

JAN 25 2019

OP# 1003


1/24

Visayas State University
INSTRUCTION
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, NANCY V. DUMAGUING, Department Head for Department of Consumer and Hospitality Management (DCHM), commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July-December, 2018


NANCY V. DUMAGUING
Department Head
Date: _____


ANTONIO P. ABAMO
CME Dean

MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishment	Rating				Remark
					Quality	Efficiency	Timeliness	Average	
1: Advanced Education Services									
PI 1: Number of graduate degree specializations offered and monitored		NA							
PI 2: Total FTE monitored		NA							
PI 3: Percentage increase in number of graduate students enrolled		NA							
PI 4: Percentage increase in number of students who graduated within prescribed period		NA							
Percentage of programs (major fields) accredited Level 1-4		NA							
OVPI MFO 2. Graduate Student Management Services									

PI 1: Number of graduate students awarded with scholarship/ assistantship	NA						
PI 2: Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period	NA						
PI 3: Number of graduate students awarded with honors/distinction	NA						
UMFO 2. Higher Education Services							
OVPI MFO 1. Curriculum Program Management Services							
PI 1: Total FTE monitored	All faculty	345	228.55	4	5	5	4.70
PI 2: Number of new undergraduate curricular program compliant to CMO, approved and offered		0	2	5	5	5	5.00
PI 3: Number of existing curriculum proposal subjected to evaluation and compliant to CMO	All faculty	1	2	5	5	5	5.00
PI 4: Percentage increase in number of undergraduate students enrolled	All faculty	1%	1%	4	5	5	4.70
PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	All faculty	2%	2%	4	5	5	4.70
PI 6: Percentage passing of students in licensure board examination	NA						
OVPI MFO 2. Student Management Services							
PI 1: Percentage increase of students enrolled in different degree programs	NA						
PI 2: Number of students awarded with scholarship/fellowship/grants /assistantships	All Faculty	5	27	5	5	5	5.00
PI 3: Number of graduates gainfully employed in jobs related to their undergraduate programs	All faculty	50	50	4	5	5	4.70
PI 4: Number of students availing of dormitory facilities	NA						
PI 5: Number of undergraduate students awarded with honors/distinction	All faculty	5	4	4	5	5	4.70
UMFO 5. Support to Operations (STO)							
OVPI MFO 1. Faculty Development Services							

PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	NVDumaguing	1	1	4	5	5	4.70	
OVPI MFO 2. Faculty Recruitment/Hiring Services								
PI 1: Number of faculty recruited/hired aligned with ISO standards	NVDumaguing/All faculty/Adm Staff	1	2	5	5	5	5.00	
PI 1: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects	All faculty	90%	100%	4	5	5	4.70	
OVPI MFO 4. Admission & Registration Services								
PI 1: Number of graduating high school students who took the entrance scholarship exam resulting from information drive	NA							
PI 2: Number of students enrolled and validated within scheduled regular registration period	All faculty	200	466	5	5	5	5.00	
OVPI MFO 5. Guidance and Counselling & Support to Students Services								
PI 1: Number of guidance activities conducted	NA							
PI 2: Number of students who have availed of guidance and counselling services	All faculty	50	142	5	5	5	5.00	
PI 3: Percentage of students awarded scholarship and grants	NA							
PI 4: Number of best practices on students services implemented	NA							
OVPI MFO 6. Library Services								
PI 1: Percentage increase in the number of students, faculty and staff availing the Library services	NA							
PI 2: Percentage increase in the number of students, faculty, researchers and staff availing the Library resources and facilities	NA							
PI 3: Number of best Library practices introduced which increase demand to avail of Library services	NA							
OVPI MFO 7. Distance Education Services								

PI 1: Number of distance education curricular programs implemented	NA						
PI 2: Percentage increase in the number of extramural students enrolled	NA						
PI 3: Number of extramural students graduated within the prescribed period	NA						
OVPI MFO 8. Program and Institutional Accreditation Services							
PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1	All faculty	1	1	4	5	5	4.70
PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards	Dept. Personnel Com	95%	100%	4	5	5	4.70
PI 3: Degree program compliant with CHED	All faculty	1	2	5	5	5	5.00
PI 4: Readiness to SUC levelling by CHED & CBM	All faculty	100%	100%	4	5	5	5.00
OVPI MFO 9. Development Broadcasting & Communication Services							
PI 1: Number of technical services rendered	NA						
PI 2: Number of radio programs developed and aired	NA						
PI 3: Number of guests invited and interviewed on air	NA						
PI 4: Number of beneficiaries/clientele served	NA						
PI 5: Number of queries served on time	NA						
PI 6: Number of student interns supervised	NA						
UMFO 6. General Administration and Support Services (GASS)							
OVPI MFO 1. Administrative and Facilitative Services							
PI 1: Number of colleges, departments & support units supervised, monitored & coordinated	NVDumaguang	1	1	4	5	5	5.00
PI 2: Number of management meetings conducted	All faculty	4	8	5	5	5	5.00
PI 3: Number of documents signed and approved	NVDumaguang/	300	650	5	5	5	5.00
PI 2: Number of university committees/ boards/council chaired & coordinated		1	3	5	5	5	5.00

PI 3: Number of personnel policies reviewed and endorsed to UADCO & approved by BOR	NA						
PI 4: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR	NA						
PI 5: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	All faculty/Adm staff	5	7	4	5	5	4.70
PI 6: Percentage of new faculty recruited/hired using procedures aligned with ISO standards	Personnel Dept. Com	100%	100%	4	5	5	4.70
PI 7: Percentage of newly hired faculty oriented with university policies and procedures	All faculty	100%	100%	4	5	5	4.70
PI 8: Percentage of faculty evaluated by their students	All faculty	100%	100%	4	5	5	4.70
PI 8: Percentage implementation of SPMS & PBB	NA						
PI . Forged linkage outside of the university	All faculty	15	23	4	5	5	4.70
OVPI MFO 2. Frontline Services							
PI 1. Efficient and customer-frienly frontline service	All faculty/Adm staff	Zero percent complaint	Zero percent complaint	4	5	5	4.70
Best practices/new initiatives	N.V.Dumaguing	1	3	5	5	5	5.00
Total Over-all Rating							135.50
Average Rating							4.84
Adjectival Rating				Very Satisfactory			

Received by:

Calibrated by:

REMBERTO A. PATINDOL

Chairman, PMT

Date: _____

Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS

Vice Pres. for Instruction

Date: _____

Approved:

EDGARDO E. TULIN

President

Date: _____