



VISAYAS
STATE UNIVERSITY

Visayas State University
Infrastructure Project Development, Management and Monitoring Office
Visca, Baybay City, 6521-A, Leyte, Philippines



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **MARCELO T. ABRERA, JR.**, Head for Infrastructure Project Development, Management and Monitoring, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January-December 2024**.


MARCELO T. ABRERA, JR.

Head, IPDMMO

Date: July 09, 2024



MOISES NEIL V. SERIÑO

Vice President for PRGAS

Date: 7/11/24

Head	Infrastructure Project Development, Management and Monitoring	
Job Order Administrative Staff	Administrative Aide I	1
Job Order Civil Engineer	Project Engineer I	1
Job Order Mechanical Engineer	Quantity Surveyor	1
Job Order Draftsman	Draftsman	1

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor


Received: Achriel Efraim Cumanan
9/10


MFOs/PAPs	Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplish ments	Rating				Remarks
					Quality	Efficiency	Timeliness	Average	
UNIV MFO1: GENERAL ADMINISTRATION AND SUPPORT SERVICES									
MFO 1. Administrative and Support Services Management	PI 1: Efficient & customer-friendly frontline service	IPDMM Staff	zero complaint	NA					
	PI 2: Effectively acted Administrative/financial documents	IPDMM Staff	20	14	5	4	5	4.67	
	PI 3: Offices and personnel efficiently supervised and monitored (Planning and Infrastructure Services)	Head	2	3	5	5	5	5.00	
	PI 4: Administrative and management meetings effectively chaired	Head	5	7	5	5	5	5.00	
	PI 5: Enhanced direct linkages with external agencies	Head, IPDMM Staff	1	3	5	5	5	5.00	CIAP-PDCB, DPWH, MGB
	PI 6: ISO-aligned documents for at least 1 core process	Head, IPDMM Staff	1	NA					for 4th Quarter
	PI 7: Number of best practices/ innovations implemented	Head, IPDMM Staff	1	NA					
	Average Rating:								
	PI 1: Efficient and Effective Infrastructure Monitoring Services								
	Number of new infrastructure projects monitored and inspected	Head, Project Engineer, Draftsman, QS	2	5	5	4	5	4.67	SMART Clsrm Bldg, DPM Constn, Boar Semen Lab, Speech Lab@VSUT, Dairy Box
	Number of infrastructure plans executed	Head, Project Engineer,	2	3	5	5	5	5.00	SMART Clsrm Bldg, DPM Constn, Boar Semen Lab
	Number of systematic documentations of project and report progress	Head, Project Engineer, Draftsman, QS	2	5	5	4	5	4.67	

MFO 2.
Infrastructure
Project
Development,
and Monitoring
Services

PI 2: Efficient and Effective Infrastructure Project Development Services								
Number of Site Development Plans Created	Head, Draftsman	3	11	5	4	5	4.67	EV-Biotech, Academic Bldg, Kokoy Romualdez Auditorium, DBS Morgue, Powerplant Building, Cash Office, DPM Mass Production Lab, Academic Bldg, ODIE Renovation, UDRRMSSO Bldg, College of Nursing Bldg
Number of Detailed Engineering Designs Created	Head, Draftsman, Project Engineer	3	8	5	5	5	5.00	EV-Biotech, Cash Office, DPM Mass Production Lab, Academic Bldg, ODIE Renovation, Food Park Signage, UDRRMSSO Bldg, College of Nursing Bldg
Number of Project Cost Estimate Created	Head, Quantity Surveyor	3	9	5	5	5	5.00	Cash Office, DPM Mass Production Lab, Infirmary Bldg, Centennial LED Wall,
Number of Project Proposal DPWH concurrence facilitated	Head, Admin Aide, IPDMM Staff	3	5	5	4	5	4.67	EV-Biotech, Kokoy Romualdez Audi, Academic Building, Powerplant Bldg, DBS Morgue
Number of Project Proposal Geo-Hazard Certificate facilitated	Head, Admin Aide, IPDMM Staff	3	5	5	5	5	5.00	Drainage & Irrigation System, School of Medicine, DCE Laboratory Bldg, Academic Bldg, Dormitory Bldg
Number of Project re-design addressed	Head, Draftsman, Project Engineer	2	2	5	5	5	5.00	VSU Cebu Kitchen, Infirmary Bldg
Number of Program of Works Created	Head, IPDMM Staff	3	6	5	5	5	5.00	Cash Office, DPM Mass Production Lab, Infirmary Bldg, Centennial LED Wall, ODIE Renovation, Infirmary Shed

	Number of Technical Specifications Created	Head, IPDMM Staff	3	6	5	5	5	5.00	Cash Office, DPM Mass Production Lab, Infirmary Bldg, Centennial LED Wall, ODIE Renovation, Infirmary Shed
	Number of Project Development consultations with end-users facilitated	Head, IPDMM Staff	3	4	5	5	5	5.00	EV-Biotech, DAS, DoPAC, DPM
	Average Rating:							4.90	
Total Over-all Rating									
Average Rating									
Adjectival Rating								Outstanding	

Received by:



TONI MARC L. DARGANTES

Planning Office

Date: JUL 12 2024

Calibrated by:



ELWIN JAY V. YU

Chairman, PMT

Date: _____

ok-up
7/12/24

Approved:



PROSE IVY G. YEPES

President

Date: 9/6/24