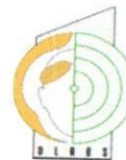




VISAYAS
STATE UNIVERSITY



Department of Liberal Arts and Behavioral Sciences
COLLEGE OF ARTS AND SCIENCES
VISAYAS STATE UNIVERSITY



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **JETT C. QUEBEC**, Head of the Department of the Department of Liberal Arts and Behavioral Sciences, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January - June 2022**.

JETT C. QUEBEC

Department Head

Date: July 5, 2022

MA. THERESA P. LORETO

College Dean

Date: July 6, 2022

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Nu	Min. FTE (2)	Total FTE (1x2)	Research	RDE Commitments***	Publication	Extension
Department Head	1	4	8.1	2	1	1.0	
Faculty w/ Univ. Designated Position	1	5	10.1	0	1	0.0	
Regular Faculty (VSL)	2	12	44.1	2	0	2.0	
Regular Faculty (TLS)*	27	18	629.2	4	2	4.0	
Part time Faculty	21	21	766.8	0	0	0.0	
Admin Staff members	3	0	0.0				
TOTAL			1458.28	8	4	7.0	

Note:

* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

Rating
Equivalents:
5 -
Outstanding
4 - Very
Satisfactory
3 -

MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual Accomplishments		Rating				Remark (Details of the targetted output indicators)
				% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
MFO 1	ADVANCED EDUCATION SERVICES (20%)									
	OVPI MFO 1. Graduate Degree Program Management Services									
Faculty Members: GCF-GFernandez; JDI-Jimbong; RJT-RToring; JMD-JDiao; BAP-BPonce; AEG-AGenotiva; SRLM-SMartinez; JCQ-JQuebec; JSB-JBagulaya; ROB-RBalotol; AFV-AVillaroya; LAL-LLiwanag; AAP-AParmis; MGE-MGENaya; BPE-BENaya; EGF-EFernandez; DRF-DFlandez; RAB-RABande; MEG-MEGabunada; CNR-CRola; SML-SMLubrio; PMO-PPquibulan; AVO-AOclanaria; RPC-RCapulla; DPA-DAcoritay; MCV-MVillas; PCD-PDomingo; GMS-GSantianes; MCP-MPascual										
1	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:									
	a. pursuing advanced research degree program (Ph.D) *	Dept. Head & Faculty		NONE						

	No. of research-related awards (research conducted by faculty or student w/ faculty)										
MFO 4	EXTENSION SERVICES (10%)										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *			1	2	DepEd - Baybay Division; DepEd Southern Leyte	5.0	5.0	5.0	5.0	Capacity Building for the Teaching of Intrtroduction to the Philosophy of the Human Person; Saving Minamanwa: An Initiative in Preserving the Mamanwa Indigenous Knowledge Systems and Practices i
	PI 2. Number of trainees weighted by the length of training *			20							
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority			2							
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*			none							
	PI 5. Number of technical/expert services *	Dept. Head & Faculty									
	Research Mentoring			NONE							
	Peer reviewers/Panelists			1							
	Resource Persons			1							
	Convenor/Organizer	VILLAROYA, AFM		1	1	PHAVISMINDA National Conferene on May 26-28, 2022	5.0	5.0	5.0	5.0	
	Consultancy			NONE							
	Evaluator			NONE							
	PI 8. Percent of extension proposals approved *	Ponce, Bethlehem & Fernandez, Errol		1	100%	1. "Saving Minamanwa: An Initiative to Preserve Minamanwa and the Mamanwa Indigenous Knowledge System and Practices"; 2. "Capacity Building for the Teaching of the Introduction to the Philosophy of the Human Person"	5.0	5.0	5.0	5.0	
	PI 11. Additional outputs *	Dept. Head & Faculty									

	No. of extension-related awards (extrn. conducted by faculty or student & faculty) *		NONE							
MFO 5	Support to Operations									
	OVPI MFO 1. Faculty Development Services									
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	1	4	Benaya, Jimbong, Avillaber, Rcapulla	5.0	5.0	5.0	5.0	
	OVPI MFO 2. Faculty Recruitment/Hiring Services									
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Head and DPC	1 sub; 15 PTs/sem	3 reg-temp; 1 sub; 20 part-time	for 2nd sem 2021-2022 only	5.0	5.0	5.0	5.0	
	OVPI MFO 3. Faculty Evaluation Services									
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *		NONE							
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *		NONE							
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	95%	95%		4.5	5.0	5.0	4.8	
	PI 6: Number of in-house seminars/trainings/ workshops/reviews conducted *		1	NONE						
	PI 7: Additional outputs *									
	Number of faculty/staff awards/honors received related to operations support		NONE							
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	No NC	with 1 CAR	late submission of Grade sheets	5.0	5.0	4.0	4.7	
MFO 6	General Admin. & Support Services (GASS)									
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	1	PPMP for 2023	5.0	5.0	5.0	5.0	
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff	no valid complaint							
	PI 3. Number of coaching sessions among faculty & staff**	JC Quebec	5	1	1 faculty with Satisfactory rating in TPES	5.0	5.0	4.0	4.7	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	JC Quebec	5	1		5.0	5.0	5.0	5.0	

	PI 5. Number of monthly/special faculty & staff meetings conducted**	JC Quebec	8	6	Faculty, DPC and other meetings	5.0	5.0	5.0	5.0	
	PI 3: Additional Outputs	Dept. Head & all faculty & staff								
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *	JC Quebec	1	NONE						
	PI4: Response to NCs and CARs issuances									
	Percentage of NCs received and acted	JCQuebec	0%							
	Percentage of CARs received and acted	JCQuebec	0%	100%		5.0	5.0	5.0	5.0	
Total Over-all Rating						138.9				
Average Rating						4.96				
Adjectival Rating						OUTSTANDING				

Received by:

TONI MARC L. DARGANTES

Planning Office

Date: 7/7/2022

Calibrated by:

DANIEL LESLIE S. TAN

Chairman, PMT

Date: JUL 22 2022

Recommending Approval:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date:

Approved:

EDGARDO E. TULIN

President

Date: 7/26/22

* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

** No percentage weight for ranking purposes since these are activities only expected to be performed at the department level