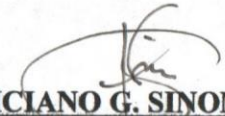


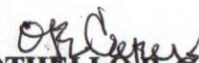
of 10,000  
10/4

"Exhibit A"

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **FELICIANO G. SINON**, Head of the **National Abaca Research Center** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January to June 2018**.

  
**FELICIANO G. SINON**  
Head of Unit  
Date: **June 2018**

  
**OTHELLO B. CAPUNO**  
Vice-President for R & E

Approved:

**EDGARDO E. TULIN**  
President

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO1: Advanced and Higher Educ. Services</b>	<b>PI1: Full-Time Equivalent (FTE)</b>	15	87.30	NARC Core staff	5	5	5	5	
	<b>PI2: Student advising and consultation services</b>								
	- No. of hours spent on student consultation	110	288	NARC Core staff	5	4	5	4.67	
	- No. of student research advisory	3	15 (14 local and 1 foreign)	NARC Core staff	5	5	4	4.67	
	- No. of student research advisory committee membership	1	9	NARC Core staff	5	5	4	4.67	
	- No. of student organizations advised	-	322 (w/ 2 organizations)	NARC Core staff	5	5	5	5.0	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO2: Research Services</b>									
Number of Outputs Published in CHED accredited journals/ internationally indexed journals	<b>PI1:</b> Number of publications								
	– In Refereed Journals	1	1 Local	NARC staff	3	4	4	3.67	
Research projects/ studies completed in the last 3 years	– % of Research completed within the prescribed period	100%	-	NARC staff					
	– % of Research outputs presented	100%	-						
Number of Outputs Presented in Regional/National/ International Fora /Conferences/Anniversary	<b>PI2:</b> Number of papers presented	9	<i>1- National 1 - Regional 2 Total</i>	NARC staff	3	4	5	4.00	Paper on the Development of the Portable Abaca Decortivating machine: Design, fabrication, and evaluation of a portable abaca leafsheath decortivating machine During PSAE both Regional and National Level held in Tacloban & Davao, respectively.

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
	PI3: Number of Awards received	1	1 – Regional 1- Local	NARC staff	5	5	4	4.67	- Outstanding Agricultural Scientist Regional Winner, Gawad Saka 2018 Search - 1 <sup>st</sup> Runner Up Research Center Category Booth 2018 during VSU Anni.
Technologies Generated	PI1: Number of techno. generated	-		NARC staff					
	– Number of techno. patented	-		NARC staff					
	– Number of new adopters (Agency/coop/NGO)	-		NARC staff					
MFO3: Extension Services	PI1: Number of trainings conducted	2	1- Planting Mgt. & Pest Control 1- Proposal development 2 Total	NARC staff	3	4	4	3.67	
Trainings conducted	– Number of IEC matls./ technoguides developed/ distributed	175	2,230	NARC staff	5	5	4	4.67	
	PI2: Number of beneficiaries served								
	– Groups/Institutions	2	59	NARC staff	5	5	5	5.00	
	– Individuals	400	397	NARC staff	4	4	4	4.00	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO3: Income Generating Project (IGP) Services</b>	<b>Income from commercialized techno.</b>								
	– Abaca Processing machines	-	<b>1,500,000.00</b>	NARC staff	5	5	5	5.00	Gross income (37 units Abaca Power Stripper & 1 Plant Power Shredder)
	– Disease-free planting materials	-	<b>192,500.00</b>	NARC staff	5	5	5	5.00	Sales from 5,500 tissue culture seedlings
<b>MFO4: Research &amp; Extension Admin. &amp; Support Services</b>									
Efficient & customer friendly frontline service	No. of clients served	250	<b>1,459</b>	NARC staff	5	5	4	4.67	
	90% of documents prepared/processed/released within the day approved by the director (error-free documents)	90%	<b>100% (no error)</b>	NARC Admin. staff	5	5	5	5.00	
Admin. & financial documents preparation/facilitation	No. of prepared/processed/approved documents	600	<b>1,917</b>	NARC Admin. staff	5	5	5	5.00	
	No. of mtgs., planning-workshop conducted	6	<b>24</b>	NARC staff	5	5	4	4.67	
Official meetings/planning-workshop organized/coordinated/facilitated	100% of mtg./planning-workshops successfully undertaken	100%	<b>100%</b>	NARC staff	4	5	4	4.33	
	No. of reports prepared & submitted on-time (annual/quarterly/other documentation reports)	12	<b>28</b>	NARC Admin. staff	5	5	5	5.00	
Research and Extension activities	No. of research proposal developed and approved	1	<b>4</b>	NARC staff	5	5	5	5.00	Externally-funded under review (Pending)

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
	- Total amount generated outside VSU funding	-	4,975,555.80 1,027,000.00 3,050,565.78 <u>4,893,698.00</u> 13,946,819.58	NARC staff	5	5	5	5.00	Funding i.e. BAR (SAR proj.), DOST/PCAARRD, DA-BAR, DA-RFU8 and Worldfish proj.
	No. of projects/studies conducted								
	- New research	1							Completed research entitled "Development of the Portable Abaca Decortivating machine: Design, fabrication, and evaluation of a portable abaca leafsheath decortivating machine -See attachment on externally funded on-going research
	- Externally funded research (ongoing)	4	3	NARC staff	4	4	4	4.00	
	- Completed research	1	1						
<b>Total Over-all Rating</b>									
<b>Average Rating</b>									
<b>Adjectival Rating</b>									

Received by:

Calibrated by:

Recommending Approval:

Approved by:

**DILBERTO O. FERRAREN**

Planning Office

Date: \_\_\_\_\_

**REMBERTO A. PATINDOL**

PMT

Date: \_\_\_\_\_

**OTHELLO B. CAPUNO**

Vice President

Date: \_\_\_\_\_

**EDCARDO E. TULIN**

President

Date: \_\_\_\_\_

- 1 – quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average