
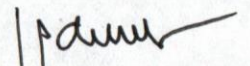


"Exhibit A"

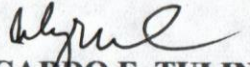
OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **ROMEL B. ARMECIN**, OIC/Head of the **Ecological Farm and Resource Management Institute (Eco-FARMI)**, **Visayas State University** commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period **January 2018** to **June 2018**.


OTHELLO B. CAPUNO
 Vice President for RD &E


ROMEL B. ARMECIN
 Head of Unit
 Date: **July 2018**

Approved:


EDGARDO E. TULIN
 President

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO1: Advanced Education Service	PI1: Total FTE monitored		1.67	Core staff	5.0	5.0	5.0	5.0	
	PI2: Number of graduate students advised	1	6	Eco-FARMI Director & Core staff	5.0	5.0	5.0	5.0	
	PI3: Additional output								
	Number of reviewed and signed documents for graduate students		640	Core staff	5.0	5.0	5.0	5.0	
	Number of revised presentations for graduate classes		2	Core staff	5.0	5.0	5.0	5.0	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO2: Higher Educ. Services	PI1: Full-Time Equivalent (FTE)	5	4.75	Eco-FARMI Director & Core staff	4.5	4.5	4.5	4.5	
	PI5: Number of academe/ industry linkage established								
	PI6a: Number of students advised	5	7	Eco-FARMI Director & Core staff	5.0	5.0	5.0	5.0	
	PI6b: Number of student organizations advised/assisted								
	PI7: Number of instructional materials revised/developed	1	1	Eco-FARMI Core staff	4.5	4.5	4.5	4.5	
	PI8: Additional outputs								
	Acts as SRC member to undergraduate students	5	8	Eco-FARMI Core staff	5.0	5.0	5.0	5.0	
MFO3: Research Services	PI1: Number of published papers in internationally indexed journal (institutional)		1	EcoFARMI core staff	5.0	5.0	5.0	5.0	
	PI2: Number of research outputs presented in regional/national/int'l fora/conferences								
	PI3: Number of research projects conducted and/or completed on schedule	5	11	Eco-FARMI Director, staff & SRA	5.0	5.0	5.0	5.0	
	PI4: Number of research proposal submitted	2	2	Eco-FARMI Core staff	4.5	4.5	4.5	4.5	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
	PI5: Percent of research proposals approved		1		5.0	5.0	5.0	5.0	
	PI6: Amount of research money generated from external funding		6.423M	EcoFARMI core staff	5.0	5.0	5.0	5.0	
	PI7: Amount of research money generated from institutional funding								
	PI8: Additional outputs: (Number of collaborative research conducted)	1	1	Eco-FARMI Director & Core staff	4.5	4.5	4.5	4.5	
	Number of quarterly accomplishment report submitted	1	2	Eco-FARMI Director & Core staff	5.0	5.0	5.0	5.0	
MFO4: Extension Services	PI1: Number of person-days trained weighted by length of training	400	479	Eco-FARMI Staff	5.0	5.0	5.0	5.0	
	PI2: Number of IEC materials /technoguides developed/ used	1	2	SRA & AgriTech	5.0	5.0	5.0	5.0	
	PI3: Number of beneficiaries served	150	195	Eco-FARMI staff; SRA & AgriTech staff	5.0	5.0	5.0	5.0	
	PI4: Number of extension projects conducted and/or completed on schedule	2	3	Eco-FARMI staff	5.0	5.0	5.0	5.0	
	PI5: Number of extension proposal submitted	1	1	Eco-FARMI staff	4.5	4.5	4.5	4.5	
	PI6: Percent of extension proposal approved								

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
	PI7: Amount of extension money generated from institutional funding								
	PI8: Additional outputs								
	No. of collaborative trainings conducted	8	9	AgriTech staff; SRA	5.0	5.0	5.0	5.0	
	No. of IEC materials distributed	100	105	AgriTech staff; SRA	5.0	5.0	5.0	5.0	
	No. of trainings organized								
	No. of quarterly extension report submitted								
MFO5: Support to Operations	PI1. Number of university seminars/trainings/conventions coordinated								
	PI2. Number of in-house seminars/trainings/coordinated								
	PI3. Amount of income generated from activity								
	PI4. Additional output No. of literatures contributed to Ecological Farming System (EFS) Database	10	15	Eco-FARMI Core Staff	5.0	5.0	5.0	5.0	
MFO6: General Admin. & Support Services	PI1. Number of staff supervised and monitored	25	52	Eco-FARMI Director and core staff	5.0	5.0	5.0	5.0	
	PI1a. Eco-FARMI staff	6	6	Eco FARMI Director	4.5	4.5	4.5	4.5	
	PI1b. NARC Analytical lab.	4	4	Eco-FARMI Director	4.5	4.5	4.5	4.5	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
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	PI1d. VSU Bakery staff	15	15	Eco-FARMI Core staff	4.5	4.5	4.5	4.5	
	PI2. Number of meetings conducted	12	18	Eco-FARMI staff	5.0	5.0	5.0	5.0	
	PI3. Number of letters/ memos issued	2	4	Eco-FARMI staff	5.0	5.0	5.0	5.0	
	PI4. Number of reports/documents submitted	18	22	Eco-FARMI staff	5.0	5.0	5.0	5.0	
	PI5. Number of documents reviewed /signed	500	671	Eco-FARMI Director and Core staff	5.0	5.0	5.0	5.0	
	PI6. Amount of funds generated outside VSU								
	PI7. Number of IGP's/STF's supervised	2	2	Eco-FARMI Director and Core staff	4.5	4.5	4.5	4.5	
	PI8. Number of reports/docs reviewed	300	360	Eco-FARMI Director and Core staff	5.0	5.0	5.0	5.0	
	PI4. Additional outputs								
	No. of clients served	90	105	Eco-FARMI staff, SRA; AgriTech	5.0	5.0	5.0	5.0	
	90% or documents prepared/ processed/released within the day	90%	100% (no error)	Eco-FARMI Admin staff	5.0	5.0	5.0	5.0	
	No. of prepared/processed /approved documents	450	545	Eco-FARMI Admin. Staff	5.0	5.0	5.0	5.0	

	No. of financial reports of each research and extension projects prepared and provided to the study leaders	42	42	Admin Staff	4.5	4.5	4.5	4.5	
	Number of monthly summary production and sales report prepared	6	6	Admin Staff	4.5	4.5	4.5	4.5	
	Number of reports (minutes) during meetings prepared and submitted	3	3	Admin staff	4.5	5.5	4.5	4.5	
	Number of equipment(e.g. vehicle), and farm facilities maintained	15		Admin Staff					
Total Over-all Rating					189/39				
Average Rating					4.846				
Adjectival Rating					Outstanding				


Received by:

Planning Office

Date: _____

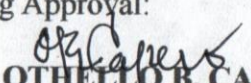
- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average

Calibrated by:


REMBERTO A. PATINDOL
Chairman, PMT

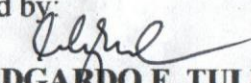
Date: _____

Recommending Approval:


OTHELLO B. CAPUNO
Vice President

Date: _____

Approved by:


EDGARDO E. TULIN
President

Date: _____