indivi	Groups	PI 4: Nun	PI 3: Nun	PI 2: Nun	PI 1: Nun	UMFO 4. EXTENSI		PI 12. Nu faculty or	the indust	PI 10. Arr funding (1	PI 9. Amount of r (Thousand PHP)	PI 8. Num registered	In in.	In re	In re	PI 7. Nun	PI 6. Number of indexed journals	In ins	in re	
Convenor/Organizer Consultancy	/enor/Organizer		Resource Person	Pear reviewers/Panalists	Research Mentoring	PI 5: Number of technical/expert services provided/rendered	Individuals	OS	PI 4: Number of beneficiaries served	PI 3: Number of IEC materials/techno-guides developed/used	PI 2: Number of trainings conducted	PI 1: Number of trainees weighted by the length of training	EXTENSION SERVICES	Total Points	PI 12. Number of research-related awards (research conducted by faculty or students with faculty)	PI 11. Number of research outputs in the last three years utilized by the industry or other beneficiaries	PI 10. Amount of research money generated from institutional funding (Thousand PHIP)	PI 9. Amount of research money generated from externa funding (Thousand PHP)	PI 8. Number of patents/Utility Models/copyrights filed and registered	In institutional journals	In refereed nat'l journals	In refereed int'l journals	PI 7. Number of published papers in peer-reviewed journals	PI 6. Number of paper submitted for publication in internationally indexed journals	In institutional fora/conferences	In reg'l fora/conferences	
		Gfernandez					SRMartinez															Gfernandez					
and the same of th		_	2				50				NONE	NONE										_					
Technologies appropriate phinters of the Control of		_	0				160															1					
-		4.0	3.0				5.0							Total n:								5.0					
		2.0	3.0				5.0															5.0					
		4.0	3.0				5.0															5.0					
1		4.0	3.0				5.0							23.5								5.0					
The second secon		UGAT International Conference					Community Outreach at Balao Elementary School, Baybay City, Leyte																				

	PI 6: Number of extension projects conducted	BPEnaya	-1	1	4.5	4.5	4.5	4.5	
	PI 7: Number of extension proposals submitted		4						
	PI 8: Number of extension proposal approved								
	PI 9: Amount of extension money generated from external funding (Thousand PhP)								
	PI 10: Amount of extension money generated from institutional funding (Thousand PhP)		none						
	PI 11: Percentage of baneficiaries who rated the training course and advisory services as satisfactory or higher in terms of quality and relevance		Z						
	PI 12: Number of extension-related awards (extension conducted by faculty or student and faculty)								
	Total Points				Total n:			16.5	
JMFO 5	UMFO 5. SUPPORT TO OPERATIONS (STO)								
OVPI MI	OVPI MFO 1. Faculty Development Services								
	PI 1: Number of faculty pursuing advanced degree programs	ARVillaber, JGEbit, CAPadilla, Avillaroya MCVillas	G	5	5.0	5.0	5.0	5.0	
VPI MI	OVPI MFO 2. Faculty Recruiting/Hiring Services								
	PI 2: Number of faculty recruited/aligned with university RSP policy and competency-based HRM		15	20	5.0	5.0	5.0	5.0	7 substitutes and 13part- timers
VPI MI	OVPI MFO 3. Faculty Evaluation Services								
	PI 3: Number of seminars/trainings/ conventions/workshops organized/ coordinated for the entire university	DLABS Faculty	٦	-3	4.5	2.5	4.5	4.5	UGAT International Conference
	PI 4: Number of seminars/trainings/conventions/workshops outside the university								
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated	DLABS Faculty	90%	100%	5.0	5.0	5.0	5.0	
		DLAI3S Faculty & Starf	_	4	5.0	5.0	5.0	5.0	ISO-related trainings & seminars
VPI M	OVPI MFO 4. Program and Institutional Accrediation Services	304							
1	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1								
	PI 2: Degree program compliant with CHED requirements								
UMFO 6.	3. GENERAL ADMINISTRATION & SUPPORT SERVICES								
	PI 1. Number of Risk Assessment/Review conducted		->	1	4.0	4.0	4.0	4.0	
	PI 2. Number of risks identified		4	4	5.0	5.0	5.0	5.0	

					* The <u>Add thonal Outputs</u> is considered as one (1) PI only under JMFO 6. Entry (les) may just be enumerated accordingly.		commitment)	PI 6. ADDITIONAL OLIPUTS* (In instruction, research, extension, production, and/or administration not found in the original	PI 5: Percentage of complaints indicated in PI 4, if any, addressed within the prescibed period	PI 4: Number of legitimate complaints received	PI 3. Number of risks adressed/minimized
Adjectival Rating	Average Rating	Total Over-all Rating	Total No. of Entries:	Total Points	under JMFO 6. Entry (les) may just be enumerated			nstruction, research, extension, ot found in the original	cated in PI 4, if any, addressed	its received	imized
									5%	5%	5
									5%	5%	5
				Total n:					5.0	5.0	5.0
Outst	4.	15	w						5.0	5.0	5,0
Cutstanding	4.87	151.0	31.0						5.0	5.0	5.0
				48.5					5.0	5.0	5.0

1BL - A. B. Loreto, , I/AGC - , RRD - Rex R. Doñoz, JPNA - JP N. Ancheta;MAJBR-Michael Anthony Jay B. Regis RCG-Roberto C. Guarte; AlT-Arthur It. Tambong; EGL-Epifania G. Loreto; WMT-Wirston M. Tabada; DCGM-Diana Christa G. Milloza; JRC-Junday R. Castil; MAB-Michale A. Borleo; NLL-Nilc L. Leorna

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Planning Officer

Date:

Date:

Calibrated by:

REMBERTO A. PATINDOL, Ph.D. Chairman, PMT

Recommending Approval:

Vice Pres. for Instruction

Date:

Approved:

EDGARDO E. TULIN, Ph.D. &
University President



Visayas State University Department of Liberal Arts and Behavioral Sciences College of Arts and Sciences

Visca, Baybay City, 6521-A, Leyte, Philippines

RISK ASSESSMENT COMMITMENTS AS PART OF THE OPCR SUBMISSION

I, GUIRALDO C. FERNANDEZ. JR., Head of the Department of Liberal ARts and Behavioral Sciences commits to conduct a risk assessment review of thhe department as part of the submission of the OPCR and agree to identify potential risks and addressed them as appropriate in accordance with the measures indicated in the OPCR under UMFO 6-Pls 1-3, for the period January to December 2019.

GUIRALDOO, FERNANDEZ, JR. Asst. Professor & Head

CANDELARIO L. CALIBO
Professor & Dean

	a. Unbecoming and disruptive behavior of students; students absences	UMFO 2. HIGHER EDUCATION SERVICES	a. Not all teachers are willing to teach weekend classes	UMFO 1. ADVANCED EDUCATION SERVICES	NO. WORK ACTIVITY	
ל וופף כל האשוני לוביהים השפפשים		ON SERVICES		ATION SERVICE		
Harmful health effects on students	Waste of Time		Less enrollees	S	Significant Impact	Forseeable
Teachers and students	Teaching effectiveness of teachers is affected. The learning process of other students is also affected when one or more students behave in a disruptive manner.		Students		and How?	Who or What May be Affected
Use of technology based learning/	Creation of Dept. Safety and Security Committee; Dept, Based Guidance Facilitator		Honorarium for weekend classes		Measures	Existing Control
N	2.00		1		Like- lihood*	Init
2	N		1		Severity**	Initial Assessment
N	N				Risk Rating***	ent
Use of chalk in moderation	Teachers should enforce classroom rules and regulatons		Department Head talks to the teachers concern		Who/When)	Further Action
2.00	2.00		_		Like- lihood*	70
N	Ю				Severity*	Residual Risk*
2	N		1		Risk Rating***	sk*

	c. Uncontrollable and unprojected number of teaching loads and large class size	Low quality education	Work productivity will be affected and teachers will experience early burnout	Hire additional teachers (part-time)	22	2	N	Administrative staff coordinates with the registrar ahead of time	2.00 2	N	
UMFO 3.	RESEARCH SERVICES									morning Assessment Assessment Assessment Assessment Assessment Assessment Assessment Assessment Assessment Ass	
	a. Submissioins of research proposals to the OVPRE	Proposals may be denied or not recognized	Faculty conducting research	Cor duct Research proposal writeshop	22	2	2	2 faculty to engage in	2 2	2	
UMFO 5.	SUPPORT TO OPERATIONS (STO)	3									
	a. DLABS Faculty and Staff are always ready to serve in university	Schedules may conflict class hours	students and teachers	Corduct make up classes if schedules	2	2	2	2 Department head consults with the	N	N	2
	ъ.		deserviselitätistelenden projektiva varianistelen saanaan ja varianistelen kansaan kantus paina maanaan esaatus								
	C.										
UMFO 6.	GENERAL ADMINISTRATION & SUPPORT SERVICES	JPPORT SERVICES									
	a. Procurement System	Inability to strictly follow the procurement system	Delayed acquisition of inputs	Enhance the planning process and capability of the procurement staff	ယ	ω	З	DLABS staff should coordinate with SPMO to come up with mechanism to 3 follow up procurement requests	w	ω	
Bearing construction of the construction of th	AND THE PROPERTY OF THE PROPERTY AND PROPERTY OF THE PROPERTY				Separate Company of the Company of t	Designation of the latest designation of the	-	an order of the latest section of the latest		the same of the same of the same of	the same of the sa

* Likelihood Rating: 1-Rare, 2-Unlikely, 3-Possible, 4-likely, 5-Almost Certain

Note:

** Severity Rating: 1-Negligible, 2-Minor, 3-Moderate, 4-Major, 5-Catastrophic *** Risk Rating: 1-Very Low, 2-Low, 3-Medium, 4-High, 6-Very High

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Received by:

Chairman, PMT	REMBERTO A. PATINDOL, Ph.D.

Planning Officer

DILBERTO O. FERRAREN

Vice Pres. for Instruction

BEATRIZ S. BIELONIAS, Ph.D.

Approved:

Recommending Approval:

EDGARDO E. TULIN, Ph.D.

University President