

Department of Biological Sciences COLLEGE OF ARTS AND SCIENCES **VISAYAS STATE UNIVERSITY**

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I. Cheryl C. Batistel, Department of Biological Sciences, commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period January

- June 2024 GLENN/G. PAJARES CHERYL C. BATISTEL Dean, CAS Head, DBS Date: RDE Commitments*** INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE): Research Publication Extension Number (1) Min. FTE (2) Personnel Rating Equivalents: Department Head 18.9 5 - Outstanding Faculty w/ Univ. Designated Position 4 - Very Satisfactory 0.45 3 - Satisfactory 12 3 Regular Faculty (VSL)* 15 231.87 2 - Fair Regular Faculty (TLS)* 103 1 - Poor 5 Part time Faculty 161.55 Admin Staff Members 5 Research Staff TOTAL: 36 515.97 13 * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units Note:

^{***} Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

						Actual Accomp	lishments		Rating				
MFO No.		Success	/Performance Indicator (PI)	Units/Persons Responsible	Consolidated Targets of all acad. departments*	% Accomplishment	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
MFO 1	ADVAN	CED EDUCA	TION SERVICES (20%)										
			uate Degree Program Manage	ement Services									
	<u>PI 1.</u>	Percentage of	graduate faculty pursuing PhD										4%
	OVPI ME	O 2. Advance	d Education										
	151.1	Number of gra scholarships/a	duate students awarded with ssistanships										2%

^{**} On Teacher's Leave status. Minimum FTE required is 18 units

PI 2:	Percentage of accredited graduate programs *									2%
PI 3:	Total FTE monitored	SAC, HVO, RMM, DNM, BSB	3	12.87	5.0	5.0	4.0	4.7		2%
PI 4:	Percentage increase in graduate students enrolled									2%
PI 5:	Percentage increase in number of students who graduated within prescribed period *									2%
PI 6:	Number of graduate students awarded with honors/distinction *					¥				2%
PI 7:	Number of faculty-scholars who graduated									2%
PI 8:	Number of new International students enrolled									2%
PI 9:	Percentage increase enrollment of extramural students (graduate distance education)									2%
PI 10:	Number of new attractive extramural									
	programs proposed				 -					
PI 11:	Additional Outputs									
2 HIGHEI	R EDUCATION SERVICES (50%)									
PI 1:	Percentage passing in licensure examinations (1st time takers)		NA							7.5%
PI 2:	Percentage passing in licensure examination (overall including repeaters)		NA							2.5%
PI 3:	Percentage of undergraduate students who graduated within the prescribed period	All faculty	70%						For July-Dec	2.5%
Pl 4:	Percentage of students enrolled on schedule	All faculty	50	413	5.0	5.0	5.0	5.0	BS Bio - 289; BSMB - 124	
PI 5:	Percentage increase in enrolment	All faculty	5	114	5.0	5.0	5.0	5.0	Increase from AY 2022-2023 to AY 2023-2024 BSBio 94 + BSMB 20	
PI 6:	Number of programs accredited	All faculty	1	2	5.0	5.0	5.0	5.0	BS Bio; BSMB	2.5%
PI 7:	Number of degree programs implemented									
PI 8:	Number of programs with COPC									

(4

	L	1		*								
	PI 9:	Number of programs applying for COPC										
	PI 10:	Total FTE monitored *	All DBS and affiliate faculty	555	535.817						Accomplishment Jan-June	20%
	PI 11:	Number of new revised curricular proposals submitted	All faculty	1	2	\	5.0	4.0	5.0	4.7	BS Biology and BS Marine Bio revision for UAC approval	
	PI 12:	Number of new revised proposal approved by UCC	All faculty		2		5.0	5.0	5.0	5.0	BS Biology and BS Marine Bio revision for UAC approval	
	PI 13:	Percentage of course offered with approved course syllabi										
	PI 14:	Percentage of course with approved IMs										
	PI 15:	Number of Instructional materials approved		1								
	PI 16:	Percentage of course offered with final grades submitted within the allowable period										
	PI 17:	Percentage of faculty rated at least VS in the Teaching Performance Evaluation by Students (TPES)	All faculty	70%	100.00%						2nd Sem AY 2023-2024: All faculty was rated Outstanding	
*	PI 18:	Percentage of faculty rated at least VS by Supervisor	All faculty	70%	100.00%						2nd Sem AY 2023-2024: All faculty was rated Outstanding	
	PI 19:	Additional Outputs										
MFO 3	RESEA	RCH SERVICES (10%)										
	<u>PI 1:</u>	Number of research outputs utilized by the industry or by other beneficiaries *										2%
	Pl 2:	Number of research outputs completed	EKLS		1		5.0	5.0	5.0	5.0	CRM Project	2%
	PI 3:	Number of research outputs presented in:										
		a International										1,50
		b National										0,50
		c Regional or Institutional Conferences										
	PI 4:	Number of research proposals submitted	RJPD, CCB, EKLS, FOP, HVO, RMM, DNM, EOB		1		4.0	5.0	5.0		Limnological Analysis and Knowl edge Evaluation (LAKE) for Heal th Scorecard in Leyte Island submitted to NRCP	
	PI 5:	Number of research proposals approved										
	PI 6:	Number of approved research projects/studies implemented										
	<u>PI 7:</u>	Amount of research money obtained from external sources										

PI 8:	Amount of research money obtained from internal sources									1.50%
PI 9:	Number of patent applications									0.50%
PI 10:										
PI 11:	Number of creative works published									D.5
PI 12:	Number of research articles derived from									
PI 13:	Number of research articles derived from approved research in the university, published		1						Target July-Dec	1.50%
PI 14:	Number of Scopus Was and ACI									
PI 15:	Additional outputs*									
O 4 EXTE	INSION SERVICES (10%)									
PI 1:	Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities * (MOUs/MOAs)	DMGV, RJPD, SAC		2	5.0	5.0	5.0	5.0	LGU Baybay and LGU Inopacan	2.0%
PI 2:	Number of trainees weighted by the length of training *	SAC		16	5.0	5.0	5.0	5.0		2%
PI 3:		DMGV, SAC		3	5.0	5.0	5.0	5.0	AR Project, CRM Project; Balik Scienist Engagement	2%
PI 4:	Percentage of beneficiaries who rated the training course/s as satisfactory or higher in terms of quality and relevance*	DMGV, SAC,		90.00%	5.0	4.0	5.0	4.7	Reef Fish Assessment Training; Coral Taxonomy Training; Coral Transplantation and Bleaching Monitoring Training	1%
PI 5:	Number of expert services rendered:									1%
	a. Peer reviewers of journal/book	CCB, RMM		2	5.0	5.0	5.0	5.0	Reviewed manuscripts for the journal Ecotoxicology & Aquatic Botany Journal	
	b. Review of research and extension	SAC		1	5.0	5.0	5.0	5.0	crafting of RDE agenda for Reg 8	
	resource speaker/person (panelist, discussant, judge in academic and research competition, moderator in conferences, convenor, facilitator)	SAG, RJPD		3	5.0	5.0	5.0	5.0	AR experience; Ugmad Award judge; Speaker: Environmental Youth Forum;	
	d. accreditor									
	e. consultancy									
PI 6:	Number of extension proposals submitted	DMGV		1	5.0	5.0	5.0	5.0		
* PI 7:	Number of Extension proposals approved									
* PI 8:	Number of Extension projects implemented	DMGV, AMM		2	5.0	5.0	5.0	5.0	AR Project, CRM Project	
PI 9:	Number of extension outputs presented in									0.5%

	a. International									
	b. National		***************************************							
	c. Regional or Institutional conferences									
PI 1	10: Number of extension activities conducted	DMGV, RJPD, SAC		5	5.0	5.0	5.0	5.0	Reef Fish Assessment Training; SCUBAsurero; CIPLS Habitat Assessment; Coral Taxonomy Workshop; Coral Transplantation and Bleaching Monitoring Training	
PI 1	Number of trainings, seminars and fora conducted	DMGV, SAC		2	5.0	5.0	5.0	5.0	Reef Fish Assessment Training; PhilJapKus Webinar	
PI 1	12: Number of IEC materials developed									
PI 1	13: Number of IEC materials distributed									
PI 1	14: Normer dretaension articles derived from									
PI 1	15: Annonico extension anticles derived from									
PI 1										0.5%
PI 1	17: Arthornal courses									
PI 1	18: Additional outputs *									
	Number of specimens identified	AMM, HVO, EOB	1	28.00	5.0	5.0	5.0	5.0	Plant, crustaceans, mollusks, algae, fish samples	1.5%
MFO 5 SUF	PPORT TO OPERATIONS									
VPI MFO 1.	. Faculty Development Services									
<u>PI 1</u>	1: Number of faculty pursuing advanced ' research degrees	JGB, JCE, ARRF, BLAR, SAC, FOR	3	4	5.0	5.0	4.0	4.7	5 PhDs on-going; 1 Msc on- going	0.625%
PI 2	Number of faculty-scholars who completed their advance degrees									
PI 3	3: Number of faculty granted with external scholarship									
PI 4	Number of faculty granted with internal scholarship/fellowship									
PI 5	TIERVE									
PI 6	6: Number of faculty granted with post-doctoral leave									
PI 7	Number of faculty sent to trainings, seminars and conferences	AMM, DNM, SAC, HVO, RMM, EKLS, EOB	2	12	5.0	5.0	5.0	5.0		

. У

18.

		culty Recruitment/Hiring Services									
	PI 8:	Number of new faculty hired with at least Master's degree									0.1259
/PI MF	O 3. Reg	gistration Services									
	PI 9:	Percentage of students enrolled and validated within the registration period	All faculty		100.00%	5.0	5.0	5.0	5.0		0.25%
	PI 10:	Number of students advised during the registration period	All faculty		100.00%	5.0	5.0	5.0	5.0		0.25%
PI MF	O 4. Cui	rricular Program Management Services								DO D: 1	
	<u>PI 11</u> :	Number of curricular reviews conducted	All faculty		2	5.0	5.0	4.0	4.7	BS Biology and BS Marine Biology	
	PI 12:	Number of IMs reviewed by the CCC									
	PI 13:	Number of course syllabi and TOs reviewed and approved	All faculty		24	5.0	4.0	4.0	4.3	Approved TOS 2nd Sem SY 2023-2024	
	<u>PI 14</u> :	Number of OJT MOAs prepared	RMM, DMGV		11	5.0	5.0	5.0	5.0	UPV, NFDI, Rare, CENRO Tagbilaran, CENRO Baybay, CRFMO Baybay; CCEF, BFAR 8; CENRO Maasin, CENRO PALO, CENRO Baybay, and PENRO Levte	
	PI 15:	Number student interns deployed and monitored	RMM, DMGV	10	72	5.0	5.0	5.0	5.0	BS Bio and BS Marine Bio students	1.25%
	<u>PI 16:</u>	Number of thesis students advised	CCB, SAC, AMM, DMG, EKLS, FOP, DNM, BLAR, RMM, HVO, EOB, R.ID. BSB	10	69	5.0	5.0	5.0	5.0	BS Bio and BS Marine Bio students	
	PI 17:	Number of exchange students supervised									
	PI 18:	Number of students from other schools having summer program supervised									
	PI 19:	Number of external institutions/agencies conducting benchmarking activities served									
	PI 20:	Number of students from other academic departments conducting research activities served									
	PI 21:	Additional Outputs									
NFO 6		AL ADMINISTRATIVE AND SUPPORT									
	<u>PI 1</u> .	Number of departments/institutes/offices supervised	AMM, CCB	1	1	5.0	4.0	5.0	4.7	Dept. head Jan-May; June	1%
	PI 2.	Number of management meetings conducted	DBS Faculty & Staff	10	6	5.0	5.0	4.0	4.7	Monthly Departmental meeting Jan-June	2%

(B)

				5.0	5.0	4.0	4.7	Graduate Council, CAS EXECOM
Number of routinary documents acted	AMM, CCB	20	>50	5.0	5.0	5.0	5.0	Various documents
Number of requests acted	AMM, CCB	10	25	5.0	5.0	5.0	5.0	Various (i.e. use of equipment)
Number of memoranda prepared	AMM, CCB		2	5.0	5.0	5.0	5.0	DTR Submission; DBS Committees
Percentage of IFWs submitted to OVPAA on or before September 30			100.00%	5.0	5.0	5.0	5.0	
Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes			100.00%	5.0	5.0	5.0	5.0	
Percentage of faculty and staff who submitted a DTR every month	All faculty		50.00%	5.0	4.0	4.0	4.3	
Percentage of complaints, if any, addressed on time								
Percentage of action plans implemented and monitored as scheduled								
Monthly accomplishment report submitted on time.			5	5.0	5.0	5.0	5.0	
Number of classrooms and Lab rooms constructed and renovated			2	5.0	5.0	4.0	4.7	Electrical rewiring at DBS 103, 104; Anatomy Lab room approved for construction
Percentage budget utilization (GAA)		100%	100.00%		5.0	5.0		
Percentage budget utilization (STF)		80%	100.00%	5.0	5.0	5.0	5.0	
Additional Outputs								
ing					205.333 4.889			
	Number of memoranda prepared Percentage of IFWs submitted to OVPAA on or before September 30 Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes Percentage of faculty and staff who submitted a DTR every month Percentage of complaints, if any, addressed on time Percentage of action plans implemented and monitored as scheduled Monthly accomplishment report submitted on time. Number of classrooms and Lab rooms constructed and renovated Percentage budget utilization (GAA) Percentage budget utilization (STF) Additional Outputs	Number of memoranda prepared Percentage of IFWs submitted to OVPAA on or before September 30 Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes Percentage of faculty and staff who submitted a DTR every month Percentage of complaints, if any, addressed on time Percentage of action plans implemented and monitored as scheduled Monthly accomplishment report submitted on time. Number of classrooms and Lab rooms constructed and renovated Percentage budget utilization (GAA) Percentage budget utilization (STF) Additional Outputs	Number of memoranda prepared Percentage of IFWs submitted to OVPAA on or before September 30 Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes Percentage of faculty and staff who submitted a DTR every month Percentage of complaints, if any, addressed on time Percentage of action plans implemented and monitored as scheduled Monthly accomplishment report submitted on time. Number of classrooms and Lab rooms constructed and renovated Percentage budget utilization (GAA) Percentage budget utilization (STF) Additional Outputs	Number of memoranda prepared AMM, CCB 2 Percentage of IFWs submitted to OVPAA on or before September 30 Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes Percentage of faculty and staff who submitted a DTR every month Percentage of complaints, if any, addressed on time Percentage of action plans implemented and monitored as scheduled Monthly accomplishment report submitted on time. Number of classrooms and Lab rooms constructed and renovated Percentage budget utilization (GAA) Percentage budget utilization (STF) Additional Outputs	Number of memoranda prepared AMM, CCB 2 5.0 Percentage of IFWs submitted to OVPAA on or before September 30 Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes Percentage of faculty and staff who submitted a DTR every month Percentage of complaints, if any, addressed on time Percentage of action plans implemented and monitored as scheduled Monthly accomplishment report submitted on time. Number of classrooms and Lab rooms constructed and renovated Percentage budget utilization (GAA) Percentage budget utilization (GTF) Additional Outputs	Number of memoranda prepared AMM, CCB 2 5.0 5.0 Percentage of IFWs submitted to OVPAA on or before September 30 Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes Percentage of faculty and staff who submitted a DTR every month Percentage of complaints, if any, addressed on time Percentage of action plans implemented and monitored as scheduled Monthly accomplishment report submitted on time. Number of classrooms and Lab rooms constructed and renovated Percentage budget utilization (GAA) Percentage budget utilization (STF) 80% 100.00% 5.0 5.0 5.0 5.0 5.0 5.0 5.	Number of memoranda prepared AMM, CCB 2 5.0 5.0 5.0 5.0 Percentage of IFWs submitted to OVPAA on or before September 30 100.00% 5.0 5.0 5.0 5.0 5.0 Percentage of Report of Actual teaching loads submitted to OVPAA 30 days after the start of classes Percentage of faculty and staff who submitted a DTR every month Percentage of complaints, if any, addressed on time Percentage of action plans implemented and monitored as scheduled Monthly accomplishment report submitted on time. Number of classrooms and Lab rooms constructed and renovated Percentage budget utilization (GAA) 100% 100.00% 5.0 5.0 5.0 For exercitage budget utilization (GAA) 100% 100.00% 5.0 5.0 5.0 Additional Outputs 100.00% 5.0 5.0 5.0 5.0 Additional Outputs 100.00% 5.0 5.0 5.0 5.0 Additional Outputs 100.00% 5.0 5.0 5.0 5.0 5.0 5.0 Additional Outputs 100.00% 5.0 5.0 5.0 5.0 5.0 5.0 5.0 Additional Outputs 100.00% 5.0 5.0 5.0 5.0 5.0 5.0 5.0 5.0 5.0 5.0	Number of memoranda prepared AMM, CCB 2 5.0 5.0 5.0 5.0 5.0 5.0 5.0

Received by:

TONI MARC L. DARGANTES

Planning Office

1 5 2024

Calibrated by:

Chairman, PMT

Date: 7/22/W

Approved:

PROSE IVY G. YEPES

President

Date: 914/12

The College target should be equal to the consolidated target of the departments under the College.

** To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

*** No percentage weight for ranking purposes since the Office of the Dean is automatically attached to the highest ranking department under him.