


Code: 130903 - 07/18/23 dhw

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, ARGINA M. POMIDA, Director, RGAS/IGP/OSEHA commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June 2023


ARGINA M. POMIDA
 Director, RGAS

APPROVED:


DILBERTO O. FERRAREN
 VP, PRGAS



Appointment/Status	Position Title	Number
Head	Officer-In-Charge	1
	TOTAL	1

Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair

NO.	MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Persons Responsible	Rating				Remarks
						Q1	E2	T3	A4	
	PRGEA MFO1:									
	Efficient & customer friendly frontline service	0% complaint from client served	Zero complaint	Zero complaint	IGP Director, IGP staff	5	5	5	5	
	Effectively acted administrative & financial documents	Number of Contract of Lease renewed and signed as witness	15	20	IGP Director, IGP staff	5	5	5	5	
		Number of letter request and notices/communications sent	20	30	IGP Director, IGP staff	5	5	5	5	
		Number of staff hired to facilitate IGP projects and activities	1	3	IGP Director	5	5	5	5	
	Administrative & management meetings	Number of actively attended administrative and management meetings	4	10	IGP Director, IGP BOM	5	5	5	5	
		Number of new proposal submitted/evaluated	1	3	IGP Director, IGP BOM	5	5	5	5	

NO.	MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Persons Responsible	Rating				Remarks
						Q1	E2	T3	A4	
		Number of updated policies and guidelines	1	4	IGP Director, IGP BOM	5	5	5	5	
	PRGEA MFO 3: Management & monitoring services	Percentage of RF/STF managers complying with three requirements set by the Board of Management								
		*Efficient monthly financial report	100%	100%	IGP Director, IGP staff	5	5	5	5	
		*Scheduled regular inventory and review of IGP projects	100%	100%	IGP Director, IGP staff	5	5	5	5	
	Effective & efficient income generation from implemented projects	Income generated from STF-IGP projects in support to instruction, research and extension	1M	2M	BOM, IGP Director	5	5	5	5	
		Income generated from RF-IGP to support university projects	1M	2M	BOM, IGP Director	5	5	5	5	
	Best Practices & Innovations	Regular repair and maintenance of IGP facilities	50%	70%	IGP Director, IGP Staff	5	5	5	5	
		Total Over-all Rating								60
		Average Rating								5
		Adjectival Rating								

Received by:

TONI MARC L. DARGANTES

Planning Office

Date: JUL 14 2023

Calibrated by:

DANIEL LESLIE S. TAN

Chairman, PMT

Date: JUL 14 2023

Approved by:

EDGARDO E. TULIN

University President

Date: JUL 19, 2023

- 1- Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average