

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, MARLON G. BULAS Head of the HEAVY EQUIPEMT AND LIGHT VEHICLE AND WATER AND SEWERAGE SYSTEM MAINTENANCE UNIT commits to deliver and agree to be reted on the attainment of the following targets in accordance with the indicated measures for the period: January - June 2019

Noted:

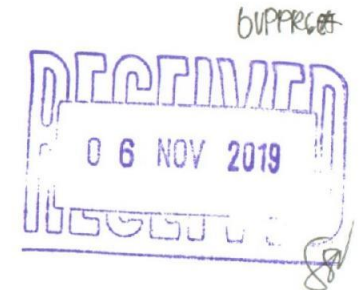
MARLON G. BULAS

Ratee

MARIO LILIO VALENZONA

Director, GSD

Personnel Composition	Position Title/Designation	Number	
Head	Unit Head	1	
Regular staff	Mechanic/Adm. Aide	3	
Casual Staff	Foreman	1	
Regular staff	Driver/Adm. Aide III	5	
Regular staff	Machiness	1	
Regular staff	Welder	1	
Regular staff	Adm. Aide 1	1	
Regular staff	Equip Operator	2	
Sub-TOTAL		15	
Job lorder	Plumber	9	Rating Equivalents:
			5 - Outstanding
			4 - Very Satisfactory
			3 - Satisfactory
	Sub Total	9	2 - Fair
TOTAL		24	1 - Poor



UMFO6- General Administration Support Services
 OVPAF-MFO4, Physical Facilities Development and Maintenance
 GSD, MFO4, Water and Sewerage Maintenance

MFOs/PAPS	Success Indicators	Persons Reponsible	Target	Actual Accomplishment	% as of June 30	Rating				Remarks
						Q ¹	E ²	T ³	A ⁴	
HELV MU MFO 1. Administrative and Facilitative Services	PI 1: Number of letter and standard government forms preparation	R. M. Sanico, V. Asilom	1,870	1,900	101.60%	5	5	5	5	
	PI 2: No. of documents and job requests receive, recorded	V. Asilom	400	410	102.50%	5	4	4	4.33	
	PI 3: No. of spare parts & lubricants record on stock cards		330	338	102.42%	5	4	4	4.33	

	PI 4: Documents Filing		200	210	105%	5	4	4	4.33	
	PI 5: No. of doors and windows opened , No. of rooms cleaned and maintained, No. of building/surroundings cleaned & maintained	R. M. Sanico & 3 JO	40	50	125%	5	4	4	4.33	
HELV MU MFO 2. Ground Improvement (New Construction, etc.)	P2 1: No. of grounds (sites) filled-up, scraped, cleared and improved	B. Castanas, J. Caballero ,3 JO's	6	8	133.33%	5	5	5	5.00	
	P2 2: No. of areas maintained	B. Castans; 4 JO's	5	5	100%	5	5	4	4.67	
HELV MU MFO 3. Ground Maintenance	P3 1: No. of irrigation and drainage canals maintained	B. Castanas; 2JO's	4	5	125%	5	5	4	4.67	
	P3 2: NO. of perimeter fence/gates fabricated & maintained	N. Manla; 3 JO's	6	6	100%	5	4	4	4.33	
	P3 3: No. of irrigation & drainage canals maintained	3 JO's	5	6	120%	5	4	4	4.33	
HELV MU MFO 4. Land Preparation (Research Related)	P4 1: No. of land areas prepared based on Job Request	B. Castanas, J. Caballero ,2 JO's	9	9	100%	5	4	4	4.33	
	P4 2: No. of hauling/trips based on job request	B. Castanas; J. Caballero, 3 JO's	120	160	133.33%	5	5	4	4.67	
WSSMU-MFO1- Water Distribution System for new and major repairs/ renovations	No. of Water distribution system in new and renovated/implemented Academic and Research Buildings	M.G. BURLAS, G. ARPOCEPLE, A. SINGSON and 9 Job Orders	3	5	166.67%	5	5	4	4.667	
	No. of of Water distribution system in new and renovated/implemented Administrative Buildings		1	1	100.00%	5	5	4	4.667	
	No. of Water distribution system in new and renovated/implemented IGP Building and structures		1	2	200.00%	5	5	4	4.667	
	No. of Water distribution system in new and renovated/implemented Student/ staff housing units		1	2	200.00%	5	5	4	4.667	
WSSMU-MFO2- Plumbing System improvement and	No. of plumbing systems improvements/repairs inside Academic and research buildings	M.G. BURLAS, G. ARPOCEPLE, A.	85	92	108.24%	5	5	4	4.667	as per job request
	No. of Plumbing system improvements/repairs inside Administrative Buildings		78	80	102.56%	5	5	4	4.667	as per job request

improvement and maintenance inside Buildings	No. of Plumbing system improvements/repairs inside IGP Buildings and structures	SINGSON and 9 Job Orders	46	50	108.70%	5	5	4	4.667	as per job request
	No. of Plumbing system improvements/repairs inside Student/Staff Housing units		50	65	130.00%	5	5	4	4.667	as per job request
WSSMU,MFO3- Water Distribution System repair and maintenance outside Buildings	No. of Water Distribution Lines repaired/maintained	M.G. BURLAS, G. ARPOCEPLE, A. SINGSON and 9 Job Orders	15	30	200.00%	5	5	4	4.667	
TOTAL									96.33	
Avarage Rating 5 4.10									4.587	
Ajectival Rating									VS	



REMBERTO A. PATINDOL

PMT

Planning Office

Date: _____

Date: _____

MARIO LILIO VALENZONA

Director, GSD

Date _____



EDGARDO E. TULIN

President

Date _____

1 - Quality

2- Efficiency

3 - Timeliness

4 - Average