



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
CIVIL ENGINEERING



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **EPIFANIA G. LORETO**, Head of the Department of Civil Engineering, commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period **January - June 2024**

EPIFANIA G. LORETO
Department Head
Date: 5 July 2024

JANNET C. BENCURE
College Dean
Date: 10 July 2024

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Total FTE (1x2)

*RDE Commitments****

<i>Personnel</i>	<i>Number (1)</i>	<i>Min. FTE (2)</i>	<i>Min. FTE (2)</i>	<i>Total FTE (1x2)</i>	<i>Research</i>	<i>Publication</i>	<i>Extension</i>
Department Head	1	4.0	4.0	8.0	0	0	0
Faculty w/ Univ.	1	2.5	2.5	5.0	0	0	0
Regular Faculty (VSL)*	1	12.0	12.0	24.0	0	0	0
Regular Faculty (TLS)*	4	18.0	18.0	144.0	0	0	0
Part time Faculty	3	10.0	10.0	60.0	0	0	0
Admin Staff Members	1	0.0	0.0	0.0			

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

TOTAL: 241.0 0 0 0

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research **(UMFO 3)** and extension **(UM**

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES										
	OVPAAs MFO 1. Graduate Degree Program Management Services										
	PI 1: Number of graduate degree specializations offered and monitored										
	PI 2: Total FTE monitored										
	PI 3: Percentage of students who graduated within the prescribed period										
	OVPAAs MFO 2. Graduate Student Management Services										
	PI 1: Percentage of graduate students awarded with honors/distinction										
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very										
	PI 3: Percentage of graduate school faculty engaged										
	a. Pursuing advanced research degree program										
	b. Actively pursuing in the last three years										
	c. Producing technologies for commercialization or livelihood improvement										
	d. whose research work resulted in an extension										
	Total Points:					Total n					
UMFO 2.	HIGHER EDUCATION SERVICES										
	OVPAAs MFO 1. Curriculum Program Management Services										
	PI 1: Total FTE Monitored		Dept. Head & Faculty	500	58%	291.95	5	5	5	5.00	for the 2nd Sem AY 2023-2024 (VSL, TL, Part-time and Substitute)
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 3: Average percentage passing in licensure exam		Dept. Head & Faculty	60%	115%	68.75%	5	4	5	4.67	33 passers over 48 takers (75.68% for first time takers) April 20-21, 2024
	PI 4: Number of graduates in mandated programs graduated within the prescribed period		Dept. Head & Faculty	20							waiting for the BOR Approved List of Graduates
	PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period		Dept. Head & Faculty								
	PI 6: Percentage increase in number of undergraduate students enrolled		Dept. Head & Faculty								
	PI 7: Number of academe/industry linkages established		Dept. Head & Faculty	5	400%	20	4	5	4	4.33	Private firm, government agencies for internship of BSCE Students
	PI 8: Number of students advised										
	On thesis/field practice/special problem		Dept. Head & Faculty	30	137%	41	4	5	5	4.67	CE Project
	No. of approved manuscript submitted within prescribed period		Dept. Head & Faculty	20	55%	11	4	5	5	4.67	CE Project manuscript (by group)
	On consultation		Dept. Head & Faculty	100	291%	291	5	5	5	5.00	CE Project, Academic advisees, Subject concern
	PI 9: Number of student organizations advised/assisted										
	Student organizations advised		JAAG, ADPC	1	200%	2	5	5	5	5.00	PICE and CET-SSC
	Student organizations assisted on student related activities		JAAG, APDC, EGL	1	500%	5	5	5	5	5.00	CET Month, Civil Engineering Research Colloquium, CE Talks, Mega Challenge Regional Cup, Tutorial Sessions for Pre-Calculus

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 10: Number of instructional materials developed/revised										
	On-line ready courseware	Dept. Head & Faculty									
	Flexible instructional materials	Dept. Head & Faculty				6	4	5	5	4.67	ESci 123, CEnS 153, ESci 132, CEnS 155, CEng 144n, CEnS 154
	Assessment tools	Dept. Head & Faculty	60	150%	90	5	5	5	5	5.00	term exams, practical exams, long exams, quizzes, problem sets, exercises
	PI 11: Number of virtual classrooms created and operationalized	Dept. Head & Faculty									
	Outcome Indicators:										
	PI 12: Percentage of first-time licensure exam takers that pass the licensure exams	Dept. Head & Faculty	60%	126%	75.68%	5	5	5	5	5.00	28/37 first time takers April 20-21, 2024
	PI 13: Percentage of graduates (2 years prior) that are employed	Dept. Head & Faculty	82%								
	PI 14: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified priority programs	Dept. Head & Faculty	100%								
	PI 15: Percentage of undergraduate programs with accreditation	Dept. Head & Faculty	100%	100%	100%	5	5	5	5	5.00	BSCE - Level II AACUP Accreditation
	Additional Outputs										
	PI 16. Number of instructional materials approved by the UIMRC	Dept. Head & Faculty									
	PI 17. Number of new or revised curricular proposals submitted	Dept. Head & Faculty				1	5	5	5	5.00	BSCE
	PI 18. Number of new or revised curricular proposals approved by UCC	Dept. Head & Faculty									
	PI 19. Number of programs with COPC	Dept. Head & Faculty									still complying all necessary documents for every specialization
	PI 20. Number of programs applying for COPC	Dept. Head & Faculty	1	100%	1	5	5	4	4	4.67	BSCE with 5 specialization

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 21. Percentage of faculty rated at least VS by supervisor		Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00	All faculty rated from outstanding in the class observation by the supervisor during 2nd Sem AY 2023-2024
	PI 22. Percentage of courses offered with approved course syllabi		Dept. Head & Faculty	100%	100%	100%	5	5	4	4.67	All courses offered already have approved syllabi
	PI 23. Percentage of courses with approved IMs		Dept. Head & Faculty								
	PI 24. Percentage of courses offered with final grades submitted within the allowable period		Dept. Head & Faculty	50.00%	200%	100%	5	5	4	4.67	submitted midterm and final grade sheet 2nd Sem AY 2023-2024 within prescribed period
	PI 25. Percentage of IFWs submitted to OVPAA on September 30		Dept. Head & Faculty	50.00%	200%	100%	5	5	5	5.00	submitted IFW to OVPAA in February 2024 for 2nd Sem, AY 2023-2024
	PI 26. Percentage of actual teaching loads submitted to OVPAA 30 days after the start of classes		Dept. Head & Faculty	100.00%	100%	100%	5	5	5	5.00	submitted actual teaching loads to OVPAA in February 2024 for 2nd Sem, AY 2023-2024
	PI 27 Number of curricular reviews conducted		Dept. Head & Faculty								
	PI 28. Number of IMs reviewed by the CCC		Dept. Head & Faculty			1	5	5	4	4.67	ESci 118 -Numerical Solutions to Engineering Problems
	PI 29. Number of OJT MOUs prepared		Dept. Head & Faculty	5	600%	30	5	5	4	4.67	MOAs between VSU and private companies/government agencies
	PI 30. Number of student interns deployed and monitored		Dept. Head & Faculty	15	453%	68	5	5	4	4.67	Cebu, Manila, Leyte and Bohol, Siargao
	PI 31. Number of students from other schools having summer program supervised		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 32. Number of external institutions/agencies conducting benchmarking activity served		Dept. Head & Faculty								
	PI 33. Number of students from other academic departments conducting research activities served		Dept. Head & Faculty			4	5	5	5	5.00	Senior Highschool students - Soil analysis
	Total Points					Total n				111.00	
UMFO 3. RESEARCH SERVICES											
	PI 1. Number of published papers in internationally indexed journals										
	In refereed int'l journals		Dept. Head & Faculty								
	In refereed nat'l journals		Dept. Head & Faculty								
	In institutional journals		Dept. Head & Faculty								
	PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences										
	In int'l fora/conferences		Dept. Head & Faculty								
	In nat'l fora/conferences		Dept. Head & Faculty								
	In reg'l fora/conferences		Dept. Head & Faculty								
	In institutional fora/conferences		Dept. Head & Faculty	1							None within the period
	PI 3: Number of research projects conducted and/or completed on schedule		Dept. Head & Faculty	1	100%	1	5	5	4	4.67	research code: VSU-IP-2023-7
	PI 4: Number of research proposals submitted/endorsed for funding		Dept. Head & Faculty	1							None within the period
	PI 5: Percent of research proposals approved		Dept. Head & Faculty								
	PI 6. Amount of research money generated from external funding (Thousand PHP)		Dept. Head & Faculty								
	PI 7. Amount of research money generated from institutional funding (Thousand PHP)		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries		Dept. Head & Faculty								
	PI 10: Number of research outputs completed within the year		Dept. Head & Faculty								
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year		Dept. Head & Faculty								
	In refereed int'l journals		Dept. Head & Faculty								
	In refereed nat'l/regional journals		Dept. Head & Faculty								
	PI 12. Number of research-related awards (research conducted by faculty or students with faculty)		Dept. Head & Faculty								
	PI 12. Number of patent applications		Dept. Head & Faculty								
	PI 13. Number of patent approved		Dept. Head & Faculty								
	PI 14. Number of creative works published		Dept. Head & Faculty								
	PI 15. Number of research articles derived from approved research in the university, submitted		Dept. Head & Faculty								
	PI 16. Number of research articles derived from approved research in the university, published		Dept. Head & Faculty								
	Total Points					Total n:				4.67	
UMFO 4.	EXTENSION SERVICES										
	PI 1: Number of person-days trained weighted by length of training		Dept. Head & Faculty								
	PI 2: Number of trainings conducted		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 3: Number of IEC materials/techno-guides developed/used		Dept. Head & Faculty								
	PI 4: Number of beneficiaries served										
	Groups		Dept. Head & Faculty								
	Individuals		Dept. Head & Faculty								
	PI 5: Number of technical/expert services provided/rendered										
	Research Mentoring		Dept. Head & Faculty								
	Peer reviewers/Panelists		Dept. Head & Faculty								
	Resource Person		Dept. Head & Faculty								
	Convenor/Organizer		Dept. Head & Faculty								
	Consultancy		Dept. Head & Faculty								
	Evaluator		Dept. Head & Faculty								
	PI 6: Number of extension projects conducted and/or completed on schedule		Dept. Head & Faculty								
	PI 7: Number of extension proposal submitted		Dept. Head & Faculty	1							None within the period
	PI 8: Percent of extension proposals approved		Dept. Head & Faculty			1	5	5	5	5.00	"Imparting Seismic Vulnerability Awareness and Resilience of Residential Building at Barangay Tongonan, Ormoc City, Leyte

[illegible]


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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	Total Points				Total n				5.00		
UMFO 5.	SUPPORT TO OPERATIONS (STO)										
OVPAAs MFO 1. Faculty Development Services											
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	1	100%	1	5	5	4	4.67	Mejia, H.N.	
	PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated, monitored and assisted *	Dept. Head & Faculty	3	133%	4	5	5	4	4.67	Abrera, MJr. T., Corrales, J.B., Doydora, GG. Gaviola, JC L., Oppus, BN A.	
	PI 1.2: Number of faculty who finished advanced degree program on time	Dept. Head & Faculty									
	PI 2: Number of faculty granted with external scholarships	Dept. Head & Faculty	3	133%	4	5	5	5	5.00	Corrales, J.B, Gaviola, JC L., Mejia, H.N. Oppus, BN A.	
	PI 3: Number of faculty granted with internal fellowship grants	Dept. Head & Faculty									
	PI 4: Number of faculty granted with sabbatical leave	Dept. Head & Faculty									
	PI 5: Number of faculty sent for trainings, seminars, conferences	Dept. Head & Faculty	3	200%	6	5	5	5	5.00		
	PI 6. Number of faculty-scholars who completed their advance degrees	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	Gaviola, JC L.	
	PI 7. Number of faculty granted with post-doctoral leave	Dept. Head & Faculty									
OVPAAs MFO 2. Faculty Recruiting/Hiring Services											
	PI 8: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	1	400%	4	5	5	5	5.00	(2) Part-time and (2) Substitute	
	PI 9. Number of new faculty hired with at least master's degree	Dept. Head & Faculty			1	5	5	5	5.00	Engr. Bello	

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
OVPAAs MFO 3. Faculty Evaluation Services											
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university	Dept. Head & Faculty									
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university	Dept. Head & Faculty									
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated	Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00	The majority of the DCE faculty achieved outstanding ratings in the 1st Semester of the academic year 2023-2024 TPES	
	PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended	Dept. Head & Faculty	1								None within the period
OVPAAs MFO 4. Program and Institutional Accreditation Services											
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1	Dept. Head & Faculty	1	100%	1	5	5	5	5.00	BSCE with Level II AACUP Accreditation	
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards	Dept. Head & Faculty									
	PI 3: Degree program compliant with CHED	Dept. Head & Faculty									
	PI 4: Number of activities organized/attended/assisted/participated/facilitated	Dept. Head & Faculty	1	100%	1	5	5	5	5.00		
	Additional Outputs:										
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015	Dept. Head & Faculty	80.00%	125%	100%	5	5	5	5.00	No Non-conformity within the evaluation period	
	Total Points				Total n				54.33		
UMFO 6.	GENERAL ADMINISTRATION & SUPPORT SERVICES										
	PI 1: Zero percent complaint from clients served	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	no complaint within the period	

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	<u>Additional Outputs</u>										
	PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head & Faculty	2	100%	2	5	5	5	5.00	DCE-GF and VSU-IP-2023-7
	PI 3. Number of coaching sessions among faculty & staff**		Dept. Head & Faculty	2	50%	1	5	5	4	4.67	coaching on the preparation of syllabus and TOS
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		Dept. Head & Faculty	2	150%	3	4	5	4	4.33	COPC Application, CET Admission and Retention Policy, OTPs of the department
	PI 5. Number of regular executive committee meetings conducted ***		Dept. Head & Faculty	6	100%	6	5	4	5	4.67	Janauary to June 2024
	PI 6. Percentage of NC's recieved and acted		Dept. Head &								
	PI 7. Percentage of CARs Recieved and acted		Dept. Head & Faculty								
	PI 8. Number of departments/institutes/offices supervised		Dept. Head & Faculty	1	500%	5	5	5	5	5.00	DCE, ILEU, IAO, IPDMMO, PIPDMO
	PI 9. Number of routinary documents acted		Dept. Head & Faculty	200	232%	463	5	5	4	4.67	communications, accomplishment reports, certifications, approval, transmittal, etc.
	PI 10. Number of committee meetings conducted		Dept. Head & Faculty	2	100%	2	5	5	4	4.67	RDEI Committee, Curriculum and Sholarship Committee
	PI 11. Number of requests acted		Dept. Head & Faculty								
	PI 12. Number of memoranda prepared		Dept. Head & Faculty	5	440%	22	5	5	5	5.00	DCE Memoranda Jan-Jun 2024
	PI 13. Percentage of faculty and staff submitted a DTR every month		Dept. Head & Faculty	50.00%	100%	50%	5	5	3	4.33	
	PI 14. Percentage of complaints, if any, addressed on time		Dept. Head & Faculty								

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					% Accomplishment as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 15. Percentage of action plans implemented and monitored as scheduled		Dept. Head & Faculty	50.00%	0%						
	PI 16. Percentage of monthly accomplishment report submitted on time		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	
Total Points						Total n:				52.33	
Total No. of Entries:							47				
Total Over-all Rating							227.33				
Average Rating							4.84				
Adjectival Rating							Outstanding				


Received by:


TONI MARC L. DARGANTES

Planning Office

Date: JUL 12 2024

Calibrated by:


ELWIN JAY V. UY *2025-26 7/6/24*

Chairman, PMT

Date: _____

Approved:


PROSE IVY G. YEPES

President

Date: 9/6/24