

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, ELWIN JAY V. YU Chief of Hospital of VSU Hospital and Head, of VSU University Health Services Office commits to deliver and agree to be rated on the attainment of the following accomplishments in July 2019 to December, 2019

ELWIN JAY V. YU

Chief of Hospital VSU and Head Univ. Health Services Office

APPROVED:

REMBERTO A. PATINDOL  
Vice President for Finance

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

RECEIVED  
16 JAN 2020  
OUPRACA

Appointment/Status	Position Title	Number	Rating Equivalents: 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Fair 1 - Poor
Head	Chief of Hospital	1	
Regular Staff	Medical Officer III	2	
	Dentist	1	
	Dental Aide	1	
	Nurse	3	
	Nursing Attendant	2	
	Admin. Aide (clerk)	1	
	Admin Aide (driver)	1	
Job Order	Admin Aide (utility)	2	
	Nurses	7	
	Medtech	1	
	Admin Aide (clerk)	2	
	Rad tech	1	
	TOTAL	25	

NO.	MFOs/PAPs	Success Indicators	Unit/Persons Responsible	Task Assigned	TARGET	ACCOMPLISHMENT	Rating				Remarks
UMFO 6: General Administration Support Service											
OVPAF MFO 8: University Health Services Management											
UHS MFO1	Administrative and support services Management	Client-Centered Services	All Health Service Staff	Zero complaints for every client served	0	0	Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
		Number of sections and personnel directly supervised	Yu, Guinocor, Chiong, Buzon, Braganza and Bandilla	5 sections	5	5	5	5	5	5.00	
		Number of linkages with external agencies maintained	Yu, Guinocor, Braganza, Guinarez, Mercado, Tulin	5 (DOH, LMS, PHA, PHILHEALTH, CHO, Service Delivery Networks)	5	5	5	5	5	5.00	
		Prompt and efficient records archiving and retrieval	Yu, Guinarez, Mercado, Tulin	Records retrieved within 5 minutes	2000	7049	5	5	5	5.00	
		Effective and courteous reception of payments	Yu, Mercado	Payment received and receipt issued within 2 minutes	3500	6500	5	5	5	5.00	
UHS MFO 2	Primary Health Care Services	Timely, courteous and quality provision of inpatient, outpatient and emergency services	Yu, Guinocor, Braganza/Nurses, Nursing Attendants, Midwife, Ambulance driver and Utility workers	Patient seen and examined within 10 minutes	1750	3190	5	5	5	5.00	

16 JAN 2020

OVPFACA

NO.	MFOs/PAPs	Success Indicators	Unit/Persons Responsible	Task Assigned	TARGET	ACCOMPLISH MENT	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
UHS MFO 3	Preventive Health Services	Efficient and responsive x-ray and laboratory services	Yu, Chiong, and Bandilla	Specimens collected within 5 minutes and results issued within the schedule of results releasing.	2500 - Lab. 1100 - Xray	5750 - Lab 1629 - Xray	5	5	5	5.00	Xray done within 5 minutes and official results issued within 1 week
		Number of friendly and relevant implementation of adolescent health services	Yu, Zaifco, Guinocor, Buzon Braganza and all nurses and nursing attendants	one (1) related activities like seminars, information campaigns, conducted	1	2	5	5	5	5.00	
		Number of regular, effective and efficient conduct of entrance and annual physical and medical examinations of students, faculty and staff	Physicians, dentist, nurses, midwife, nursing attendants	patient seen and examined in 15 minutes during his/her turn depending on his/her priority number	2000 - Physical Exam 1500 - Dental Exam	4808 - Physical Exam 3164 - Dental Exam	5	5	5	5.00	
		Number of efficient implementation of noncommunicable disease prevention and health promotion	Yu, Guinocor, Braganza and Nurses	related activities and seminars and information campaigns conducted	1	5	5	5	4	4.70	
		Number of prompt and quality control, treatment and prevention of communicable diseases	Yu, Zaifco, Braganza and nurses	related activities like seminar forum info campaigns conducted	1	15	5	4	5	4.70	
		Number of effective reproductive health services	Yu, Nurses	related activities like seminar forum info campaigns conducted	1	1	4	5	5	4.70	
		Effective, efficient and facilitative mental health services	Yu, Guinocor and Nurses	related activities like seminar forum info campaigns conducted	1	2	5	4	5	4.70	
		Timely and proactive injuries prevention and risk reduction services	Yu, Nurses	related activities and seminars conducted	1	1	5	5	5	4.70	
		Number of effective and efficient substance abuse prevention and treatment services	Yu, Staff nurses	of related activities and seminars and information campaigns conducted	1	1		4	5	4.70	
UHS MFO 4	Environmental health and sanitation services	Regular and effective conduct of food and water-borne disease prevention and control program	Yu, Braganza, Staff nurses	at least 2 sanitary inspection of food establishment in VSU and VSU water refilling station per year and at least 1 water analysis every 6 months of all VSU drinking water sources and distribution systems	1	1	4	5	5	4.70	




NO.	MFOs/PAPs	Success Indicators	Unit/Persons Responsible	Task Assigned	TARGET	ACCOMPLISH MENT	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
		Sustainable and proactive implementation of vector-borne disease prevention and control services	Yu, Zafico Braganza and Staff nurses	at least 2 sanitary inspection of dormitories, areas with housing units and accomodation services in VSU including its surroundings	1	1	5	5	4	4.70	
<b>UHS MFO 5</b>	Innovations and Best Practices Management Services	Number of new systems developed and implemented	Yu, Heads of medical service, nursing service, hopps and dental service	1 system developed	1	1	5	5	4	4.70	use of electronic medical records and electronic Philhealth claims
		Number of innovative and revised policies prepared and finally approved	Yu, Heads of medical service, nursing service, hopps and dental service	1 revised policy; 2 proposals for new services introduced	1	1	5	4	5	4.70	1 pharmacy and 1 drug testing laboratory
Total Over-all Rating										92	
Average Rating							4.89		4.89	4.842	
Adjectival Rating											
Criticized by:-											

Received by:

Planning Office  
Date: \_\_\_\_\_  
  
**DILBERTO O. FERRAREN**  
Chairman, PMF VP, PRGEA

Recommending approval:  
Date: \_\_\_\_\_  
  
**REMBERTO A. PATINDOL**  
Vice President, OVPAF

Approved by:  
Date: \_\_\_\_\_  
  
**EDGARDO E. TULIN**  
University President

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average