



VISAYAS
STATE UNIVERSITY

INSTRUCTION AND EVALUATION OFFICE
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OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, Dr. **MA. RACHEL KIM L. AURE**, Director for Instruction and Evaluation, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January - June, 2023**.

MA. RACHEL KIM L. AURE
Director, IEO

Date: Feb. 13, 2023

BEATRIZ S. BELONIAS
VP for Academic Affairs

Date: Feb. 13, 2023

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

| MFO No. | Success/Performance Indicator (PI) | | Units/Persons Responsible | Department Target | Actual Accomplishments | | Rating | | | | Remark (Details of the targetted output indicators with **) | % weight |
|---------|---|--|---------------------------|-------------------|--|----------------------------|---------|------------|------------|---------|--|----------|
| | | | | | % Accomplishment (January- June, 2023) | Details of Accomplishments | Quality | Efficiency | Timeliness | Average | | |
| MFO 3. | Faculty Evaluation Services | | | | | | | | | | | |
| | PI 1 Percentage in spearheading in the developing of TPES Eval. System, monitor and conduct of the evaluation. | | Director (ODIE) | 50% | 200% | 100% | 5 | 5 | 5 | 5.00 | 1. TPES Online evaluation System using the VSU Cumulus Platform. 2. Conduct Face to face Teaching Performance Evaluation by Students in Villaba Campus (Jan. 13, 16, 17, 29, 2023) 3. Conduct Face to face Teaching Performance Evaluation by Students in VSU-IHS (May 23-25, 2023) 4. Conduct Face to face Teaching Performance Evaluation by Students in Villaba Campus (June 1-2, 2023) 5. Conduct Face to face Teaching Performance Evaluation by Students in Dept. of Biological Science (June 21-23, 2023) | |

| | | | | | | | | | | | | |
|--|---|--|-----------------|-----|------|------|---|---|---|------|--|--|
| | PI 2. Percentage in spearheading in the planning of instructional material development and coordination the publication of the same. | | Director (ODIE) | 50% | 200% | 100% | 5 | 5 | 5 | 5.00 | All VSU undergraduate and graduate programs of main campus and component colleges | |
| | PI 3. Percentage of syllabi, TOS and VSUEE monitored. | | Director (ODIE) | 50% | 200% | 100% | 5 | 5 | 4 | 4.67 | All VSU undergraduate and graduate programs of main campus and component colleges | |
| | PI 4: Number of seminars/trainings/workshops coordinated for entire university | | Director (ODIE) | 2 | 750% | 15 | 5 | 5 | 5 | 5.00 | 1. Mandatory Orientation and Re-Orientation of Academic Advisers, Department Enrolment Focal Persons, and College Hotline Agents (Feb. 10, 2023) 2. VSU Faculty Onboarding 2023 (Feb. 17, 2023) 3. Orientation-Writeshop on OBE Course Syllabus for Department of Biotechnology (Feb. 6, 2023) 4.. Orientation-Writeshop on OBE Course Syllabus for Department of Pure and Applied Chemistry (Feb. 9, 2023) 5. Orientation-Writeshop on OBE Course Syllabus for Department of Forestry and Department of Pest Management (Feb. 17, 2023) 6. Seminar- Workshop on the Preparation of OBE- Aligned Syllabus, Construction of Table of Specification and Delivery of Instruction/Assessment/TPES for Villaba Campus (March 6, 2023) 7. Seminar- Workshop in Syllabi and TOS Preparation for Isabel (March 24, 2023) 8. Training Workshop on Updating the OBE- Course Syllabus and Table of Specification for the Faculty of Visayas State University | |

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|--------------|---|-----------------|-------|------|-------|----------------------|---|---|-------|--|--|
| | | | | | | | | | | Alangalang (April 9, 2023) 9.. Webinar on Table of Specifications and Test Item Analysis (April 4, 2023) 10. TURNITIN Feedback Studio Instructor's Workflow Training (April 17, 2023) 11. CHEDRO 8 Monitoring Visit (June 8-9, 2023) 12. Training Workshop on Updating the OBE- Course Syllabus & Table of Specification for the Faculty of Visayas State University- Tolosa (May 3, 2023) | |
| | PI 5: Number of course syllabi submitted and reviewed and approved. | Director (ODIE) | 200 | 448% | 896 | 5 | 5 | 5 | 5.00 | All VSU undergraduate and graduate programs of main campus and component colleges | |
| | PI 6: Number of TOS monitored, reviewed and approved.. | Director (ODIE) | 200 | 300% | 600 | 5 | 5 | 5 | 5.00 | All subjects of the different undergrad and graduate programs. | |
| | PI 7: Number of Virtual Classroom Evaluation reviewed and approved | Director (ODIE) | 200 | 200% | 400 | 5 | 5 | 5 | 5.00 | All VSU undergraduate and graduate programs of main campus and component colleges | |
| | PI 8: Number of Virtual Classroom Monitoring reviewed and approved | Director (ODIE) | 100 | 400% | 400 | 5 | 5 | 5 | 5.00 | All VSU undergraduate and graduate programs of main campus and component colleges | |
| | PI 9: Percentage of coordinating the VSU faculty and students VSUEE account | Director (ODIE) | 10000 | 195% | 19519 | 5 | 5 | 5 | 5.00 | All VSU undergraduate and graduate programs of main campus and component colleges | |
| | | | | | | Total Rating: | | | 44.67 | | |
| | | | | | | Mean | | | 4.96 | | |
| MFO 6 | General Admin. & Support Services (GASS) | | | | | | | | | | |
| | PI 1: Submission of Office PPMP for the following year within deadline as prescribed by BAC* | Director (ODIE) | 1 | 100% | 5 | 5 | 5 | 5 | 5.00 | 1. PPMP for Office of the Director for Instruction and Evaluation 2. PPMPs for the the different training/workshop which spearheaded by the office | |
| | PI 2: Zero percent complaint from clients served | Director (ODIE) | 7% | 100% | 0% | 5 | 5 | 5 | 5.0 | | |

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|-----------------------|---|-----------------|---|------|----|----------------------|---|---|-------|---|--|
| | PI 3: Number of planning sessions, tracking and monitoring of targets, meetings, etc. conducted to ensure attainment of department targets** | Director (QDIE) | 4 | 250% | 10 | 5 | 5 | 5 | 5.00 | | |
| | PI 4: Number of offices manage and supervised by the Director for Instruction and Evaluation. | Director (QDIE) | 2 | 100% | 2 | 5 | 5 | 5 | 5.0 | Office of the Head of Instructional Materials Development and Office of the Printing Press. | |
| | PI 5: Number of monthly/special staff meetings conducted** | Director (QDIE) | 4 | 200% | 8 | 5 | 5 | 5 | 5.0 | | |
| | PI 6: Additional Outputs | Director (QDIE) | | | | | | | | | |
| | Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies * | | | | | | | | | | |
| | a. Collaboration with the VSU Component College | Director (QDIE) | | | | 5 | 5 | 5 | 5.0 | | |
| | b. Consolidation of guidelines and policies with the Academic Units/ department. | Director (QDIE) | | | | 5 | 5 | 5 | 5.0 | It was done during the VSU Strategic Plan. | |
| | c. Spearhead the one (1) Research Projects | Director (QDIE) | | | | 5 | 5 | 5 | 5.0 | 1. Benchmarking and Capacity Needs Assesments towards developing VSU into a National Green University | |
| | d. Committee Involvements: | Director (QDIE) | | | | 5 | 5 | 5 | 5.0 | 1. College of Medicine Task Force 2. QS Star 3. VSU PQA Task Force 4. Provision of Microsoft 365 A3 for the faculty. | |
| | | | | | | Total Rating: | | | 45.00 | | |
| | | | | | | Mean | | | 5.00 | | |
| Total Over-all Rating | | | | | | 89.67 | | | | | |
| Average Rating | | | | | | 4.98 | | | | | |
| Adjectival Rating | | | | | | Outstanding | | | | | |

Received by:

Calibrated by:

Approved:

TONI MARC L. DARGANTES

DANIEL LESLIE S. TAN

EDGARDO E. TULIN

Planning Office

Chairman, PMT

President

Date: **JUL 13 2023**

Date: **JUL 14 2023**

Date: **JUL 19, 2023**