

Visayas State University
OFFICE OF THE PRESIDENT
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)
UNIVERSITY INTEGRATED INFORMATION CENTER

I, ULDERICO B. ALVIOLA, OIC of the University Integrated Information Center commit to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period July to December 2022.

ULDERICO B. ALVIOLA

Head, Information Office

Date: January 25, 2023

ALLEN GLENNIE P. LAMBERT

Executive Secretary

Date: 1/25/23




MFO No.	MFO Description	Success Indicator (SI)	Persons Responsible	Task Assigned	Target	Rating				Remark
						Actual Accomplishment	Quality	Efficiency	Timeliness	
UMFO 6 General Administration and Support Services										
OPMFO 8 Information and Web Services										
IO MFO 1. Administrative Support Services										
	PI 1: Purchase request on the Communication and Public Relations Manual (CPRM)	UBAlviola, GGGodoy		Approved by Q1	done	5	5	5	5.00	PR # GF-2022-03-00261
	PI 2: Purchase request on the Web Operations Manual (WOM)	UBAlviola, GGGodoy		Approved by Q1	done	5	5	5	5.00	PR # GF-2022-03-00261
	PI 3. Obelisk Quarterly Newsletter PR	UBAlviola		Approved by Q1	done	5	5	5	5.00	PR # GF-2022-03-00261
	PI 4: Efficient and customer friendly assitance	UBAlviola,GGGodo y	Zero percent complaints from clients served	No complaints	No complaints	5	5	5	5.00	

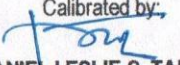
PI 5: University wide events (OP and VP-sponsored) catered	UBA/VIOLA		all catered	33 events for July to December	5	5	5	5.00	7th VSU Integrated High School Promotional Exercises, 5th VSU Integrated High School Graduation Ceremony, Typhoon Awareness and Calamity Readiness Webinar, Conference on Gender and Disaster Risk Governance, VSUEE Moodle App Launching, 2022 VSU Virtual Alumni Homecoming-Holy Mass, 2022 VSU Virtual Alumni Homecoming, VSU Virtual Alumni Homecoming 2022- Closing Program, CHED Guidelines on Gender-Based Sexual Harassment in HEIs, 43rd VSU Villaba Commencement Exercises, 48th VSU Isabel Commencement Exercises, 48th VSU Alangalang Commencement Exercises, 47th VSU Tolosa Commencement Exercises, 2022 President's Tribute to the Honor Graduates, Recognition Rites for Class 2020 and 2021, 69th VSU Commencement Exercises, 122nd CSC Anniversary-VSU Opening Program, Student Onboarding 1st Sem AY 2022-2023, Dekada '70 Film Screening, Student Organization Fair, VSU Graduate Students Onboarding A.Y. 2022-2023, CSC VSU Culmination Program, World Teacher's Day, Mental Health Forum, University Intramurals Games 2022-Opening, Search for Gincong Malakas at Binibining Maganda 2022, University Intramural Games 2022- Closing, State of the University Address, Christmas Lighting Ceremony and Centennial Gates Inauguration, Viscantahan, Mister & Miss SCUUA 2022 and Viscantahan.
PI 6: Unit-sponsored events catered	UBA/VIOLA		1 event/month	1 event/month	5	5	5	5.00	
PI 7: PR for University intranet, workplace, and knowledgeable solution	UBA/VIOLA		approved by Q2	cancelled					(No budget)
IO MFO 2. Accurate and Timely Information Dissemination (print, web and other media)									
PI 1: Obelisk Stories published on the VSU website	UBA/VIOLA,		120 stories or 30 stories/quarter	59 stories or 30 stories/quarter	5	5	5	5.00	
PI 2: Obelisk Quarterly Newsletter Layouted	UBA/VIOLA,		Q1 by April 2022 Q2 by July 2022 Q3 by November 2022	done	5	4	4	4.33	
PI 3: Provide 2nd Semester 2021-2022 enrollment page developed	UBA/VIOLA		1 page during the enrollment period in February 2022	done	5	5	5	5.00	2nd Semester 2021-2022 Page - https://www.vsu.edu.ph/enroll2021-2nd-sem

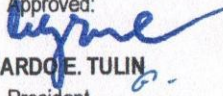
PI 4: Provide 1st Semester 2022-2023 enrollment page developed	UBAlviola,		1 page during the enrollment period as scheduled	done	5	5	5	5.00	1st Semester 2022-2023 enrollment page - https://www.vsu.edu.ph/enroll2022-1st-sem
PI 5: VSU CAT 2022 page developed	UBAlviola		By Q2	done	5	5	5	5.00	VSU CAT 2022 Page - https://www.vsu.edu.ph/cat2022
IO MFO 3. Innovation and Best Practices Management									
PI 1: VSU Brand BOOK approved by the Board of Regents	UBAlviola,		approved by Q1	in progress	5	5	4	4.67	
PI 2: VSU Brand Book copies printed and disseminated	UBAlviola,		200 copies printed, 150 copies disseminated	Pending BOR Approval					
PI 3: VSU Brand Book uploaded in proper format	UBAlviola		1 on the website 1 on Workplace	Pending BOR Approval					
PI 4: Workshop on the CPRM conducted	UBAlviola		2 workshop before the end of Q2	in progress	5	4	4	4.33	
PI 5: Draft of the CPRM reviewed by OP	UBAlviola,		Reviewed and approved before the end of Q3	in progress					
PI 6: Workshop on the WOM conducted	UBAlviola,		2 workshop before the end of Q2	in progress					
PI 7: Draft of the WOM reviewed by OP	UBAlviola		reviewed and approved before the end of Q3	in progress					
PI 8: Sections on the VSU Website Updated	UBAlviola		2 major sections updated	in progress					
PI 9: App-Faculty Database	UBAlviola		completed and rolled out by Q3	done	4	4	5	4.33	
PI 10: 2022 Graduation broadcast	UBAlviola, GGGodoy		As Scheduled	done	5	4	5	4.67	

PI 11: All programs with at least 90% graduation photos in live/LED	UBAlviola		80%	95%	5	5	5	5.00	
PI 12: VSU's Facebook page reach inbox zero	UBAlviola		Twice a month	done	5	5	5	5.00	
PI 13: Email account tickets resolved	UBAlviola		100% of valid tickets	done	5	5	5	5.00	
PI 14: Cumulus tickets resolved	UBAlviola		100% of valid tickets	done	5	5	5	5.00	
PI 15: Produce a new university song/jingle	UBAlviola		1 song by Q3, 1 video by Q4	moved to 2023					
PI 16: Produce the VSU Story 2022	UBAlviola		By Q2	done	5	5	5	5.00	"Built to Endure" -VSU Story 2022 published in April 2022
PI 17: Produce a new VSU national anthem video	UBAlviola		By Q3	moved to 2023					
PI 18: Produce short VSU AVPs	UBAlviola		3 AVPs on various topics	done	5	5	5	5.00	VSU Emergency Response Protocol Message-EEG Regional Forum EETulin Video Message-Asia Pacific Conference EETulin Video
PI 19: Solution identified	UBAlviola		By Q1	done	5	4	5	4.67	Space & Sharepower
PI 20: Number of Facebook followers (VSU)	UBAlviola		120,000 by Q4	138,680 as of Dec. 28	5	5	5	5.00	

	PI 21: Number of Twitter followers (VSU)	UBAlviola		10,000 by Q4	6,003 as of Dec. 28					N/A- Due to Twitter Suspension
	PI 22: Number of Instagram followers	UBAlviola		10,000 by Q4	7,145 as of Dec. 28	4	4	4	4.00	
	PI 23: VSU Website visits	UBAlviola		3M views from Q1 to Q4	3,106,094 views from Jan-Dec 2022	5	5	5	5.00	
									121.00	
Total Over-all Rating										
Average Rating						0.00	0.00	0.00	4.84	
Adjectival Rating						Outstanding				

Received by: 
TONI MARC L. DARGANTES
 Planning Office
 Date: JAN 26 2023

Calibrated by: 
DANIEL LESLIE S. TAN
 Chairman, PMT
 Date: JAN 27 2023

Approved: 
EDGARDO E. TULIN
 President
 Date: Feb. 1, 2023