

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, ANALYN M. MAZO, head, Department of Biological Sciences, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2020.

ANALYN M. MAZO

Head

Date: Nov. 10, 2022

CANDELARIO L. CALIBO

Dean, CAS

Date: NOV. 11, 2020

RECEIVED 5
targets in 4 DEC 2020
OVERPRAS
88

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	No.	Min. FTE	RDE Commitments			
			Total FTE	Research	Publication	Extension
Department Head	1		0.6	3.0	0	0
Regular Faculty (Vacation-Sick Leave)	9		88.7	21.0	0	1
Regular Faculty (Teacher's Leave))	5		85.2	0.0	0	0
Part time Faculty Members	2		62.1	0.0	0	0
Admin Staff Members (regular)	1					
Admin staff (JO)	3	0	0.0	0.0	0	0
TOTAL:			236.5	24.0		1

Rating Equivalents:
5 - Outstanding
4 - Very
Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments	Rating				Remarks
						Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES									
	OVPI MFO 1. Graduate Degree Program Management Services									

PI 1: Number of graduate degree specializations offered and monitored	BSB, RDP, RMRM, BLAR	1	2	5	5	5	5	Offer and monitor MS Botany and Master in Biology major in Biology (co-offered with the DTE)
PI 2: Total FTE monitored	BSB, EKLS, RMRM, BLAR, HVO	5	7.497	5	5	5	5	BOTN215, BIOL 227 LEC AND LAB, BIOL 205, BOTN 219
PI 3: Percentage of students who graduated within the prescribed period								
OVPI MFO 2. Graduate Student Management Services								
PI 1: Percentage of graduate students awarded with honors/distinction								
PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very satisfactory								
PI 3: Percentage of graduate school faculty engaged in research work applied in any of the following:								
a. Pursuing advanced research degree program								
b. Actively pursuing in the last three years (investigative research, basic and applied scientific research, policy research, social science research)	All graduate faculty	10	10	5	5	5	5	
c. Producing technologies for commercialization or livelihood improvement								
d. whose research work resulted in an extension program								
		Total Points:	Total		0		0.00	
UMFO 2. HIGHER EDUCATION SERVICES								
OVPI MFO 1. Curriculum Program Management Services								
PI 1: Total FTE Monitored	all faculty	100.00	229.03	5	5	4.5	18.5	
PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered	all faculty	100%	100%	5	5	5	5	BS Marine Bio and BS Bio were given the Certificate of Program Compliance (COPC)
PI 3: Average percentage passing in licensure exam	NA							
PI 4: Percentage of first time licensure exam takers who passed the licensure exam	NA							
PI 5: Percentage of students who graduated within the prescribed period								

PI 6: Percentage increase in the number of undergraduate students who graduated within prescribed period								
PI 7: Percentage of graduates (two years prior) who are employed and/or pursuing graduate studies	all faculty	80%	94%	5	5	5	5	Of the 35 students who graduated in 2018, six (6) pursued graduate studies or medical studies and two (2) cannot be contacted. All 28 are employed
PI 8: Number of academe/industry linkages established	all faculty	2	PASAR, FIMFS member institutions	5	5	4.5	4.83	
PI 9: Number of thesis/special problems of students:								
a. Thesis outline/manuscript/ Case studies/ Special Problems/ OJT Narrative reports/ Engineering Projects/ Portfolios advised	all faculty	10	10	5	5	5	5	Manuscript and outline of BS Bio students
b. Thesis outline/manuscript/Case Studies/Special Problems/OJT Narrative Reports/Engineering Projects/Portfolios approved	all faculty	10	10	5	5	5	5	Manuscript and outline of BS Bio students
PI 10: Number of student organizations advised/assisted	KOE, FJOP, EKLS	1	1	5	5	5	5	DBS has OBioS advised by faculty members
PI 11: Number of instructional materials developed/revised								
a. OBE - compliant syllabi	all faculty	9						For July to December
b. Teaching guides/Student guides/Laboratory Manuals	all faculty	5						For July to December
c. Complete sets of teacher-developed audio visual materials (powerpoints, videos, computer games, etc)	all faculty	5						For July to December
d. On-line interactive learning resources per subject	all faculty	5						For July to December
PI 12: Number of instruction-related awards								
Number of National Student Awards								
Number of honor graduates								
Periodic Revision of OBE Syllabi								
Submission of Student Performance based on Course Outcomes (CQI Form 6)								

	Group Consultation of Student Advisees by their academic adviser								
			Total Points		Total n:				
UMFO 3. RESEARCH SERVICES									
	PI 1: Number of research proposal submitted								
	PI 2: Number of research proposals approved								
	PI 3: Number of research studies conducted	AMM, BSB, SAC, JCE, HVO, EKLS, FOP, RMRM, ARRF, JGB, JCE	5	24	5	5	5	5	1) Marine biodiversity conservation in Camotes and Cuatro islands, Camotes sea for sustainable marine economy - 9 studies; 2) Assessment and monitoring of biological, physico-chemical and utilization of VSU water resources - 6 studies; 3) Biological characterization of major river systms in Leyte - 6 studies; 4) Biodiversity of marine flora and fauna in artificial reefs of Baybay city and selected municipalities in the 5th district of Leyte - 3 studies
	PI 4: Number of research projects/studies completed within the year	all faculty	5						For July to December
	PI 5: Number of research papers (oral presentation, posters, keynote speaker, plenary speaker) presented in regional/national/international fora and conferences								
	in int'l fora/ conferences								
	in nat'l fora/conferences								
	in reg'l for a/conferences								
	in institutional fora/ conferences	all faculty with research	5						For July to December
	PI 6: Number of paper submitted for publication in internationally indexed journals								
	PI 7: Number of published papers in peer-reviewed journals								
	in refereed int'l journals								

	<i>in refereed nat'l journals</i>	all faculty	4						For July-December
	<i>in institutional journals</i>								
	PI 8: Number of patents/Utility Models/copyrights filed								
	PI 9: Amount of research money generated from external funding (Thousand PhP)	All faculty with CHED funded research	3M	3M	5	5	5	5	Second release of the 10M CHED DARE TO project
	PI 10: Amount of research money generated from institutional funding (Thousand PhP)	All faculty with VSU funded research	100,000	354,368.80	5	5	5	5	Budget for the projects: Assessment and monitoring of biological, physico-chemical and utilization of VSU water resources - 6 studies; and Biological characterization of major river systems in Leyte
	PI 11. Number of research outputs in the last three years utilized by the industry or other beneficiaries								
	PI 12. Number of research-related awards (research conducted by faculty or student with faculty								
			Total Points	Total n:				0.00	
UMFO 4. EXTENSION SERVICES									
	PI 1: Number of trainees weighted by the length of training								
	PI 2: Number of trainings conducted								
	PI 3: Number of IEC materials/techno-guides developed/used								
	PI 4: Number of beneficiaries served								
	Groups								
	Individuals								
	PI 5: Number of technical/expert services provided/rendered								
	PI 6: Number of extension projects conducted	SAC, ARRF, RMRM	1	1	5	5	4.5	4.83	Conduct IEC on Coastal Resource of Southeastern Camotes Sea and selected municipalities of Leyte
	PI 7: Number of extension proposals								
	PI 8: Number of extension proposal approved								
	PI 9: Amount of extension money generated from external funding (Thousand PhP)								

	PI 10: Amount of extension money generated from institutional funding (Thousand PhP)								
	PI 11: Percentage of beneficiaries who rated the training course and advisory services as satisfactory or higher in terms of quality and relevance								
	PI 12: Number of extension-related awards (extension conducted by faculty or student)								
			Total Points		Total n:		0.00		
UMFO 5. SUPPORT TO OPERATIONS (STO)									
OVPI MFO 1. Faculty Development Services									
	PI 1: Number of faculty pursuing advanced degree programs	SAC, RDP, BLAR, CCB	4	4	5	5	4.5	4.8	Faculty members pursuing PhD
OVPI MFO 2. Faculty Recruiting/Hiring Services									
	PI 2: Number of faculty recruited/aligned with university RSP policy and competency-based HRM	all faculty	2	2	5	5	5	5	hired substitute faculty
OVPI MFO 3. Faculty Evaluation Services									
	PI 3: Number of seminars/trainings/conventions/workshops organized/coordinated for the entire university								
	PI 4: Number of seminars/trainings/conventions/workshops organized/coordinated outside the university								

PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated	all faculty	80%	100%	5	5	5	5	All faculty members are rated either Outstanding or very satisfactory
PI 6: Number of college/department - level seminars/trainings/workshops/reviews conducted/attended/facilitated								
OVPI MFO 4. Program and Institutional Accreditation Services								
PI 1: Number of degree programs which passed accreditation/evaluation at least level 1	all faculty	1	1	5	5	5	5	BS Bio is AACUP accredited Level III
PI 2: Degree program compliant with CHED requirements	all faculty	2	2	5	5	5	5	BS Bio and BS Marine Bio has been issued Certificate of Program Compliance (COPC) by CHED RO8
		Total Points	Total n:				0.00	
UMFO 6. GENERAL ADMINISTRATION & SUPPORT SERVICES								
PI 1: Number of Risk Assessment/Review conducted	all faculty	1						For July to December
PI 2: Number of risks identified	all faculty	1						For July to December
PI 3: Number of risks addressed/minimized								
PI 4: Number of legitimate complaints received.								
PI 5: Percentage of complaints indicated in PI 4, if any, addressed within the prescribed period.								
PI 6: Additional Outputs								
		Total Points	Total n:				0.00	
Total No. of Entries:								
Total Over-all Rating				0.00 94.3				
Average Rating				4.9				
Adjectival Rating				Outstanding				

Received by:

Calibrated by:

Recommending Approval:

Approved:



Planning Officer

Date: Nov. 18, 2020


REMBERTO A. PATINDOL, Ph.D.

Chairman, PMT

Date:


BEATRIZ S. BELONIAS, Ph.D.

Vice Pres. for Instruction

Date:


EDGARDO E. TULIN, Ph.D.

University President

Date: