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INSTRUCTION: To facilitate formula-assisted consolidation, don't delete nor add rows & columns. Dean's Office will hide blank rows after consolidation. Don't delete cell formulas. Use

Visayas State University

College of Management and Economics

DEPARTMENT OF BUSINESS AND MANAGEMENT

Visca, Baybay City, Leyte

MAR 15 2019

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, <u>ANTONIO P. ABAMO</u>, Head of the Department of Business and Management, commits to deliver and agree to be rated on the attainment of the following targets in attainment of the following targets in accordance with the indicated measures for the period July - December 2018

ANTONIO P. ABAMO

Head, DBM/Dean, CME

BEATRIZ S. BELONIAS

Vice President for Instruction

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number	FTE(1ST SEN	FTE(2ND SEM	FTE/Sumr	FTE Tota
Department Head	1	4.0	NA	NA	4.0
Faculty w/ Univ. Designated Position	1	2.5	NA	NA	2.5
Regular Faculty (Vac. & Sick Leaves)	7	169.1	NA	NA	169.1
Regular Faculty (Teacher's Leave)	. 2		NA	NA	
Substitute/Part time Faculty Members/Affiliate	11	401.7	NA .	NA.	401.7
Admin Staff-Members	3	N/A	N/A	N/A	
				Edyn En H	577.33

Rating Equivalents:

- 5 Outstanding
- 4 Very Satisfactory
- 3 Satisfactory
- 2 Fair
- 1 Poor

					Actual			Rat	ting		
MFO No.	MFO Descrip- tion	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Accom- plishment as of Jan 2018	Details of Accom- plishmnt	Quality	Efficiency	Timeliness	Average	Remarks
	Advanced Education	Graduate Degree Program Management Services								7	1000

	T		Amestoso, reves,			T	T			
		PI1: Number of graduate degree specializations offered and monitored	Pomida, Salabao, Abamo Amestoso, reves,	1	1	100%	5	5	4	4.67
		PI2: Total FTE monitored	Pomida, Salabao, Abamo	22	35	159%	5	5	5	5.00
		PI3: Percentage increase in number of graduate students enrolled	Pomida, Salabao, Abamo	30	35	117%	5	5	5	5.00
		PI4: Percentage increase in the number of students who graduated within prescribed period	Amestoso, Teves, Pomida, Salabao, Abamo	7	8	114%	5	5	5	5.00
MFO 2	Higher Educa	Curriculum Program Management Services								
		Pl 1. Total FTE monitored	All DBM faculty	338	577.33	171%	5	5	5	5.00
		PI2: Number of new undergraduate curricular program compliant to CMO, approved and offered	All DBM faculty	1	1	100%	5	5	5	5.00
		PI3: Number of existing curriculum proposal subjected to evaluation and compliant to CMO	All DBM faculty	1	1	100%	5	5	5	5.00
		PI 4. Number of graduates in mandated programs graduated w/in prescribed period	- do -	180	250	139%	5	5	4	4.67
£		PI 5. Number of degree programs compliant to CMO supervised and implemented	- do -	1	1	100%	5	5	5	5.00
		PI 6. Average percentage passing in licensure in mandated programs	NA							
		PI 7. Number of academe/Industry linkage established	AP Abamo	2	20	1000%	5	5	5	5.00
		PI 8a. Number of students advised							2	
		On thesis/ field practice/special problem	All DBM faculty	3	4	133%	5	5	5	5.00
		On consultation	All DBM faculty	650	750	115%	5	5	5	5.00
		PI 8b. No. of student organi-zations Advised/Assisted								
		Student organizations advised	HM Cavite, JR Teves	1	3	300%	5	5	5	5.00
		Student organizations assisted on student related activities	APPomida, DL Avila, HM Cavite, JR Teves	6	7	117%	5	5	5	5.00
		PI9. Number of instructional materials developed		* 2 7000						THE STATE OF

	New syllabi	All DBM faculty	6	12	200%	5	5	5	5.00	
	Revised syllabi	All DBM faculty	10	12	120%	5	5	5	5.00	
	New lecture manual	All DBM faculty	2	4	200%	5	5	5	5.00	
	Revised lecture manual	All DBM faculty	3	5	167%	5	5	5	5.00	
The action	New lab. manual	All DBM faculty	1	2	200%	5	5	- 5	5.00	
	Revised Lab. Manual	All DBM faculty	3	3	100%	5	5	5	5.00	
	New Powerpoint lecture presentation (per cou	rse) All DBM faculty	10	14	140%	5	5	5	5.00	
	Revised Powerpoint lect. presentation (per cou	urse) All DBM faculty	18	22	122%	- 5	5	5	5.00	
	On-line course lecture materials	All DBM faculty	0	NA						
	On-line course lab.materlals	All DBM faculty	0							
	PI 10. Additional outputs									
	Number of student awards/honors received	All DBM faculty	3	3	100%	5	5	5	5.00	
		All DBM Faculty &							4	
	Accreditation of curricular program (at least le	ver 2) Staff	Level 4	Level 4		5	5	5	5.00	
MFO 3	PI 1. Number of published papers in international Research Sen journals	ally indexed								
	In refereed int'l journals	Ongy,Ratilla, Teves	1	3	300%	5	5	5	5.00	
	In refereed nat'l journals	Ongy,Ratilla, Teves	1	3	300%	5	5	5	5.00	
	In institutional journals	Ongy,Ratilla, Teves	1	2	200%	5	5	5	5.00	
	PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences									
	In int'l fora/conferences	Ongy,Ratilla, Teves	2	2	100%	5	5	5	5.00	
	In nat'l fora/conferences	Ongy,Ratilla, Teves	3	3	100%	5	5	5	5.00	
	In reg'l fora/conferences	Ongy,Ratilla, Teves,	4	4	100%	5	5	5	5.00	
	In institutional fora/conferences	Ongy,Ratilla, Teves,	5	5	100%	5	5	5	5.00	
	PI 3. Number of research projects conducted and completed on schedule	d/or AP Abamo, Ongy,Ratilla, Teves,	2	3	150%	5	5	5	5.00	

		Al Abamo,			T	T		T	
	PI 4. Number of research proposals submitted	Ongy,Ratilla, Teves, Pomida	3	3	100%	5	. 5	5	5.00
	PI 5. Percent of research proposals approved	Ongy,Ratilla, Teves, Pomida	75	80	107%	5	5	5	5.00
	PI 6. Amount of research money generated from external funding (Thousand PHP)	AP Abamo, Ongy,Ratilla, Teves, Pomida	1,000,000	1,500,000	150%	5	5	5	5.00
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)	Ongy,Ratilla, Amestoso	200,000	850,000.00	425%	5	5	5	5.00
	PI 8. Additional outputs				#DIV/0!	5	5	5	5.00
	faculty or student w/ faculty)	Ongy,Ratilla, Teves	1		0%	5	5	5	5.00
0 4	Extension Services								
	PI 1. Number of person-days trained weighted by length of training	Ongy,Ratilla, Teves, Pomida	250	350	140%	5	5	5	5.00
	PI 2. Number of IEC materials/technoguides developed/used	Ongy,Ratilla, Teves, Pomida	2	3	150%	5	5	5	5.00
	PI 3. Number of beneficiaries served		1 2 3 3				4		
	Groups	AP Abamo, Ongy,Ratilla, Teves, AP Abamo,	6	6	100%	5	5	5	5.00
	Individuals	Ongy,Ratilla, Teves,	150	250	167%	5	5	5	5.00
	PI 4. Number of extension projects conducted and/or completed on schedule	AP Abamo, Ongy,Ratilla, Teves, Pomida	1	1	100%	5	5	5	5.00
	PI 5. Number of extension proposals submitted	Ongy,Ratilla, Teves, Pomida	2	2	100%	5	5	5	5.00
	PI 6. Percent of extension proposals approved	AP Abamo, Ongy,Ratilla, Teves, Pomida	50	. 80	160%	5	5	5	5.00
	PI 7. Amount of extension money generated from external funding (Thousand PHP)	AP Abamo, Ongy,Ratilla, Teves, Pomida	35,000	200,000.00	571%	5	5	5	5.00

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		PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	Ongy,Ratilla, Teves, Pomida	10,000	55,000.00	550%	5	5	5	5.00
		PI 9. Additional outputs								
MFO 5	Support to Opera-tions	Faculty Development Services								
		PI1: Number of faculty pursuing advanced research degree programs (PhD.) facilitated, monitored & assisted	AP Abamo, Salabao, Pomida	1	4	400%	5	5	5	5.00
		PI 1. Number of seminars/ trainings/conventions/ workshops coordinated for entire university	AP Abamo	2	2	100%	5	5	5	5.00
		PI 2. Number of in-house seminars/trainings/ workshops/reviews conducted	AP Abamo, Ongy,Ratilla, Teves	1	2	200%	5	5	5	5.00
		PI 3. Additional outputs								
		Number of faculty/staff awards/honors received related to operations support								
		2. Faculty Recruitment and/or /Hiring Services								3.0
100		PI1: Number of faculty recruited/hired aligned with ISO standards	AP Abamo, Salabao, Pomida	1	6	600%	5	5	5	5.00
		3. Faculty Evaluation Services						200		
		PI1: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All DBM faculty	90	100	111%	5	5	5	5.00
		7. Program & Institutional Accreditation Services PTI: Number of degree programs which passed					5	5	5	5.00
		accreditation/evaluation at least Level 1	All DBM faculty	1	2	200%	5	5	5	5.00
		PI3: Degree program compliant with CHED	All DBM faculty	1	2	200%	5	5	5	5.00
		P14: Readiness to SUC levelling by CHED & DBM	All DBM faculty	95	100	105%	5	5	5	5.00
MFO 6	Admin. & . Support	Administrative and facilitative services								
		PI 1. Number of departments and/or service units supervised and monitored	AP Abamo	2	2	150%	-	-	5	5.00

Adjectival Rating										
Average Rating					DIK M			0 0	4.98	7 8 6 13
Total Over-all Rating									463.33	
	PI1: Efficient and customer-friendly frontline service		Zero percen	t complaint fro	om clients s	erved				
	2. Efficient Customer-Friendly Assistance	37 44 4 7 7 7 1	A STATE OF THE STA		0.49,7,1	5	4	5	4.67	
	PI 9. Additional Outputs			Marie A.		5	5	5	5.00	
	PI 8. Zero percent complaint from clients served		80%	90%	113%	5	5	5	5.00	
	PI 7. Number of office and laboratory equipment purchased		2	0	0%	5	5	4	4.67	
	PI 6. Area of lawn maintained (sq.m, approx.)		100	110	110%	5	5	5	5.00	
	PI 5. Number of heavy equipment maintained				#DIV/0!	5	5	5	5.00	
	PI8. Number of academic lecture/laboratory rooms maintained		3	4	133%	5	5	5	5.00	
	PI7. Number of documents attended and served	Tabinas,Catorce	850	950	112%	5	5	5	5.00	
	PI 6. No. of management meetings conducted	AP Abamo	12	14	117%	5	.5	5	5.00	
	PI5: Percentage of new faculty recruited/hired using procedures aligned with ISO standards		100	100	100%	5	5	5	5.00	
	ensured to be customer friendly & efficient and citizens charter posted conspicuously	Tabinas JA	2	2	100%	5	5	4	4.67	
	PI3: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR	AP Abamo	5	8	160%	5	5	5	5.00	
	PI2: Number of colleges, departments & support units supervised, monitored & coordinated	AP Abamo	4	4	100%	5	5	5	5.00	

Received by:	REMBERTO A. PATINDOL, Phd	Recommending Approval:	Approved:
Planning Office	Adminiphit Chair and Finance	BEATRIZ S. BELONIAS Vice President for Instruction	EDGARDO E TULIN, PATE
Date:	Date	Date:	Date: