VISAYAS STATE UNIVERSITY

DEPARTMENT OF MECHANICAL ENGINEERING

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **VIC ANGELO L. IMPAS,** Head of the Department of Mechanical Engineering, commits to deliver and agree to be rated on the attainment of the following targets with acccomplishements in accordance with the indicated measures for the period January - June 2024.

to 31.10.24

, CHRISTOPHER UZATE

VIC ANGELO L. IMPAS
Department Head
Date: 05 July 2024

JANNET C. BENCURE
College Dean
Date: 10 July 2024

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number (1)	Min. FTE (2)	Min. FTE (2)	Total FTE (1x2)	Research	blication	Extension
Department Head	1	4.0	4.0	8.0	0	0	0
Faculty w/ Univ.	0	2.5	2.5	0.0	0	0	0
Regular Faculty (VSL)*	0	12.0	12.0	0.0	0	0	0
Regular Faculty (TLS)*	8	18.0	18.0	288.0	0	0	0
Part time Faculty	1	10.0	10.0	20.0	0	0	0
Admin Staff Members	0	0.0	0.0	0.0			
TOTAL:				316.0	0	0	0

RDE Commitments***

Rating Equivalent
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note:

* On vacation-sick-leave status. Ratio of Instruction and RDE commitmtents should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research **(UMFO 3**) and extens

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES										

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	OVPAA MFO 1. Graduate Degree Program Management Services										
		PI 1: Number of graduate degree specializations offered and monitored									
		PI 2: Total FTE monitored									
		PI 3: Percentage of students who graduated within the prescribed period									
	OVPAA MFO 2. Graduate Student Management Services										
		PI 1: Percentage of graduate students awarde with honors/distinction									
		PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very									
		PI 3: Percentage of graduate school faculty engaged									
		a. Pursuing advanced research degree program									
		b. Actively pursuing in the last three years			.						
		c. Producing technologies for commercialization or livelihodd imrovement									
		d. whose research work resulted in an extension									
		Total Points:				**Total n**					
UMFO 2.	**HIGHER EDUCATION SERVICES**										
	OVPAA MFO 1. Curriculum Program Management Services										
		PI 1: Total FTE Monitored	Dept. Head & Faculty	300	60%	181.30	5	5	5	5.00	MSA- 24.80 AVB- 21.80 IQC- 29.25 VLI- 17.30 ECO- 24.60 RGP- 8.40 JPB-55.15
		PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered	Dept. Head & Faculty								
		PI 3: Average percentage passing in licensure exam	Dept. Head & Faculty	60%	153%	92%	5	5	5	5.00	Feb. 2024- 23/25

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 4: Numberof graduates in mandated programs graduated within the prescribed period		Dept. Head & Faculty	7							
	PI 5: Percentage increase in the number of undergraduate students who graduated within		Dept. Head & Faculty								
	PI 6: Percentage increase in number of undergraduate students enrolled		Dept. Head & Faculty								
	PI 7: Number of academe/industry linkages established		Dept. Head & Faculty	5	300%	15	5	5	5	5.00	MSA- 1 IQC- 9 VLI- 1 ECO- 2 RGP- 2
	PI 8: Number of students advised										
	On thesis/field practice/special problem		Dept. Head & Faculty	17	159%	27	5	5	5	5.00	MSA- 7 AVB- 3 IQC- 1 VLI- 5 ECO- 6 RGP- 5
	No. of approved manuscript submitted within prescribed period		Dept. Head & Faculty	7	86%	6	5	5	5	5.00	2nd sem AY 2023-2024
	On consultation		Dept. Head & Faculty	100	369%	369	5	5	5	5.00	MSA- 165 AVB- 70 VLI- 79 ECO- 25 RGP- 30
	PI 9: Number of student organizations advised/ assisted										
	Student organizations advised		Dept. Head & Faculty	1	400%	4	5	5	5	5.00	MSA- 1 AVB- 1 IQC- 1 ECO- 1
	Student organizations assisted on student related activities		Dept. Head & Faculty	1	400%	4	5	5	5	5.00	MSA- 1 VLI- 1 ECO- 2
	PI 10: Number of instructional materials developed/revised										

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	On-line ready courseware		Dept. Head & Faculty								
	Flexible instructional materials		Dept. Head & Faculty			178	5	4	5	4.67	MSA- 132 IQC- 46
	Assessment tools		Dept. Head & Faculty	80	253%	202	5	5	5	5.00	MSA- 47 AVB- 40 IQC- 61 VLI- 12 ECO- 20 RGP- 22
		PI 11: Number of virtual classrooms created and operationalized	Dept. Head & Faculty			1	5	5	5	5.00	MSA- 1
	Outcome Indicators:										
		PI 12: Percentage of first-time licensure exam takers that pass the licensure exams	Dept. Head & Faculty	*60%*	153%	92%	4	5	5	4.67	Feb. 2024- 23/25
		PI 13: Percentage of graduates (2 years prior) that are employed	Dept. Head & Faculty	82%	50%	41%	5	4	5	4.67	2022 Graduates: 9/22(1C
		PI 14: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	BSME
		PI 15: Percentage of undergraduate programs with accreditation	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	BSME AACCUP Level I
	Additional Outputs										
		PI 16. Number of instructional materials approved by the UIMRC	Dept. Head & Faculty								
		PI 17. Number of new or revised curricular proposals submitted	Dept. Head & Faculty								
		PI 18. Number of new of revised curricular proposals approved by UCC	Dept. Head & Faculty								
		PI 19. Number of programs with COPC	Dept. Head & Faculty								
		PI 20. Number of programs applying for COPC	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	BSME
		PI 21. Percentage of faculty rated at least VS by supervisor	Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00	2nd Sem AY 2023-2024

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	Remark
		PI 22. Percentage of courses offered with approved course syllabi	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	2nd Sem AY 2023-2024
		PI 23. Percentage of courses with approved IMs	Dept. Head & Faculty								
		PI 24. Percentage of courses offered with final grades submitted within the allowable period	Dept. Head & Faculty	50%	200%	100%	5	5	5	5.00	2nd Sem AY 2023-2024
		PI 25. Percentage of IFWs submitted to OVPAA on time	Dept. Head & Faculty	50%	200%	100%	5	5	4	4.67	2nd Sem AY 2023-2024
		PI 26. Percentage of actual teaching loads submitted to OVPAA 30 days after the start of classes	Dept. Head & Faculty								
		PI 27 Number of curricular reviews conducted	Dept. Head & Faculty								
		PI 28. Number of IMs reviewed by the CCC	Dept. Head & Faculty								
		PI 29. Number of OJT MOUs prepared	Dept. Head & Faculty	10	70%	7	5	4	4	4.33	OJT MOA
		PI 30. Number of student interns deployed and monitored	Dept. Head & Faculty	17	118%	20	5	5	4	4.67	Midyear 2024
		PI 31. Number of students from other schools having summber program supervised	Dept. Head & Faculty								
		PI 32. Number of external institutions/agencies conducting benchmarking activity served	Dept. Head & Faculty								
		PI 33. Number of students from other academic departments conducting research activities served	Dept. Head & Faculty								
		Number of review sessions conducted for ME Licensure Exam	Dept. Head & Faculty								
		Number of batches of examinees proctored for VSU-CAT	Dept. Head & Faculty			12	5	5	5	5.00	VLI
	Total Points					**Total n**				**112.67**	
UMFO 3.	**RESEARCH SERVICES**										
		PI 1. Number of published papers in internationally indexed journals									
		In refereed int'l journals	Dept. Head & Faculty	1							
		In refereed nat'l journals	Dept. Head & Faculty								
		In institutional journals	Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences										
		In int'l fora/conferences	Dept. Head & Faculty	1							
		In nat'l fora/conferences	Dept. Head & Faculty	1							
		In reg'l fora/conferences	Dept. Head & Faculty								
		In institutional fora/conferences	Dept. Head & Faculty								
	PI 3: Number of research projects conducted and/or completed on schedule		Dept. Head & Faculty								
	PI 4: Number of research proposals submitted/endorsed for funding		Dept. Head & Faculty	1							
	PI 5: Percent of research proposals approved		Dept. Head & Faculty								
	PI 6. Amount of research money generated from external funding (Thousand PHP)		Dept. Head & Faculty								
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)		Dept. Head & Faculty								
	PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 9: Number of research outputs in the last three years utilized be the industry or other beneficiaries		Dept. Head & Faculty								
	PI 10: Number of research outputs completed within the year		Dept. Head & Faculty								
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year		Dept. Head & Faculty								
		In refereed int'l journals	Dept. Head & Faculty								
		In refereed nat'l/regional journals	Dept. Head & Faculty								
	PI 12. Number of patent applications		Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual % Accomplishment as of June 30, 2024	Actual Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	Remark
	PI 13. Number of patent approved		Dept. Head & Faculty								
	PI 14. Number of creative works published		Dept. Head & Faculty								
	PI 15. Number of research articles derived from approved research in the university, submitted		Dept. Head & Faculty								
	PI 16. Number of research articles derived from approved research in the university, published		Dept. Head & Faculty								
	PI 12. Number of research-related awards (research conducted by faculty or students with faculty)										
	Total Points					Total n:				0.00	
UMFO 4.	EXTENSION SERVICES										
	PI 1: Number of person-days trained weighted by length of training		Dept. Head & Faculty								
	PI 2: Number of trainings conducted		Dept. Head & Faculty	1							
	PI 3: Number of IEC materials/techno-guides developed/used		Dept. Head & Faculty								
	PI 4: Number of beneficiaries served										
	Groups		Dept. Head & Faculty	1							
	Individuals		Dept. Head & Faculty	25							
	PI 5: Number of technical/expert services provided/rendered										
	Research Mentoring		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	AVB- 1
	Peer reviewers/Panelists		Dept. Head & Faculty								
	Resource Person		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	AVB- 1RGP- 1
	Convenor/Organizer		Dept. Head & Faculty								
	Consultancy		Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	Evaluator		Dept. Head & Faculty			1	5	5	5	5.00	RGP- 1
		PI 6: Number of extension projects conducted and/or completed on schedule	Dept. Head & Faculty								
		PI 7: Number of extension proposal submitted	Dept. Head & Faculty	1							
		PI 8: Percent of extension proposals approved	Dept. Head & Faculty								
		PI 9: Amount of extension money generated from external funding (Thousand PhP)	Dept. Head & Faculty								
		PI 10: Amount of extension money generated from institutional funding (Thousand PhP)	Dept. Head & Faculty								
		PI 11: No. of extension-related awards (extn. conducted by faculty or student & faculty)	Dept. Head & Faculty								
		Outcome Indicator									
		PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	Dept. Head & Faculty								
		PI 13: Number of trainees weighted by the length of training	Dept. Head & Faculty								
		PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	Dept. Head & Faculty								
		PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance	Dept. Head & Faculty								
		PI 16. Number of extension outputs presented in	Dept. Head & Faculty								
		a. international	Dept. Head & Faculty								
		b. national	Dept. Head & Faculty								
		c. regional or institutional conferences	Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
		PI 17. Number of extension articles derived from approved extension in the university, submitted	Dept. Head & Faculty								
		PI 18. Number of extension articles derived from approved extension in the university, published	Dept. Head & Faculty								
	Total Points					Total n				15.00	
UMFO 5.	**SUPPORT TO OPERATIONS (STO)**										
OVPAA MFO 1. Faculty Development Services											
		PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	Engr. J. Castil
		PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated, monitored and assisted *	Dept. Head & Faculty	2	100%	2	5	5	5	5.00	Engr. P. Durotan, Engr. A. Merafuentes
		PI 1.2: Number of faculty who finished advanced degree program on time	Dept. Head & Faculty								
		PI 2: Number of faculty granted with external scholarships	Dept. Head & Faculty	2	100%	2	5	5	5	5.00	Engr. J. Castil, Engr. A. Merafuentes
		PI 3: Number of faculty granted with internal fellowship grants	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	Engr. P. Durotan
		PI 4: Number of faculty granted with sabbatical leave	Dept. Head & Faculty								
		PI 5: Number of faculty sent for trainings, seminars, conferences	Dept. Head & Faculty	4	225%	9	5	5	5	5.00	MSA - 1 AVB - 3 IQC - 1 VLI - 2 ECO - 1 RGP - 1
		PI 6. Number of faculty-scholars who completed their advance degrees	Dept. Head & Faculty								
		PI 7. Number of faculty granted with post-doctoral leave	Dept. Head & Faculty								
OVPAA MFO 2. Faculty Recruiting/Hiring Services											

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 8: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *		Dept. Head & Faculty	1							
	PI 9. Number of new faculty hired with at least master's degree		Dept. Head & Faculty								
OVPAA MFO 3. Faculty Evaluation Services											
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university		Dept. Head & Faculty								
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university		Dept. Head & Faculty								
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated		Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00	1st sem AY 2023-2024 TPES
	PI 6: Number of in-house seminars/trainings/ workshops/reviews conducted/attended		Dept. Head & Faculty	1	100%	1	5	4	5	4.67	CQI Training
OVPAA MFO 4. Program and Institutional Accrediation Services											
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	BSME
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards		Dept. Head & Faculty								
	PI 3: Degree program compliant with CHED		Dept. Head & Faculty								
	PI 4: Number of activities organized/attended/ assisted/participated/facilitated		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	AACCUP Program Accreditation Workshop
	Additional Outputs:		Dept. Head & Faculty								
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015		Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00	no NC and OFI pending
	Total Points					**Total n**				**49.67**	
UMFO 6. GENERAL ADMINISTRATION & SUPPORT SERVICES											

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
		PI 1: Zero percent complaint from clients served	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	no complaint received
	Additional Outputs										
		PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head & Faculty	1	100%	1	5	4	5	4.67	PPMP under General Fu
		PI 3. Number of coaching sessions among faculty & staff**	Dept. Head & Faculty	2							
		PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure	Dept. Head & Faculty	2	50%	1	5	4	5	4.67	
		PI 5. Number of regular executive committee meetings conducted ***	Dept. Head & Faculty	6	83%	5	5	4	5	4.67	
		PI 6. Percentage of NC's recieved and acted	Dept. Head &								
		PI 7. Percentage of CARs Recieved and acted	Dept. Head & Faculty								
		PI 8. Number of departments/institutes/offices supervised	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	DME
		PI 9. Number of routinary documents acted	Dept. Head & Faculty	200	417%	833	5	5	5	5.00	Communication- 128 Certification- 35 Accomplishment Report- 17 OJT MOA- 7 Grades- 119 Grade Completion- 359 Clearance- 27 OJT- 24 ME Project- 11 Class Roster- 43 Class Permit- 31 IFW- 9 TOS- 23
		PI 10. Number of committee meetings conducted	Dept. Head & Faculty	2							
		PI 11. Number of requests acted	Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 12. Number of memoranda prepared		Dept. Head & Faculty	5	300%	15	5	4	5	4.67	DME Memo
	PI 13. Percentage of faculty and staff submitted a DTR every month		Dept. Head & Faculty	50%	178%	89%	5	5	4	4.67	8 out of 9
	PI 14. Percentage of complaints, if any, addressed on time		Dept. Head & Faculty								
	PI 15. Percentage of action plans implemented and monitored as scheduled		Dept. Head & Faculty	50%							
	PI 16. Percentage of monthly accomplishment report submitted on time		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	RGP- 5
	~~Number of new initiatives introduced resulting to best practices replicated/benchmarked by other~~										
	Total Points					**Total n:**				43.33	
Total No. of Entries:										45	
Total Over-all Rating										220.67	
Average Rating										4.90	
Adjectival Rating											

*MSA-M.Arcayan, AVB-A.Bantay, IQC-I.Cabase, VLI-V.Impas, ECO-E.Ochavillo, RGP-R.Paña, ASC-A.Cruz, JPB-J.Binueza (part-time)

Received by:

TONI MARC L. DARGANTES
Planning Office
Date: JUL 1 2 2024

Calibrated by:

ELWIN JAY V. UY OSSVP
Chairman, PMT
Date: _____

Approved:

PROSE IVY G. YEPES
President
Date: 9/6/24