


fm makop 1256

Visayas State University
INSTRUCTION
 Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, NANCY V. DUMAGUING, Department Head for Department of Consumer and Hospitality Management (DCHM), commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2017.


 NANCY V. DUMAGUING
 Department Head
 Date: _____

| MFO Description | Success/Performance Indicator (PI) | Units/Persons Responsible | Target | Actual Accomplishment | Rating | | | | Remark |
|--|------------------------------------|---------------------------|--------|-----------------------|---------|------------|------------|---------|--------|
| | | | | | Quality | Efficiency | Timeliness | Average | |
| 1: Advanced Education Services | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| PI 1: Number of graduate degree specializations offered and monitored | | NA | | | | | | | |
| PI 2: Total FTE monitored | | NA | | | | | | | |
| PI 3: Percentage increase in number of graduate students enrolled | | NA | | | | | | | |
| PI 4: Percentage increase in number of students who graduated within prescribed period | | NA | | | | | | | |
| Percentage of programs (major fields) accredited Level 1-4 | | NA | | | | | | | |
| OVPI MFO 2. Graduate Student Management Services | | | | | | | | | |
| PI 1: Number of graduate students awarded with scholarship/ assistantship | | NA | | | | | | | |
| PI 2: Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period | | NA | | | | | | | |

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|--|-------------------------------------|--------|--------|---|---|---|------|--|
| PI 3: Number of graduate students awarded with honors/distinction | NA | | | | | | | |
| UMFO 2. Higher Education Services | | | | | | | | |
| OVPI MFO 1. Curriculum Program Management Services | | | | | | | | |
| PI 1: Total FTE monitored | All faculty | 341.49 | 235.68 | 4 | 5 | 5 | 4.70 | |
| PI 2: Number of new undergraduate curricular program compliant to CMO, approved and offered | | 0 | | | | | | |
| PI 3: Number of existing curriculum proposal subjected to evaluation and | All faculty | 1 | 1 | 4 | 5 | 5 | 4.70 | |
| PI 4: Percentage increase in number of undergraduate students enrolled | All faculty | 1% | 1% | 4 | 5 | 5 | 4.70 | |
| PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period | All faculty | 1% | 1% | 4 | 4 | 4 | 4.00 | |
| PI 6: Percentage passing of students in licensure board examination | NA | | | | | | | |
| OVPI MFO 2. Student Management Services | | | | | | | | |
| PI 1: Percentage increase of students enrolled in different degree programs | NA | | | | | | | |
| PI 2: Number of students awarded with scholarship/fellowship/grants /assistantships | All Faculty | 10 | 15 | 5 | 5 | 5 | 5.00 | |
| PI 3: Number of graduates gainfully employed in jobs related to their undergraduate programs | All faculty | 50 | 200 | 5 | 5 | 5 | 5.00 | |
| PI 4: Number of students availing of dormitory facilities | NA | | | | | | | |
| PI 5: Number of undergraduate students awarded with honors/distinction | All faculty | 2 | 8 | 5 | 5 | 5 | 5.00 | |
| UMFO 5. Support to Operations (STO) | | | | | | | | |
| OVPI MFO 1. Faculty Development Services | | | | | | | | |
| PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted | NVDumaguining | 1 | 3 | 5 | 5 | 5 | 5.00 | |
| OVPI MFO 2. Faculty Recruitment/Hiring Services | | | | | | | | |
| PI 1: Number of faculty recruited/hired aligned with ISO standards | NVDumaguining/All faculty/Adm Staff | 1 | 2 | 5 | 5 | 5 | 5.00 | |
| PI 1: Percentage of faculty rated by students with at least very satisfactory | All faculty | 100% | 95% | 4 | 5 | 5 | 4.70 | |
| OVPI MFO 4. Admission & Registration Services | | | | | | | | |

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|---|--------------------|-----|-----|---|---|---|------|--|
| PI 1: Number of graduating high school students who took the entrance scholarship exam resulting from information drive | NA | | | | | | | |
| PI 2: Number of students enrolled and validated within scheduled regular registration period | All faculty | 300 | 508 | 5 | 5 | 5 | 5.00 | |
| OVPI MFO 5. Guidance and Counselling & Support to Students Services | | | | | | | | |
| PI 1: Number of guidance activities conducted | NA | | | | | | | |
| PI 2: Number of students who have availed of guidance and counselling services | All faculty | 50 | 100 | 5 | 5 | 5 | 5.00 | |
| PI 3: Percentage of students awarded scholarship and grants | NA | | | | | | | |
| PI 4: Number of best practices on students services implemented | NA | | | | | | | |
| OVPI MFO 6. Library Services | | | | | | | | |
| PI 1: Percentage increase in the number of students, faculty and staff availing the Library services | NA | | | | | | | |
| PI 2: Percentage increase in the number of students, faculty, researchers and staff availing the Library resources and facilities | NA | | | | | | | |
| PI 3: Number of best Library practices introduced which increase demand to avail of Library services | NA | | | | | | | |
| OVPI MFO 7. Distance Education Services | | | | | | | | |
| PI 1: Number of distance education curricular programs implemented | NA | | | | | | | |
| PI 2: Percentage increase in the number of extramural students enrolled | NA | | | | | | | |
| PI 3: Number of extramural students graduated within the prescribed period | NA | | | | | | | |
| OVPI MFO 8. Program and Institutional Accreditation Services | | | | | | | | |
| PI 1: Number of degree programs which passed accreditation/evaluation at | All faculty | 1 | 1 | 4 | 5 | 5 | 4.70 | |
| PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards | Dept. Personel Com | 95% | 95% | 4 | 5 | 5 | 4.70 | |
| PI 3: Degree program compliant with CHED | All faculty | 1 | 1 | 4 | 5 | 5 | 4.70 | |

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|---|-----------------------|------|------|---|---|---|------|--|
| PI 4: Readiness to SUC levelling by CHED & DBM | All faculty | 100% | 100% | 4 | 5 | 5 | 4.70 | |
| OVPI MFO 9. Development Broadcasting & Communication Services | | | | | | | | |
| PI 1: Number of technical services rendered | NA | | | | | | | |
| PI 2: Number of radio programs developed and aired | NA | | | | | | | |
| PI 3: Number of guests invited and interviewed on air | NA | | | | | | | |
| PI 4: Number of beneficiaries/clientele served | NA | | | | | | | |
| PI 5: Number of queries served on time | NA | | | | | | | |
| PI 6: Number of student interns supervised | NA | | | | | | | |
| UMFO 6. General Administration and Support Services (GASS) | | | | | | | | |
| OVPI MFO 1. Administrative and Facilitative Services | | | | | | | | |
| PI 1: Number of colleges, departments & support units supervised, monitored & coordinated | NVDumaguig | 1 | 1 | 4 | 5 | 5 | 4.70 | |
| PI 2: Number of management meetings conducted | All faculty | 3 | 6 | 5 | 5 | 5 | 5.00 | |
| PI 3: Number of documents signed and approved | NVDumaguig/ Adm staff | 300 | 635 | 5 | 5 | 5 | 5.00 | |
| PI 2: Number of university committees/ boards/council chaired & coordinated | All faculty | 1 | 3 | 5 | 5 | 5 | 5.00 | |
| PI 3: Number of personnel policies reviewed and endorsed to UADCO & approved by BOR | NA | | | | | | | |
| PI 4: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR | NA | | | | | | | |
| PI 5: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously | All faculty/Adm staff | 3 | 8 | 5 | 5 | 5 | 5.00 | |
| PI 6: Percentage of new faculty recruited/hired using procedures aligned with ISO standards | Personnel Dept. Com | 100% | 100% | 4 | 5 | 5 | 4.70 | |
| PI 7: Percentage of newly hired faculty oriented with university policies and procedures | All faculty | 100% | 100% | 4 | 5 | 5 | 4.70 | |
| PI 8: Percentage of faculty evaluated by their students | All faculty | 100% | 100% | 4 | 5 | 5 | 4.70 | |

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|--|-----------------------|--|---|---|---|-------------------|-------|--|
| PI 8: Percentage implementation of SPMS & PBB | NA | | | | | | | |
| PI . Forged linkage outside of the university | All faculty | 15 | 35 | 5 | 5 | 5 | 5.00 | |
| OVPI MFO 2. Frontline Services | | | | | | | | |
| PI 1. Efficient and customer-frienly frontline service | All faculty/Adm staff | Zero percent complaint from clients served | Zero percent complaint from clients | 5 | 5 | 5 | 5.00 | |
| Total Over-all Rating | | | | | | | 125.4 | |
| Average Rating | | | | | | | 4.82 | |
| Adjective Rating | | | | | | Very Satisfactory | | |
| | | | | | | | | |

Received by:

Calibrated by:


REMBERTO A. PATINDOL

Planning Officer

Chairman, PMT

Date: _____

Date: _____

Recommending Approval:


BEARIZ S. BELONIAS

Vice Pres. for Instruction

Date: _____

Approved:


EDGARDO E. TULIN

President

Date: _____